

## **HEALTH AND HUMAN SERVICES**

### **Approved & Corrected Minutes**

DATE: October 12, 2000

TIME: 1:00 p.m.

PLACE: Fillmore Complex, West Olive

PRESENT: Cynthia Visscher, Joyce Kortman, Jane Ruiter, Harris Schipper, Frederick VanderLaan, Edward Berghorst

STAFF: Robert Oosterbaan, Administrator; Rosemary Zink, Finance Director; Loren Snippe, FIA Director; Bill Lamain, Health Director; Cathy Simons, Employment Training Director; Rudolph Lie, Mental Health Director; Judy Johnson, Health Department; Mark Knudsen, Planning & Grants Director; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the September 14, 2000 meeting as presented.

HHS 00-032 Motion: To approve the agenda of today and amended to add Action Item #3 - Declare Six Vacancies on the CAA Advisory Board.

Moved by: Schipper Supported by: VanderLaan UNANIMOUS

SUBJECT: FOOD SERVICE TRAINING ORDINANCE

HHS 00-033 Motion: To direct County Administration and the Ottawa County Public Health Department to prepare a proposed ordinance to adopt the training and licensure requirements for new food service facilities license applicants as presented by the Food Service Advisory Committee.

Moved by: VanderLaan Supported by: Ruiter UNANIMOUS

SUBJECT: DEVELOPMENT OF SAMPLE SOCIAL INDICATORS

HHS 00-034 Motion: To direct County Administration to develop sample sets of social indicators for Ottawa County, and to report back to the Health and Human Services Committee with those results in six (6) months.

Moved by: Berghorst Supported by: Ruiter UNANIMOUS

SUBJECT: DECLARE VACANCIES ON CAA ADVISORY BOARD

HHS 00-035 Motion: To declare six vacancies on the Community Action Agency Advisory Board: - Three representing the Public Sector  
- Three representing the Private Sector  
Moved by: VanderLaan Supported by: Schipper UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. To review the Zero to Three Kids Agree; Positive Parenting Time grant - Administration explained the proper steps internally were never followed. This is being taken care of. Bob Oosterbaan assured the committee this is going forward and he has been advised the grant has been awarded. This will be going before the Finance Committee on Tuesday, October 17th Knudsen recommended doing a true pilot program.

2. HUD Designation of Ottawa County as an “Urban County” - Mark Knudsen explained there is an estimated \$2 million available for affordable housing. CDGB funds would be unavailable to apply for if you are an “Urban County”. Mark is to report back to the committee in February with answers to a number of questions. This is a philosophical issue.

3. Human Services Coordinating Council September meeting minutes - Loren Snippe explained the minutes.

4. Department Reports:

Mental Health - Dr. Lie handed out the Comparative Data of the Performance Indicators which is comparisons over time, to other CMH boards, and to the State Standards.

Health Department - Flu shots will hopefully be starting in November. The Health Department usually gives approximately 9,000 shots per year.

**SUBJECT: ATTACHMENTS**

Workforce Development Board Workforce Report - Cathy Simons explained how the Workforce Board is gathering letters of support on the five goals listed in the Ottawa County Workforce Report.

HHS 00-036 Motion: To amend the agenda of today adding a motion for a letter of support from the Board of Commissioners.

Moved by: Berghorst Supported by: Kortman UNANIMOUS

HHS 00-037 Motion: To request Dennis Swartout to write a letter to the Workforce Development Board supporting their five goals.

Moved by: Schipper Supported by: Ruiters UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 2:25 p.m.