

APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
DECEMBER SESSION - FIRST DAY

The Ottawa County Board of Commissioners met on Tuesday, December 10, 2002, at 1:30 p.m. and was called to order by the Chair.

Mr. Vander Kam pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Schrottenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiters, Mr. Swartout. (13)

B/C 02-248 Mr. VanderLaan moved to approve the agenda of today as presented. Mrs. Ruiters supported the motion.

B/C 02-249 Mr. VanderLaan moved to amend Motion B/C 02-248 adding Action Items #10A - Zeeland Farm Services - Agricultural Processing Renaissance Zone - Correction of July 23, 2002, Resolution; #12 - Appointment of Chief County Medical Examiner, Appointment of Deputy Chief Medical Examiner, and Appointment of Consumer Sector Representative on the Ottawa County Human Services Coordinating Council; and adding Vincent J. Bush's name to the Road Commission Applicants. Mr. Schrottenboer supported the amendment and the amendment passed.

A vote was then taken on the motion as amended and the amended motion passed.

B/C 02-250 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the minutes of the November 26, 2002, Board of Commissioners' Meeting.
2. To receive as information the Correspondence Log 316.
3. To authorize the payroll of December 10, 2002, in the amount of \$647.75.
4. To approve the general claims in the amount of \$2,162,080.70 as presented by the summary report for November 18 through November 30, 2002.
5. To submit as information the evaluation of the Jail Addiction Program Therapy (APT) as provided by Planning and Grants dated November 12, 2002.

Mr. Berghorst supported the motion and the motion passed as shown by the following

votes: Yeas: Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Mr. Swartout. (13)

B/C 02-251 Mr. VanderLaan moved to adopt a Resolution honoring D. Dale Mohr, County Commissioner. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Swartout. (13)

Mr. Swartout presented Dr. Mohr with the Resolution.

B/C 02-252 Mr. VanderLaan moved to adopt a Resolution honoring Joe Haveman, County Commissioner. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Swartout. (13)

Mr. Swartout presented Mr. Haveman with the Resolution.

B/C 02-253 Mr. Haveman moved to approve the Phase III Fillmore Jail expansion plan and budget and to authorize the Building Authority to proceed with the construction of the project as proposed. Dr. Mohr supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Mohr, VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Swartout. (13)

B/C 02-254 Mr. Haveman moved to approve the Georgetown Township Sports Complex master plan dated April 2002, pertaining to land leased to Georgetown Township behind 3100 Port Sheldon Street except as follows: power lines along the access drive must be buried and all future improvements must be resubmitted to the Board for approval as may be required by the lease. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, Swartout. (13)

B/C 02-255 Mr. Haveman moved to approve the County Administrator's Short Term Succession Plan as follows:

In the event of absence due to incapacitation, resignation, termination, or death of the Administrator, general administration of the County shall be the responsibility of the Administrative Team. The current Ottawa County Administration Term includes:

- Administrative Services Director

- *Human Resources Director*
- *Finance Director*
- *Corporate Counsel*
- *Planning Director*
- *Accounting Director*
- *MIS Director*

Each member of the Administration Team has general responsibility for their respective areas of control.

The Finance Director shall be the lead worker of the administration team responsible for the coordination of team and reporting to the Board of Commissioners on county administration issues unless the Board appoints a new lead worker or hires a new Administrator.

Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Swartout. (13)

B/C 02-256 Mr. Rycenga moved to adopt the Resolution correcting the July 23, 2002, Resolution approving and establishing local real and personal property tax exemptions for the Zeeland Farm Services Agricultural Renaissance Zone project from January 1, 2003, through December 31, 2017. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Swartout. (13)

B/C 02-257 Mr. Haveman moved at the request of the City of Zeeland, to immediately appoint Kenneth Rizzio to fill the County vacancy on the City of Zeeland Local Development Finance Authority for a term to expire on June 30, 2003. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Swartout. (13)

B/C 02-258 Mr. Haveman moved to approve the following changes to the Local Emergency Planning Committee (LEPC)

