

## **FINANCE & ADMINISTRATION COMMITTEE**

### **Approved Minutes**

DATE: October 1, 2002

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Roger Rycenga, Robert Rinck, D. Dale Mohr, Gordon Schrotenboer, Cornelius Vander Kam, Philip Kuyers

STAFF & GUESTS: Robert Oosterbaan, Administrator; Gary Rosema, Sheriff; Tim Redder, Soil Erosion Control Agent; Greg Rappleye, Corporation Counsel; June Hagan, Accounting Director; Rosemary Zink, Finance Director; Connie Vander Schaaf, Assistant Finance Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the September 17, 2002, meeting as presented and approve by consent the agenda of today as presented and amendment to add Action Item 2A - Budget Adjustments #833 - #839 and Action Item #4 - Fine Schedule for Soil Erosion and Sedimentation.

SUBJECT: PUBLIC HEARING AT 8:30 A.M. FOR THE USE OF LOCAL LAW ENFORCEMENT BLOCK GRANT FUNDS

FC 02-095 Motion: To open Public Hearing on Local Law Enforcement Block Grant Funds.

Moved by: Vander Kam Supported by: Mohr UNANIMOUS

FC 02-096 Motion: To close the Public Hearing at 8:35 a.m.

Moved by: Vander Kam Supported by: Mohr UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS #801 - #804.

FC 02-097 Motion: To approve budget adjustments #801 - #804.

Moved by: Schrotenboer Supported by: Mohr UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS #833 - #839.

FC 02-098 Motion: To approve budget adjustments #833 - #839.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

**SUBJECT: INSURANCE AUTHORITY BUDGET**

FC 02-099 Motion: To receive for information and forward to the Board the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2003.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

**SUBJECT: SOIL EROSION AND SEDIMENTATION CONTROL ORDINANCE CIVIL INFRACTION FINE SCHEDULE**

FC 02-100 Motion: To approve and forward to the Board the proposed Soil Erosion and Sedimentation Control Ordinance Civil Infraction Fine Schedule.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. 2003 General Fund Budget - Using the tax levy set at 3.4 mills, Rosemary Zink explained the General Fund. Total expenditures are \$53,479,813 and total revenue is \$53,589,802 leaving the fund balance at \$109,989. These totals include all 2003 personnel and equipment requests.
2. 2003 Budget for the Special Revenue, Debt Service, Capital Projects, and Permanent Funds - Rosemary Zink reviewed the special revenue funds with the committee. There are no 2003 projected fund deficits.
3. Windmill Island - Administration said Holland City has been lobbying some of the Commissioners. No letter has been received from the City. Greg Rappleye said the dollars set aside for Windmill Island were limited to sewer and water. Consensus of the committee is to have Greg send the City a letter addressing the status of the project and would like a response by the next Finance and Administrative Committee Meeting in two weeks. Mr. Rycenga would like to see \$365,000 to the Project Fund, \$300,000 to Wetlands Cleanup and \$300,000 to the Low Interest Revolving Fund. He asked the committee to think about it and have it brought back next month as a discussion item.

**SUBJECT: ADJOURNMENT**

FC 02-101 Motion: To adjourn at 9:12 a.m.

Moved by: Vander Kam Supported by: Kuyers UNANIMOUS