

APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
WORK SESSION
AUGUST 28, 2000

The August 28, 2000, Work Session of the Board of Commissioners was called to order at 6:30 p.m. by the Chair, Dennis Swartout.

The Chair led in the Pledge of the Allegiance to the Flag and the roll was called.

Present: Messrs. Rinck, Vander Kam, Mohr, VanderLaan, Berghorst, Schipper, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Mr. Swartout.

Absent: Mr. Rycenga

There was no public comment.

Equipment Recommendations - Mr. Scheerhorn, Administrative Services Director, reviewed the reasons concerning various departments receiving no's to their 2001 budget equipment requests. He further stated equipment replacements were usually O.K.'d because of the need for this equipment in the department. New positions requiring new equipment can not be approved until that position is filled. A review of this equipment request will follow when the position is filled.

Computer Equipment Recommendations - Mr. Mankoski, MIS Director, began his discussion by explaining the form sent to the department heads for requesting computer equipment. Discussion with the department heads always follows their requests. Replacement equipment is given priority thru levels 1,2, and 3. The third level being the lowest and considered not necessary for county business. He explained that paybacks and benefit are what the county looks at before replacing items. If paybacks can not be warranted, then it must be shown the equipment is productive to allow for the new equipment. The goal of the MIS department is to replace PC's every three years. New positions requiring new equipment can not be approved until that position is filled. A review of this equipment request will follow when the position is filled.

Personnel Recommendations - Mr. Schurkamp, Human Resource Director, reviewed his list of recommendations rather than reviewing the no's on the list. Requests were received for new positions, extra hours and temporary positions. Various reasons were given as to why the positions were approved/not approved to be filled.

Appeals - Mr Scholten, Register of Deeds, appealed the recommendation to deny upgrading his imaging capability. By enhancing the current system and moving into the

second generation of imaging and indexing, he felt his office could better serve the residents of Ottawa County.

Budget Overview/Millage Recommendation - Bob Oosterbaan, County Administrator, explained revenues and expenditures. If the recommendations reviewed tonight and any adjustments that might be made are approved, he recommended a millage rate of 3.3065.

There was no public comment.

The meeting adjourned at 9:35 p.m.

Daniel C. Krueger, CCO
Ottawa County Clerk