Nominations for additions:

Chief Dan Henderson - Holland City Fire Department
Lt. Steven Kempker - Ottawa County Sheriff Department
Dennis Smith - Ottawa County Health Department
Mark Vander Werff - Royster Clark

And to accept the resignations of:

Peter Jazdyk - International Assoc. of Machinists & Aerospace Workers
Sgt. Lee Hoeksema - Ottawa County Sheriff Department
Lt. Greg Steigenga - Ottawa County Sheriff Department
Dave Dongvillo - Royster Clark
Lewis Wiedewitsch - Private Citizen

Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Schrotenboer, Swartout. (13)

B/C 02-259 Mr. Haveman moved to nominate Andy Rosasco* and Ryan Cotton and appoint one (1) to the County Building Authority for the term expiring December 31, 2004. (*Recommended by Committee) Mr. VanderLaan supported the motion.

Results of the roll call vote was as follows:

Mr. Haveman - Rosasco Mr. VanderLaan - Rosasco
Mrs. Kortman - Rosasco Mr. Berghorst - Rosasco
Mrs. Ruiter - Cotton Mr. Kuyers - Rosasco
Mr. Rinck - Rosasco Mr. Schrotenboer - Rosasco
Mr. Rycenga - Cotton Ms. Visscher - Rosasco
Mr. Vander Kam - Rosasco Mr. Swartout - Rosasco
Dr. Mohr - Rosasco

Total votes were as follows: Mr. Rosasco - 11, Mr. Cotton - 2.

The Chairman declared Andy Rosasco has been elected to serve on the Ottawa County Building Authority for the term expiring December 31, 2004.

B/C 02-260 Mr. Haveman moved to extend the Appointments of Randy Feenstra, Bill Wiersma, Greg Vaughn, and Randall Schipper to the Remonumentation Board for a period of one (1) year from January 1, 2003, through December 31, 2004. (To comply with the Board's original intention that the Appointments made on February 14, 2002 be for a two (2) year period). Mr. Vander Kam supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Messrs. Haveman, Swartout. (13)

B/C 02-261 Mr. Haveman moved to place into nomination the following names and select one (1) to fill one (1) vacancy on the Road Commission for a six (6) year term beginning

January 1, 2003, and expiring December 31, 2008.

- Ed Bytwerk - Nathan B. Mohr
- Chris Larson - Garold L. Haverdink
- LaVerne C. Postma - Vincent J. Bush
- Russell V. Brown, Jr.

Mr. VanderLaan supported the motion.

Each of the Road Commission applicants briefly addressed the Board.

Results of the roll call vote was as follows:

Mrs. Ruiter - Bytwerk Mr. Kuyers - Brown
Mr. Rinck - Brown Mr. Schrotenboer - Bush
Mr. Rycenga - Brown Ms. Visscher - Bush
Mr. Vander Kam - Brown Mr. Haveman - Bush
Dr. Mohr - Abstained Mrs. Kortman - Larson
Mr. VanderLaan - Bytwerk Mr. Swartout - Larson
Mr. Berghorst - Bytwerk

Total votes were as follows: Mr. Bytwerk - 3, Mr. Larson - 2, Mr. Postma - 0, Mr. Brown - 4, Mr. Mohr - 0, Mr. Haverdink - 0, Mr. Bush - 3.

Results of the roll call vote was as follows:

Mr. Rinck - Larson Mr. Schrotenboer - Bush
Mr. Rycenga - Brown Ms. Visscher - Bush
Mr. Vander Kam - Brown Mr. Haveman - Bush
Dr. Mohr - Brown Mrs. Kortman - Larson
Mr. VanderLaan - Bytwerk Mrs. Ruiter - Bytwerk
Mr. Berghorst - Bytwerk Mr. Swartout - Larson
Mr. Kuyers - Brown

Total votes were as follows: Mr. Bytwerk - 3, Mr. Larson - 3, Mr. Brown - 4, Mr. Bush - 3.

