

APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
AUGUST SESSION - SECOND MEETING

The Ottawa County Board of Commissioners met on Tuesday, August 26, 2003 at 1:30 p.m. and was called to order by the Chair.

Mr. Berghorst pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Ms. Visscher, Messrs. Berghorst, VanderLaan, Vander Kam. (11)

B/C 03-159 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion and the motion passed.

B/C 03-160 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 12, 2003, Board of Commissioners' Meeting.
2. To authorize the payroll of August 26, 2003, in the amount of \$545.12.
3. To approve the general claims in the amount of \$4,253,024.38 as presented by the summary report for August 1, 2003, through August 15, 2003.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2003.
5. To receive as information the Single Audit Report for the year ended December 31, 2002.
6. To approve transferring the remaining balance of the back-file conversion reserve (est. \$100,000-\$150,000) to reserve for Planning with \$100,000 to be used in the 2004 budget for an Urban Growth Study.
7. To receive for information the Ottawa County Management Information Services Annual Report 2002-2003.
8. To receive as information the Ottawa County Planning and Grants Department Annual Report 2002-2003. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Ms. Visscher, Messrs. Vander Kam, Schrotenboer, Swartout. (11)

B/C 03-161 Mr. Rycenga moved to nominate and appoint Richard Schurkamp as Officer Delegate (Travis Parsons, Alternate Officer Delegate), and Gail Marod as Employee Delegate (Kathryn Kuck, Alternate Employee Delegate) to the MERS 57th Annual Meeting held October 1-2, 2003. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Ms. Visscher, Mr. Swartout. (11)

B/C 03-162 Mr. Berghorst moved to nominate and appoint Ken Rizzio as candidate for one opening on the Economic Development Corporation for a 6 year term beginning February 1, 2001, and ending February 1, 2007. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Ms. Visscher, Messrs. Rycenga, Schrottenboer, Swartout. (11)

B/C 03-163 Mr. Berghorst moved to nominate and appoint Robert Oosterbaan, Mary Richardson and Lloyd Warners for three openings on the Economic Development Corporation for 6 year terms beginning February 1, 2002, and ending February 1, 2008. Ms. Visscher supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Ms. Visscher, Messrs. VanderLaan, Kuyers, Schrottenboer, Swartout. (11)

B/C 03-164 Mr. Berghorst moved to nominate and appoint Roger Bowman as candidate for one opening on the Economic Development Corporation for a 6 year term beginning February 1, 2003, and ending February 1, 2009. Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Rinck, Ms. Visscher, Messrs. Schrottenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

Discussion Items

1. 2004 Equipment and Personnel Requests - Rosemary Zink, Finance Director, gave an overview of the 2004 computer equipment requests. She noted Control #210 - 1 Canon 5060 - Microfilmer, Imager for the County Clerk is now being recommended. She also presented an overview of the 2004 equipment (non-computer related) requests noting Control # 34-85 - Lafayette LX4000 Polygraph Instrument for the Sheriff is now being recommended. New positions and reclassifications for 2004 were presented. The Chair noted that if there are any Commissioners who are concerned with 2004 equipment or personnel requests, let him know and the concerns can be addressed at the September 15th Work Session.

2. Ottawa County Management Information Services Annual Report 2002-2003 - The County of Ottawa Management Information Services 2002 - 2003 Annual Report was presented by Jim Mankoski, MIS Director.

3. Ottawa County Planning and Grants Department Annual Report 2002-2003 - The Ottawa County Planning and Grants Department 2002/2003 Annual Report was presented by Mark Knudsen, Planning & Grants Director. A demonstration of the Planning & Grants web site was presented by Paul Sachs, Planning & Grants Specialist.

Several Commissioners reported on meetings attended and future meetings to be held.

Public Comment

Daniel Krueger, Ottawa County Clerk, addressed the Board of the imaging of Circuit Court Records. He reported cost justifications have been given several times since requesting this in approximately 1995-1996. There were no cost justifications submitted this year due to that fact.

B/C 03-165 Mr. VanderLaan moved to adjourn at 3:00 p.m. subject to the call of the Chair. Mr. Kuyers supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioners Of the Board of Commissioners

