

# FINANCE AND ADMINISTRATION COMMITTEE

## Approved Minutes

DATE: February 15, 2000

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Cynthia Visscher, Cornelius Vander Kam, Roger Rycenga, Robert Rinck, D. Dale Mohr, Gordon Schrotenboer

STAFF: Rosemary Zink, Finance Director; June Hagan, Accounting Director; Mark Knudsen, Planning/Grants Director; Greg Rappleye, Legal Counsel; John Johnson, Equalization Director; Gordon Nederveld, Nederveld & Associates; Richard Schurkamp, Personnel & Labor Relations Manager; Sherri Sayles, Deputy Clerk; Becky Borer, Clerk's Office

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the February 1, 2000 meeting as presented and approved the agenda of today as presented.

SUBJECT: STATEMENT OF REVIEW

FC 00-017 Motion: To approve the Statement of Review for the month of January, 2000.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS

SUBJECT: BOND RESOLUTIONS FOR ALLENDALE TOWNSHIP, 2000 WATER SUPPLY & SEWAGE DISPOSAL SYSTEM IMPROVEMENTS

FC 00-018 Motion: To remove from the table motion FC 00-012.

Moved by: Schrotenboer Supported by: Vander Kam

FC 00-019 Motion: To postpone motion FC 00-018.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: MERS MILITARY SERVICE CREDITS

FC 00-020 Motion: To approve and refer to the Board the purchase of military service credits for Fred Rosel. Total cost: \$26,353.00 Employee cost: \$4,567.76

Moved by: Rinck Supported by: Schrotenboer Unanimous

SUBJECT: ANNUAL REPORT FOR EQUALIZATION AND PROPERTY DESCRIPTION AND MAPPING.

FC 00-021 Motion: To receive for information and forward to the Board the Annual Report for Equalization

and Property Description and Mapping.

Moved by: Vander Kam Supported by: Visscher UNANIMOUS

SUBJECT: BUDGET ADJUSTMENT (S)

FC 00-022 Motion: To approve budget adjustment (s) #93-99 and #106 and recommend #106 to the Board for approval.

Moved by: Schrottenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS LESS THAN \$20,000

FC 00-023 Motion: To approve and forward to the Board the appropriation changes approved by the Administrator and Finance Director for \$20,000 or less for the month of January, 2000 which changed the total appropriation from the amended budget.

Moved by: Rinck Supported by: Mohr UNANIMOUS

#### DISCUSSION ITEMS

1. Gordon Nederveld, Nederveld Associates, Inc. presented to the committee information for increasing the county surveyor's contractual fee for \$10,000 from \$25,000 to \$35,000. Of the \$10,000 requested, \$5,750 would be for cost-of-living increases. There has not been an adjustment in this fee for seven years. The remaining \$4,250 would be for additional county surveyor involvement in the overall remonumentation program. Mark Knudsen questioned whether the work load, time involved, and who will be involved, would justify the dollar increase being requested by Nederveld and Associates. Ms. Visscher requested the staff to be able to present updated stats and facts of the issues being presented to the committee so that issues may be dealt with at the time of the presentation.

2. Mr. Johnson presented to the committee the background regarding the loss of revenue due to utility property multiplier changes. Personal property primarily consists of machinery, equipment, furniture and fixtures that are owned by commercial, industrial and utility enterprises. The evaluation multipliers consist of two components; an appreciation to trend historic acquisition costs to the current day costs, and a depreciation component to recognize the loss in the value of the asset due to depreciation.

SUBJECT: ADJOURNMENT

FC 00-024 Motion: To adjourn at 10:20 a.m.

Moved: Visscher Supported by: Vander Kam UNANIMOUS