

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: December 5, 2000

TIME: 8:28 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Cynthia Visscher, D. Dale Mohr, Cornelius Vander Kam, Gordon Schrotenboer, Robert Rinck

STAFF: Robert Oosterbaan, Administrator; Mary Richardson, Treasurer; Rosemary Zink, Finance Director; June Hagan, Accounting Director; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEM

Approved by consent the Minutes of the November 7, 2000 meeting as presented and approved by consent the amended agenda of today adding Discussion Item - Credit Cards.

SUBJECT: STATEMENT OF REVIEW

FC 00-128 Motion: To approve the Statement of Review for the month October 2000.
Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: BUDGET ADJUSTMENT(S)

FC 00-129 Motion: To approve budget adjustment(s) #1012 - #1020 and #1053 - #1056.
Moved by: Rinck Supported by: Schrotenboer UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS LESS THAN \$50,000

FC 00-130 Motion: To approve and forward to the Board the appropriation changes approved by the Administrator and Finance Director for \$50,000 or less for the month of October 2000 and all adjustments which changed the total appropriation from the amended budget.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: DISCUSSION ITEMS

Credit Cards - GIS is working on internet transactions and District Court is working on using credit cards for paying traffic tickets. Finance went out for bids and received six from different banks. Interviewing three banks this afternoon and then will make a recommendation. The fee per transaction is 1½% to 2%. Questioned if the county should absorb this fee or increase fees for services. Consensus of the committee is to go forward.

SUBJECT: ADJOURNMENT

FC 00-131 Motion: To adjourn at 9:02 a.m.

Moved by: Schrottenboer Supported by: Vander Kam UNANIMOUS