

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: July 21, 2000

TIME: 10:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrotenboer, Jane M. Ruiter, Roger Rycenga, Cornelius Vander Kam,
Robert Rinck

ABSENT: Cynthia Visscher and D. Dale Mohr

STAFF: Robert Oosterbaan, Administration; Rosemary Zink, Finance Director; Rich Schurkamp, Human Resource Director; Gary Scholten, Register of Deeds; Mary Richardson, Treasurer; Calvin Bosman, Circuit Judge; Ken Post, District Judge; Richard Kloote, District Judge; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the June 28, 2000 meeting as presented and the agenda of today as presented.

SUBJECT: ELIGIBILITY FOR RETIREE HEALTH INSURANCE FOR EXISTING JUDGES

FC 00-071 Motion: To allow existing Ottawa County Judges to purchase the County's health insurance in retirement for those Judge(s) who will receive a monthly pension benefit from the County's retirement system.

Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: LIVESTOCK CLAIM

FC 00-072 Motion: To approve the Livestock Claim from Charles May in the amount of \$445.00.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS LESS THAN \$20,000

FC 00-073 Motion: To approve the appropriation changes approved by the Administrator and Finance Director for \$20,000 or less for the months of May and June 2000 which changed the total appropriation from the amended budget.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 00-074 Motion: To approve the Statement of Review for the month of June 2000.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: BUDGET ADJUSTMENT(S)

FC 00-075 Motion: To approve budget adjustment(s) #442 through #449.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: 1999 COST ALLOCATION PLAN

FC 00-076 Motion: To approve and recommend to the Board the 1999 Cost Allocation Plan for implementation in the 2001 budget.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: MANAGEMENT INFORMATION SERVICES 2001 STUDY

FC 00-077 Motion: To approve and recommend to the Board the Management Information Services 2001 Study for implementation in the 2001 budget.

Moved by: Vander Kam Supported by: Schrotenboer UNANIMOUS

SUBJECT: LETTER FROM AUDITORS REGARDING AUDITOR RESPONSIBILITY

FC 00-078 Motion: To receive for information the Letter from Rehmann Robson regarding their responsibility on the County's audit for the year ended December 31, 1999.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: LETTER FROM AUDITORS REGARDING COUNTY OPERATIONS

FC 00-079 Motion: To receive for information and forward to the Board the letter from Rehmann Robson on the County's operations.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: SINGLE AUDIT REPORT

FC 00-080 Motion: To receive for information and forward to the Board the County's Single Audit Report for the year ended December 31, 1999.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: ADJOURNMENT

FC 00-081 Motion: To adjourn at 11:35 a.m.

Moved by: Vander Kam Supported by: Schrotenboer UNANIMOUS

