

## **FINANCE AND ADMINISTRATION COMMITTEE**

### **Approved Minutes**

DATE: May 15, 2001

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Gordon Schrottenboer, Roger Rycenga, Frederick VanderLaan, Robert Rinck

ABSENT: Cornelius Vander Kam, D. Dale Mohr

STAFF: Bob Oosterbaan, Administrator; Rosemary Zink, Finance Director; June Hagan, Accounting Director; Travis Parsons, Personnel Specialist; Judy Johnson, Health Department; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the April 17, 2001 Meeting as presented and approved by consent the agenda of today as presented.

SUBJECT: BLOODBORNE PATHOGEN EXPOSURE UPDATES

FC 01-043 Motion: To receive for information the 2001 Bloodborne Pathogen Exposure Control Plan Updates.

Moved by: Schrottenboer Supported by: Rinck UNANIMOUS

Judy Johnson explained the updates and new requirements of the Bloodborne ExposureControl Plan.

SUBJECT: STATEMENT OF REVIEW

FC 01-044 Motion: To approve the Statement of Review for the month of April 2001.

Moved by: Schrottenboer Supported by: VanderLaan UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 01-045 Motion: To approve Budget Adjustments #269 and #277 - #291.

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

**SUBJECT: MONTHLY BUDGET ADJUSTMENTS**

FC 01-046 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2001.

Moved by: Rinck Supported by: VanderLaan UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. General Fund Fund Balance at 12/31/00 - Estimated remainder to allocate is \$4,375,884. Administration recommending some of the Fund Balance be put into Public Improvement Fund. There is just under 8 million in this account now. Fund Balance to be discussed at the May 29th Work Session. Other suggestions include millage reduction, County Project Fund, or the Infrastructure Fund if the Board policy is revised.

**SUBJECT: ADJOURNMENT**

FC 01-047 Motion: To adjourn at 9:06 a.m.

Moved by: Schrotenboer Supported by: VanderLaan UNANIMOUS