

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: April 18, 2000

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Roger Rycenga, D. Dale Mohr, Robert Rinck, Gordon Schrottenboer, Cornelius Vander Kam

ABSENT: Cynthia Visscher

STAFF: Robert Oosterbaan, Administrator; Rosemary Zink, Finance Director; June Hagan, Accounting Director; Rich Schurkamp, Human Resources Director; John Johnson, Equalization Director; Mary Richardson, Treasurer; Greg Rappleye, Legal Counsel, Craig Howard, Planning/Management Analyst; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the April 4, 2000 meeting as presented and approved the agenda of today as presented.

SUBJECT: STATEMENT OF REVIEW

FC 00-038 Motion: To approve the Statement of Review for the month of March 2000.
Moved by: Vander Kam Supported by: Rinck UNANIMOUS

Cynthia Visscher arrived at 8:32 a.m.

SUBJECT: ANNUAL REPORT OF OTTAWA COUNTY HUMAN RESOURCES DEPARTMENT

FC 00-039 Motion: To receive for information and forward to the Board the Annual Report of the Ottawa County Human Resources Department.
Moved by: Schrottenboer Supported by: Rinck UNANIMOUS

SUBJECT: 2000 EQUALIZATION REPORT

FC 00-040 Motion: To adopt and forward to the Board the 2000 Equalization Report and

appoint the Equalization Director to represent Ottawa County at State Equalization Hearings.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: 1999 GENERAL FUND FUND BALANCE

FC 00-041 Motion: To approve and recommend to the Board the 1999 General Fund fund balance above the 15% limit be allocated as follows: - \$500,000 to the Infrastructure Fund - Balance to the Public Improvement Fund

Moved by: Rinck Supported by: Vander Kam

FC 00-042 Motion: To amend FC 00-041 to delete “\$500,000 to the Infrastructure Fund”.

Moved by: Mohr Supported by: Vander Kam

Yeas: Visscher, Vander Kam, Mohr

Nays: Rycenga, Schrotenboer, Rinck MOTION FAILED

After much discussion at vote was taken on Motion FC 00-041.

Yeas: Rinck, Schrotenboer, Rycenga

Nays: Visscher, Mohr, Vander Kam MOTION FAILED

FC 00-043 Motion: To reconsider motion FC 00-041 as presented.

Moved by: Mohr Supported by: Schrotenboer UNANIMOUS

A vote was then taken on the original motion and the motion passed.

SUBJECT: BUDGET ADJUSTMENT(S)

FC 00-044 Motion: To approve budget adjustments #230 - #233.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS LESS THAN \$20,000

FC 00-045 Motion: To approve and forward to the Board the appropriation changes approved by the Administrator and Finance Director for \$20,000 or less for the month of March 2000 which changed the total appropriation from the amended budget.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL STATUS REPORTS

FC 00-046 Motion: To receive for information the Quarterly Financial Status Reports for General Fund, Health, and Mental Health as of March 2000.

Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Infrastructure Request from Ottawa Area Intermediate School District and Coopersville Area Public Schools. - Dick Temple, Architect from Design Plus, explained the request from Coopersville Area Public Schools. The request is for 48th Avenue safety improvement. The project will construct safety improvements at a new intersection of 48th Avenue and Grove Street. They are requesting \$88,880 from the infrastructure fund. Administration explained this request does not meet the requirements for this fund. Much discussion about reviewing the current policy.

FC 00-047 Motion: To stop reviewing applications for the Infrastructure Fund until further reviewing the criteria after a decision on the 48th Avenue Safety Improvements request.
Moved by: Visscher Supported by: Schrotenboer UNANIMOUS

FC 00-048 Motion: To place motion FC 00-047 on the agenda.
Moved by: Visscher Supported by: Schrotenboer UNANIMOUS

Cynthia Visscher left at 10:25 a.m.

2. May Tax Sale - Greg Rappleye explained concerns about not holding a tax sale. He questions if the State is ready to take over, if they have a procedure in place, are the funds or extra staff available. Mary Richardson is encouraged that the State is ready stating they have additional staff. This decision cannot be declared until April 30th and is done by the county treasurer. No recommendation was made.

SUBJECT: ADJOURNMENT

FC 00-049 Motion: To adjourn at 11:15 a.m.
Moved by: Rinck Supported by: Schrotenboer UNANIMOUS