

PLANNING & POLICY COMMITTEE

Approved Minutes

DATE: September 19, 2001

TIME: 8:32 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, D. Dale Mohr, Cynthia Visscher, Edward Berghorst

ABSENT: Philip Kuyers, Joseph Haveman

STAFF: Robert Oosterbaan, Administrator; Mark Scheerhorn, Administrative Services Director; John Scholtz, Parks & Recreation Direction; Sherri Sayles, Deputy Clerk; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk

MEDIA

SUBJECT: APPOINTMENT TO BOARD OF COUNTY CANVASSERS

PP 01-064 Motion: To approve and forward to the full Board Nominees for Democratic and Republican Parties for appointment to the Ottawa County Board of Canvassers as follows:

Republicans (1 vacancy) - Louise Boersma, Phyllis Dahlman, Wayne Essink
Democrats (1 vacancy) - Rebecca Arenas, Lawrence Dennis, Dean O. Garn

Moved by: Rycenga Supported by: Berghorst UNANIMOUS

Joseph Haveman arrived at 8:35 a.m.

SUBJECT: CLOSED SESSION

PP 01-065 Motion: To go into Closed Session at 8:40 a.m. to discuss property matters.
Moved by: Berghorst Supported by: Rycenga UNANIMOUS

Roll call: Yeas: Messrs. Berghorst, Rycenga, Haveman, Ms. Visscher, Dr. Mohr

PP 01-066 Motion: To rise from Closed Session at 8:50 a.m.
Moved by: Berghorst Supported by: Visscher UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Clerks Holland Office Location Survey - Mark Scheerhorn said he had met with Daniel Krueger. Committee members requested statistics for next months Planning & Policy Meeting. Mark reported there is still time to make changes to the District Court Building for a few more months. Mark said there would be room for the Clerk's Office at the James Street Green Roof Building.

2. Building Project Update - Mark Scheerhorn reviewed the individual building projects update with the committee.

Philip Kuyers arrived at 9:06 a.m.

3. Importing data from local government users into the Ottawa County computer system - A policy is being developed for Administrative Rule before forwarding this to the Board for the first reading. Will be brought back at the next Planning & Policy Meeting for action.

4. Internet Use Policy - Implementation should be Administrative Rule. Will bring back next month for action.

5. MERS Purchase of Military Service Credits - No changes.

6. Microcomputer Virus - Will be changed to Administrative Rule.

7. Millage Request Revised - No changes.

8. Personal Computer Standards - Administration recommending this should be an Administrative Rule. Will be brought back next month as an action item.

9. Purchasing - Administration recommending this should be an Administrative Rule. Will be brought back next month as an action item.

SUBJECT: INFORMATION ITEMS

PP 01-067 Motion: To forward the Resolution regarding the September 11, 2001 terrorist attack to the full Board.

Moved by: Rycenga Supported by: Berghorst UNANIMOUS

SUBJECT: ADJOURNMENT

To adjourn at 9:44 a.m.