

FINANCE AND ADMINISTRATION COMMITTEE

Approved & Corrected Minutes

DATE: November 6, 2001

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: D. Dale Mohr, Roger Rycenga, Frederick VanderLaan, Robert Rinck, Cornelius Vander Kam, Gordon Schrotenboer

STAFF: Robert Oosterbaan, Administrator; Mary Richardson, Treasurer; Connie Vander Schaaf, Finance Dept.; Dale Vredeveld, Undersheriff; Gary Rosema, Sheriff; Gerry Cyranowski, Mental Health Director; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the October 16, 2001 Meeting as presented and approve the agenda of today as presented.

SUBJECT: INFRASTRUCTURE FUND

FC 01-120 Motion: To recommend to the Board that \$1 million of the Infrastructure Fund be designated to the revolving portion of the fund and the balance approximately (\$438,657) of the Infrastructure Fund be designated to the project portion of the fund.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 01-121 Motion: To approve Budget Adjustments #971 - 972.

Moved by: Schrotenboer Supported by: VanderLaan UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 01-12 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2001.

Moved by: Rinck Supported by: VanderLaan UNANIMOUS

SUBJECT: CCW GUN PERMIT

FC 01-123 Motion: To approve and forward to the Board a \$10 fee for the replacement of a CCW gun permit that has been lost, is worn-out or required a change of address as recommended by the Ottawa County Gun Board.

Moved by: Schrottenboer Supported by: Mohr

FC 01-124 Motion: To amend Motion FC 01-123 to delete "change of address".

Moved by: Vander Kam Supported by: Mohr UNANIMOUS

A vote was than taken on the motion as amended and the amended motion passed.

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 01-125 Motion: To receive for information the Treasurer's Investment Report as of October 29, 2001.

Moved by: Mohr Supported by: Schrottenboer UNANIMOUS

Mary Richardson, Ottawa County Treasurer, explained the Treasurer's Investment Report.

SUBJECT: DISCUSSION ITEMS

1. Per Diem for MAC and MACo subcommittee meeting. - Bob Oosterbaan explained some MAC and MACo Steering Committees are forming subcommittees and questioned if per diem should be extended to the subcommittees. Consensus of the committee is per diem should be paid. Referred to Planning & Policy Committee.

SUBJECT: ADJOURNMENT

FC 01-126 Motion: To adjourn at 9:11 a.m.

Moved by: Rinck Supported by: Schrottenboer UNANIMOUS