

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: October 16, 2001

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Cornelius Vander Kam, Gordon Schrotenboer, D. Dale Mohr, Robert Rinck, Frederick VanderLaan, Roger Rycenga

STAFF: Robert Oosterbaan, Administrator; June Hagan, Accounting Director; Amy DeWitt, Treasurer's Office; Connie VanderSchaaf, Finance Department; Becky Borer, Clerk's Office.

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the October 2, 2001, meeting as presented and approved by consent the agenda of today as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 01-112 Motion: To approve Budget Adjustments #874 - 878.

Moved by: VanderLaan Supported by: Schrotenboer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 01-113 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of September 2001.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 01-114 Motion: To approve the Statement of Review for the month of September 2001.

Moved by: VanderLaan Supported by: Mohr UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL REPORTS

FC 01-115 Motion: To receive for information the Quarterly Financial Status Reports for General Fund, Health, and Mental Health as of September 30, 2001.

Moved by: Mohr Supported by: Rinck UNANIMOUS

SUBJECT: 2001 APPORTIONMENT REPORT

FC 01-116 Motion: To approve and forward to the Board the 2001 Apportionment Report.
Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: 2002 BUDGET RESOLUTION

FC 01-117 Motion: To approve and forward to the Board for approval the 2002 Budget Resolution and 2002 Budget.
Moved by: Mohr Supported by: VanderLaan UNANIMOUS

SUBJECT: INSURANCE AUTHORITY BUDGET

FC 01-118 Motion: To receive for information and forward to the Board the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2002.
Moved by: Schrotenboer Supported by: VanderLaan UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Infrastructure Fund - Mr. Rycenga suggested putting \$1 million into a low interest revolving fund and opened it up for discussion.
2. Next Finance and Administration Meeting to be held November 27, 2001? The next Finance and Administrative Committee Meeting will be held on Tuesday, November 6th.

SUBJECT: ADJOURNMENT

FC 01-119 Motion: To adjourn at 9:03 a.m.
Moved by: Schrotenboer Supported by: Rinck UNANIMOUS