

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: October 3, 2000

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Cynthia Visscher, Cornelius Vander Kam, Robert Rinck, Gordon Schrottenboer

ABSENT: Roger Rycenga, D. Dale Mohr

STAFF: Rosemary Zink, Finance Director; June Hagan, Accounting Director; Mark Knudsen, Planning/Grants Director; Greg Rappleye, Legal Counsel; Richard Schurkamp, Personnel & Labor Relations Manager; Connie Vander Schaaf, Finance Department, Judy Johnson, Health Administration, Becky Borer, Clerk's Office

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the September 19, 2000 meeting as presented and approved the agenda of today as presented.

SUBJECT: "Zero to Three, Kids Agree" Grant from the Michigan Department of Community Health.

FC 00-103 Motion: To recommend receipt of the "Zero to Three, Kids Agree" Grant from the Michigan Department of Community Health in the amount of \$124,354, and to forward the program to the full Board for approval.

Moved by: Visscher Supported: Rinck

FC 00-104 Motion: To table motion FC 00-103.

Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: WAGE AND FRINGE BENEFIT RECOMMENDATIONS FOR THE ELECTED OFFICIALS AND COUNTY AND COURT UNCLASSIFIED EMPLOYEES.

FC 00-105 Motion: To approve and forward to the Board an across-the-board wage increase of three percent (3%) effective for 2001 for the Elected Officials and County and

Court Unclassified Employees (excluding Judges and the Board of Commissioners.) In addition for 2001, increase the employee co-pay on prescription drugs to ten percent (10%) per prescription with a minimum of five dollars (\$5) and a maximum of ten dollars (\$10) per prescription.

Moved by: Visscher Supported by: Rinck UNANIMOUS

SUBJECT: WAGE AND FRINGE BENEFIT RECOMMENDATION FOR THE COUNTY'S NON-REPRESENTED, NON-SUPERVISORY FULL-TIME AND REGULAR PART-TIME (GROUP W) EMPLOYEES

FC 00-106 Motion: To approve and forward to the Board an across-the-board increase three percent (3%) effective for 2001 for the Group W Employees. In addition, for 2001, increase the employee co-pay on prescription drugs to ten percent (10%) per prescription with a minimum of five dollars (\$5) and a maximum of ten dollars (\$10) per prescription.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: WAGE RECOMMENDATION FOR THE TEMPORARY (NON-SEASONAL) EMPLOYEES FOR 2001.

FC 00-107 Motion: To approve and forward to the Board an increase in the hourly wages of the County's temporary (non-seasonal) employees of three percent (3%) effective January 2001.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: CONTRACTED PAYMENT FOR 2001 FOR THE COUNTY SURVEYOR.

FC 00-108 Motion: To approve and forward to the Board a contracted payment of \$7,000 for 2001 for the County Surveyor.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS OVER \$20,000

FC 00-109 Motion: To approve budget adjustment(s) #747- #759 and #820- #821

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

DISCUSSION ITEMS

Rosemary Zink, Finance Director, addressed the Committee concerning the 2001 General Fund Budget. She told the Committee a detailed slide program concerning the budget will be given at the Board meeting on October 10, 2000. Ms. Zink felt that there was not a need

to go into detail concerning the budget at this time but would be happy to answer any questions concerning the budget. The public hearing on the budget will be scheduled for Tuesday, October 24, at the Board Meeting.

Ms. Visscher expressed concern with the budget and the proper procedure in handling of action items and discussion items. She felt there was a need to include the hiring of a Warrant Officer which was not reflected on the 2001 budget. She expressed concern regarding the dollars be allocated for the advancement of technology. Ms. Visscher suggested these items to be reviewed before the 2001 budget is approved.

SUBJECT: ADJOURNMENT

FC 00-110 Motion: To adjourn at 9:10 a.m.

Moved: Rinck Supported by: Vander Kam UNANIMOUS