

PLANNING AND POLICY COMMITTEE

Approved Minutes

DATE: October 18, 2000

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Cornelius Vander Kam, Roger Rycenga, Edward Berghorst, Joseph Haveman

ABSENT: Gordon Schrotenboer, D. Dale Mohr

STAFF: Robert Oosterbaan, Administrator; Rosemary Zink, Finance Director; Mark Scheerhorn, Administrative Service Director; Greg Rapple, Corporate Counsel; Doug Van Essen, Attorney; Ken Zarzecki, Public Utilities Director; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the September 20, 2000 meeting as presented and approved by consent the agenda of today as presented and amended to remove Discussion Item #6.

SUBJECT: HUMAN SERVICES BUILDING RENOVATION

PP 00-061 Motion: To approve contracting with GMB Architects in the amount not to exceed \$65,000 to provide all architectural services necessary for the renovation of the former FIA space on James Street campus for use by Community Mental Health. (Funding via Public Improvement Fund: Final project bids will be brought to the committee/Board before proceeding with construction phase).

Moved by: Haveman Supported by: Rycenga UNANIMOUS

SUBJECT: COUNTY BUILDING/JAIL RENOVATION

PP 00-062 Motion: To approve a contract with Landmark Design in the amount of \$9,500.00 to provide planning and design services as needed to develop the County Building/Jail renovation project. (Funding via Public Improvement Fund).

Moved by: Rycenga Supported by: Haveman UNANIMOUS

SUBJECT: REVISION OF ACCOUNTS PAYABLE AUDIT POLICY

PP 00-063 Motion: To recommend to the full Board the revisions to the Accounts Payable Audit Policy as detailed in the attached copy.

Moved by: Berghorst Supported by: Rycenga UNANIMOUS

Dr. Mohr arrived at 8:50 a.m.

SUBJECT: REPEAL INFRASTRUCTURE FUND POLICY

PP 00-064 Motion: To approve and forward to the full Board a resolution repealing the Ottawa County Infrastructure Fund Policy.

Moved by: Berghorst Supported by: Rycenga MOTION PASSED

Yeas: Vander Kam, Rycenga, Berghorst, Mohr

Nays: Haveman

SUBJECT: CLOSED SESSION

PP 00-065 Motion: To go into Closed Session at 9:00 a.m. to discuss pending litigation.

Moved by: Berghorst Supported by: Vander Kam UNANIMOUS

Roll Call: Yeas: Messrs. Berghorst, Rycenga, Haveman, Vander Kam, Mohr (5)

PP 00-066 Motion: To rise from Closed Session at 10:10 a.m.

Moved by: Haveman Supported by: Vander Kam UNANIMOUS

SUBJECT: STATE BID-OUT OF SUBSTANCE ABUSE SERVICES

PP 00-067 Motion: To approve and forward to the full Board a resolution opposing the State bid-out of substance abuse services.

Moved by: Haveman Supported by: Berghorst

PP 00-068 Motion: To table motion PP 00-067 until Dr. Rudolph Lie is present.

Moved by: Vander Kam Supported by: Haveman UNANIMOUS

Mr. Haveman left at 10:20 a.m.

SUBJECT: DISCUSSION ITEMS

1. Building Project Update - Discussion on the Animal Shelter options. The project will be on hold not closed, pending future directives. Concerns on a multi-year contract were discussed.

2. Administrator's Evaluation Policy - Corrections to be made and brought back as an action item next month.

3. Appointment Policy - Corrections to be made along with revising the Application Form and brought back next month as an action item.
4. Budget Surplus Policy - Corrections to be made and brought back next month as an action item.
5. Conduct at Public Meetings - Dr. Mohr requested a one page summary be available to the public. Discussed if policy should be written to have a more consistent policy look or become a Board rule. This will be looked into by Corporate Counsel.

SUBJECT: ADJOURNED

PP 00-069 Motion: To adjourn at 11:00 a.m.

Moved by: Vander Kam Supported by: Rycenga UNANIMOUS