

## **FINANCE & ADMINISTRATION COMMITTEE**

### **Approved Minutes**

DATE: October 15, 2002

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Gordon Schrottenboer, Robert Rinck, D. Dale Mohr, Roger Rycenga, Cornelius Vander Kam, Philip Kuyers

STAFF & GUESTS: Karen Fish, Chief Deputy Treasurer; June Hagan, Accounting Director; Robert Oosterbaan, Administrator; Greg Rappleye, Corporation Counsel; Connie Vander Schaaf, Assistance Finance Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the October 1, 2002, Meeting as presented and to approve by consent the agenda of today as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 02-102 Motion: To approve budget adjustments #909 - #910.

Moved by: Rinck Supported by: Schrottenboer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 02-103 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of September 2002.

Moved by: Mohr Supported by: Rinck UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 02-104 Motion: To approve the Statement of Review for the month of September 2002.

Moved by: Schrottenboer Supported by: Rinck UNANIMOUS

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 02-105 Motion: To receive for information the Treasurer's Quarterly Investment Report as of September 30, 2002.

Moved by: Schrottenboer Supported by: Rinck UNANIMOUS

Karen Fish explained the Treasurer's Quarterly Investment Report.

SUBJECT: QUARTERLY FINANCIAL REPORTS

FC 02-106 Motion: To receive for information the Quarterly Financial Status Reports for General Fund, Health, and Mental Health as of September 30, 2002.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: 2002 APPORTIONMENT REPORT

FC 02-107 Motion: To approve and forward to the Board the 2002 Apportionment Report.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: 2003 BUDGET RESOLUTION

FC 02-108 Motion: To approve and forward to the Board for approval the 2003 Budget Resolution and 2003 Budget.

Moved by: Mohr Supported by: Schrotenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Windmill Island - Robert Oosterbaan passed out a letter written to Soren Wolfe, Holland City Manager, asking them to advise the County in writing of the status of the City's Windmill Island Development project. At this time, there has been no response from the city. Greg Rappleye reported that Dennis Swartout had called Soren Wolfe after the last Work Session asking for the same information and has not received any response. Committee talked briefly on different options for the \$965,000. To be put on next month's Finance and Administration Committee agenda as a Discussion Item.

Mr. Rycenga noted next month's meeting was going to be rescheduled from November 19th to **November 5th**.

SUBJECT: ADJOURNMENT

FC 02-109 Motion: To adjourn at 9:05 a.m.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS