

APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
DECEMBER SESSION - FIRST SESSION

The Ottawa County Board of Commissioners met on Tuesday, December 9, 2003, at 1:30 p.m. and was called to order by the Chair.

Mr. Rinck pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Ms. Visscher, Messrs. Berghorst, VanderLaan, Vander Kam. (10)

Absent: Mrs. Kortman. (1)

B/C 03-267 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion.

B/C 03-268 Mr. Schrotenboer moved to amend the agenda of today adding Action Item 7A - 2004 Organizational Meeting. Mr. VanderLaan supported the motion and the motion passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 03-269 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the November 25, 2003, Board of Commissioners' Meeting.
2. To receive as information the Correspondence Log 328.
3. To authorize the payroll of December 9, 2003, in the amount of \$491.44.
4. To approve the general claims in the amount of \$2,349,104.61 as presented by the summary report for November 17, 2003 through November 30, 2003.
5. To receive as information the 2003 Community Needs Assessment Report.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Vander Kam, Schrotenboer, Mrs. Ruiter, Mr. Rycenga, Ms. Visscher, Messrs. Rinck, Swartout. (10)

B/C 03-270 Mr. Rycenga moved to approve the User Fee Study completed by Maximus, Inc. in December 2002. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Rycenga, Mrs. Ruiter, Ms. Visscher, Messrs. Vander Kam, Schrotenboer, Swartout. (10)

B/C 03-271 Mr. Rycenga moved to approve the resolution for the creation of a fourth circuit judgeship for the 20th Judicial Circuit Court of Ottawa County, effective January 1, 2005; and further, to approve the reasonable and necessary expenditures required to implement the judgeship. Mrs. Ruiter supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Schrotenboer, Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Ms. Visscher, Mr. Swartout. (10)

B/C 03-272 Mrs. Ruiter moved to suspend the Board Rules for the Organization Meeting and set the date and time of Tuesday, January 6, 2004, at 1:30 p.m. for the 2004 Organizational Meeting. Mr. Rycenga supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Ms. Visscher, Messrs. Rycenga, Schrottenboer, Swartout. (10)

B/C 03-273 Mr. Berghorst moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution adopting the "Policy - Automatic Clearing House (ACH) and Electronic Transactions of Public Funds." (Second Reading) Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Ms. Visscher, Messrs. VanderLaan, Kuyers, Schrottenboer, Swartout. (10)

B/C 03-274 Mr. Berghorst moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution adopting the "Policy - Use of Credit Cards to Pay Bills and Purchase Goods and Services from Ottawa County and the Ottawa County Courts." (Second Reading) Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Rinck, Ms. Visscher, Messrs. Schrottenboer, Kuyers, Vander Kam, VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (10)

B/C 03-275 Mr. Berghorst moved to go into a Closed Session at 2:00 p.m. for update on contract negotiations - two thirds roll call vote required. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, VanderLaan, Berghorst, Kuyers, Schrottenboer, Ms. Visscher, Mr. Rinck, Mrs. Ruiter, Mr. Swartout. (10)

B/C 03-276 Mr. Rinck moved to rise from Closed Session at 2:45 p.m. Mr. Schrottenboer supported the motion and the motion passed.

B/C 03-277 Ms. Visscher moved to place into nomination the applications of Gerald Feenstra, James N. Paggeot, and Frederick W. Schwallier as candidates and to appoint for two (2) openings for a three (3) year term beginning January 1, 2004 and ending December 31, 2006 on the Appeals Board for Sanitary Code. Mr. VanderLaan supported the motion.

Results of the roll call vote was as follows:

Mr. Rycenga - Feenstra, Schwallier
Mr. Vander Kam - Feenstra, Schwallier
Mr. VanderLaan - Feenstra, Schwallier
Mr. Berghorst - Feenstra, Schwallier
Mr. Kuyers - Feenstra, Schwallier
Mr. Schrottenboer - Feenstra, Schwallier
Ms. Visscher - Feenstra, Schwallier
Mr. Rinck - Feenstra, Schwallier
Mrs. Ruiter - Feenstra, Paggeot
Mr. Swartout - Feenstra, Schwallier

Total votes were: Mr. Feenstra - 10, Mr. Paggeot - 1, Mr. Schwallier - 9.

The Chair declared Mr. Feenstra and Mr. Schwallier appointed to the Appeals Board for Sanitary Code with term expiring December 31, 2006.

B/C 03-278 Ms. Visscher moved to place into nomination the applications of Larry L. Kieft and *Jolynda

Swaim as candidates and to appoint for one (1) opening to complete an unexpired term which began January 1, 2002 and ends December 31, 2004 on the Appeals Board for Sanitary Code. (*Recommended by Committee) Mr. Schrotenboer supported the motion.

Results of the roll call vote was as follows:

Mr. Vander Kam - Swaim Mr. Schrotenboer - Swaim
Mrs. Ruiter - Swaim Mr. Berghorst - Swaim
Mr. VanderLaan - Swaim Mr. Rinck - Swaim
Ms. Visscher - Swaim Mr. Rycenga - Swaim
Mr. Kuyers - Swaim Mr. Swartout - Swaim

Total votes were: Mr. Kieft - 0, Ms. Swain - 10.

The Chair declared Ms. Swain appointed to the Appeals Board for Sanitary Code with term expiring December 31, 2004.

Discussion Item

2003 Community Needs Assessment Report - A power point presentation was presented by Brenda VanderMeulen. Gerry Cyranowski, CMH Director, explained that over the summer a CMH Needs Assessment was done. There were 127 surveyed and 69 responded. Mr. Cyranowski is putting together a work group to sit down and look at the report. The report is available on the CMH web site.

The Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

Public Comments

Jon Hulsing, Assistant Prosecuting Attorney, announced he will be running for the new Circuit Court Judge position and asked the Board for their support.

B/C 03-279 Mr. VanderLaan moved to adjourn at 3:20 p.m. subject to the call of the Chair. Mr. Rinck supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioners Of the Board of Commissioners