Results of the roll call vote was as follows:

Mr. Rycenga - Brown Ms. Visscher - Bush
Mr. Vander Kam - Brown Mr. Haveman - Bush
Dr. Mohr - Brown Mrs. Kortman - Larson
Mr. VanderLaan - Bytwerk Mrs. Ruiter - Bytwerk
Mr. Berghorst - Bytwerk Mr. Rinck - Brown
Mr. Kuyers - Brown Mr. Swartout - Larson

Mr. Schrottenboer - Bush

Total votes were as follows: Mr. Bytwerk - 3, Mr. Larson - 2, Mr. Brown - 5, Mr. Bush - 3.

Results of the roll call votes was as follows:

Mr. Vander Kam - Brown Mr. Haveman - Bush
Dr. Mohr - Brown Mrs. Kortman - Brown
Mr. VanderLaan - Bytwerk Mrs. Ruiter - Bytwerk
Mr. Berghorst - Bytwerk Mr. Rinck - Brown
Mr. Kuyers - Brown Mr. Rycenga - Brown
Mr. Schrottenboer - Brown Mr. Swartout - Brown
Ms. Visscher - Bush

Total votes were as follows: Mr. Bytwerk - 3, Mr. Brown - 8, Mr. Bush - 2.

The Chairman declared Russell V. Brown, Jr., has been elected to serve on the Ottawa County Road Commission Board for a six year term expiring December 31, 2008.

B/C 02-262 Mr. Berghorst moved to nominate and appoint Dave A. Start, M.D., as Chief County Medical Examiner for Ottawa County for a four (4) year term beginning January 1, 2003, and expiring December 31, 2006. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Mohr, VanderLaan, Berghorst, Kuyers, Schrottenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Swartout. (13)

B/C 02-263 Mr. Berghorst moved to nominate and appoint Stephen D. Cohle, M.D., as Deputy Chief County Medical Examiner for Ottawa County for a four (4) year term beginning January 1, 2003, and expiring December 31, 2006. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Berghorst, Kuyers, Schrottenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, Swartout. (13)

B/C 02-264 Mr. Berghorst moved to nominate and appoint Joseph Kohley as a member of the Ottawa County Human Services Coordinating Council representing the Consumer Sector for a two (2) year term beginning January 1, 2003, and expiring December 31, 2004. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Schrottenboer, Ms. Visscher, Mr. Haveman, Mrs. Kortman, Mrs. Ruiter, Messrs. Rinck, Rycenga, Vander Kam, Mohr, VanderLaan, Swartout. (13)

Discussion Items

Jail Addiction Program Therapy (APT) Evaluation - Mark Knudsen, Planning and Grants

Director, presented the Ottawa County Addition Program Therapy (APT) Evaluation.

Administrator's Evaluation - Roger Rycenga, Fred VanderLaan and Dennis Swartout meet with Robert Oosterbaan and conducted an evaluation earlier today. Evaluations were turned in by 11 of the 13 commissioners. Mr. Oosterbaan met all job requirements associated with the position of County Administrator. He rated highest in the areas of cost consciousness, job knowledge and managing department outcomes and lowest in the areas of leadership and innovation.

The County Administrator's report was presented.

Several Commissioners gave reports on meetings attended and future meetings to be held.

Public Comments

Russell V. Brown, Jr., thanked the Board for his appointment to the Ottawa County Road Commission Board.

Vincent Bush thanked Ms. Visscher, Mr. Haveman and Mr. Schrottenboer for their support. He asked for recommendations on how to be appointed to County Boards and Commissions. Mr. Swartout informed Mr. Bush the openings are published in the newspapers and he could obtain information on the County web page as well as the Ottawa County Boards and Commissions booklet.

David VanderKooi thanked the Board for their support for the Road Commission.

B/C 02-265 Mr. VanderLaan moved to adjourn at 3:30 p.m. subject to the call of the Chair. Mr. Vander Kam supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk DENNIS W. SWARTOUT, Chair
Of the Board of Commissioners Of the Board of Commissioners