

## **FINANCE AND ADMINISTRATION COMMITTEE**

### **Approved Minutes**

DATE: December 18, 2001

TIME: 8:27 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Robert Rinck, Gordon Schrotenboer, Frederick VanderLaan, D. Dale Mohr, Cornelius Vander Kam

STAFF & GUESTS: Robert Oosterbaan, Administrator; Gary Scholten, Register of Deeds; Rosemary Zink, Finance Director; Greg Rappleye, Corporate Counsel; Mark Knudsen, Planning & Grants Director; Daniel C. Krueger, County Clerk

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the November 6, 2001 Meeting as presented and corrected. Approve the agenda of today as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 01-127 Motion: To approve Budget Adjustments #1098 - #1114.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 01-128 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2001.

Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 01-129 Motion: To approve the Statement of Review for the month of October and November 2001.

Moved by: VanderLaan Supported by: Schrotenboer UNANIMOUS

SUBJECT: TRANSPORTATION PLANNING SPECIALIST POSITION

FC 01-130 Motion: To approve and recommend to the Board the Transportation Planning Specialist Position.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. Ottawa County Road Commission Compensation Package - Greg Rappleye is to research statutes that apply to Road Commission Compensation. Information is to be obtained as to what surrounding counties and counties our size pay and what fringe benefits are.

**SUBJECT: INFORMATION ITEMS**

1. MERS Benefit Program E Cost Analysis - MERS Benefit Program E is to be revisited and discuss the issues.

2. Part-time Account Clerk II Position Requested by Cathy Simons - Received for information.

**SUBJECT: ADJOURNMENT**

The meeting adjourned at 8:52 a.m.