

FINANCE And ADMINISTRATION COMMITTEE

Approved Minutes

DATE: March 20, 2001

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Cornelius Vander Kam, Frederick VanderLaan, Roger Rycenga, D. Dale Mohr, Robert Rinck

ABSENT: Gordon Schrottenboer

STAFF: Robert Oosterbaan, Administrator; Rosemary Zink, Finance Director; June Hagan, Accounting Director; John Johnson, Equalization Director; Mike Galligan, Deputy Equalization Director; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the March 8, 2001 meeting as presented and amended to changed FC 01-017 from "half" to "full" days and FC 01-021 "To recommend to the Board per diem for the Food Services Appeals Board effective January 1, 2001."

Approve by consent the agenda of today as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 01-023 Motion: To approve Budget Adjustments #148 - #149, #160, and #166 - #167.
Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 01-024 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2001.

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: EQUALIZATION ANNUAL REPORT

FC 01-025 Motion: To receive and forward to the Board the annual report from Equalization.

Moved by: VanderLaan Supported by: Mohr UNANIMOUS

John Johnson presented a summary of the Equalization Report.

Gordon Schrotenboer arrived at 8:37 a.m.

SUBJECT: STATEMENT OF REVIEW

FC 01-026 Motion: To approve the Statement of Review for the month of February.
Moved by: Rinck Supported by: Mohr UNANIMOUS

FC 01-027 Motion: To recommend per diem for the Planning and Policy Committee members who attended the February 21, 2001 Meeting without quorum being met.
Moved by: Schrotenboer Supported by: VanderLaan MOTION FAILED

YEAS: Schrotenboer, VanderLaan (2)

NAYS: Vander Kam, Rycenga, Mohr, Rinck (4)

SUBJECT: INFORMATION ITEMS

1. Engagement Letter for 2000 Ottawa County Annual Audit - Rosemary Zink explained due to a new rule change the Engagement Letter has to come before the Finance Committee.
2. Engagement Letter for 2000 Ottawa County Drain Commission Annual Audit - Due to the same change as above, this Engagement Letter must also come before the Finance Committee.

SUBJECT: ADJOURNMENT

FC 01-028 Motion: To adjourn at 9:17 a.m.

Moved by: Vander Kam Supported By: Rinck UNANIMOUS