

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: March 19, 2002

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Roger Rycenga, Cornelius Vander Kam, Robert Rinck, D. Dale Mohr, Gordon Schrotenboer, Philip Kuyers

STAFF: June Hagan, Accounting Director; Rosemary Zink, Finance Director; Mary Richardson, Treasurer; Ken Zarzecki, Road Commission; Greg Rappleye, Corporate Council; Cathy Simons, Michigan Works! Director; Becky Borer, Clerk's Office

MEDIA

SUBJECT: CONSENT ITEMS

Approved by consent the Minutes of the February 19, 2002 meeting as presented and amend the agenda for Action Item #2 to include Budget Adjustments #159 - #160 and Action Item # 7 to read West Central Ottawa Wastewater Treatment Plant as presented.

SUBJECT: COMMUNITY ACTION AGENCY FUNDING REQUEST

FC 02-017 Motion: To approve and forward to the Board the funding request from Ottawa County Community Action Agency to invest \$60,000 in the Community Action Agency's Home Rehabilitation Assistance program. Money will come from Contingency.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000.

FC 02-018 Motion: To approve the Budget Adjustments #137- #141 and #159 - #160 and forward #142 and #143 to the Board for approval with \$32,650 and \$243,514 respectively to come from Contingency.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 02-019 Motion: To approve and forward to the Board the appropriation changes greater

than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2002.

Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 02-020 Motion: To approve the Statement of Review for the month of February 2002.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: RESOLUTION FOR NOTICE OF INTENT - WYOMING WATER TREATMENT PLANT EXPANSION

FC 02-021 Motion: To approve and forward to the Board the Resolution authorizing the County Treasurer to file with Michigan Department of Treasury a Notice of Intent to Issue an Obligation with respect to the bonds to be issued by the County of Ottawa pursuant to Act 342, Public Acts of Michigan, 1939, as amended, in the principal amount of not to exceed \$6,500,000 to pay the cost of constructing improvements to the Wyoming Water Treatment Plant.

Moved by: Vander Kam Supported by: Schrotenboer UNANIMOUS

SUBJECT: RESOLUTION FOR NOTICE OF INTENT PORT SHELDON TOWNSHIP 2002 SEWER IMPROVEMENTS

FC 02-022 Motion: To approve and forward to the Board the Resolution authorizing the County Treasurer to file with Michigan Department of Treasury a Notice of Intent to Issue an Obligation with respect to the bonds to be issued by the County of Ottawa pursuant to Act 342, Public Acts of Michigan, 1939, as amended, in the principal amount of not to exceed \$1,300,000 to pay the cost of constructing sewage disposal system improvements.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: RESOLUTION FOR NOTICE OF INTENT - WEST CENTRAL OTTAWA WASTEWATER TREATMENT PLANT 2002 SEWER IMPROVEMENTS

FC 02-023 Motion: To approve and forward to the Board the Resolution authorizing the County Treasurer to file with Michigan Department of Treasury a Notice of Intent to Issue an Obligation with respect to the bonds to be issued by the County of Ottawa pursuant to

Act 342, Public Acts of Michigan, 1939, as amended, in the principal amount of not to exceed \$1,100,000 to pay the cost of constructing improvements to the West Central Ottawa Wastewater Treatment Plant..

Moved by: Rinck Supported by: Kuyers UNANIMOUS

**SUBJECT: RESOLUTION FOR NOTICE OF INTENT - JAMESTOWN TOWNSHIP
2002 SEWER AND WATER IMPROVEMENTS**

FC 02-024 Motion: To approve and forward to the Board the Resolution authorizing the County Treasurer to file with Michigan Department of Treasury a Notice of Intent to Issue an Obligation with respect to the bonds to be issued by the County of Ottawa pursuant to Act 342, Public Acts of Michigan, 1939, as amended, in the principal amount of not to exceed \$1,500,000 to pay the cost of constructing sewage disposal and water supply systems improvements in the Charter Township of Jamestown.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

**SUBJECT: RESOLUTION FOR FILING OF QUALIFIED STATEMENTS UNDER 2001
PA 34**

FC 02-025 Motion: To approve and forward to the Board the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a qualifying statement required by Act 34, Public Acts of Michigan, 2001 to issue bonds.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: DISCUSSION ITEMS

The committee addressed the four items in the 2002 Salaries and Fringe Benefits Schedule for the Ottawa County Road Commission. The items discussed were salary, pension plan, per diem, and mileage. The recommendation was to place the mileage issue on the next agenda under Action Items.

SUBJECT: INFORMATION ITEMS

The committee did not discuss the Engagement Letter for the 2001 Ottawa County Annual Audit.

SUBJECT: ADJOURNMENT

FC 02-026 Motion: To adjourn at 9:12 a.m.

Moved: Vander Kam Supported by: Schrotenboer UNANIMOUS

