

FINANCE & ADMINISTRATION COMMITTEE

Approved Minutes

DATE: February 18, 2003
TIME: 8:30 a.m.
PLACE: Fillmore Street Complex, West Olive
PRESENT: Cornelius Vander Kam, Roger Rycenga, Robert Rinck, Gordon Schrottenboer, Philip Kuyers
STAFF & Rosemary Zink, Finance Director; Robert Oosterbaan, Administrator; Linda Brown, Chief Deputy Drain
GUESTS: Commissioner; Paul Geerlings, Drain Commissioner; Steve Baar, Sheriff's Department; Gary Rosema,
Sheriff; Greg Steigenga, Sheriff's Department; June Hagan, Accounting Director; Greg Rappleye,
Corporation Counsel; Sherri Sayles, Deputy Clerk
SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the January 21, 2003, meeting as presented and approve by consent
the agenda of today as presented and amended to add Action Item #8 - Newspaper Subscriptions.
FC 03-011 SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

Motion: To approve budget adjustments #89 - #97.
Moved by: Vander Kam Supported by: Rinck UNANIMOUS
FC 03-012 SUBJECT: MONTHLY BUDGET ADJUSTMENTS

Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those
approved by the Administrator and Finance Director for \$50,000 or less which changed the total
appropriation from the amended budget for the month of January 2003.
Moved by: Schrottenboer Supported by: Rinck UNANIMOUS
FC 03-013 SUBJECT: STATEMENT OF REVIEW

Motion: To approve the Statement of Review for the month of January 2003.
Moved by: Schrottenboer Supported by: Kuyers UNANIMOUS
FC 03-014 SUBJECT: PROPOSAL TO REVIEW DEVELOPMENT REVIEW FEE SCHEDULE

Motion: To approve and forward to the Board the Ottawa County Drain Commission revised
Development Review Fee Schedule. Rates to be effective March 1, 2003.
Moved by: Rinck Supported by: Vander Kam UNANIMOUS
FC 03-015 SUBJECT: MEDICAL EXAMINER FEES

Motion: To approve and forward to the Board the increased fee request for the appointed Chief and
Deputy Chief Medical Examiner.
Moved by: Schrottenboer Supported by: Rinck UNANIMOUS
FC 03-016 SUBJECT: SPECTRUM HEALTH APPEAL - JAIL INMATE MEDICAL BILL

Motion: To go into Closed Session at 8:42 a.m. to consider material exempt from disclosure by statute.
(2/3 Roll Call Vote Required)
Moved by: Schrottenboer Supported by: Vander Kam UNANIMOUS

Results of roll call votes: Yeas: Messrs. Rinck, Schrottenboer, Vander Kam, Kuyers, Rycenga. (5)

FC 03-017 Motion: To rise from Closed Session at 8:55 a.m.
Moved by: Schrottenboer Supported by: Rinck UNANIMOUS
SUBJECT: NORTH OTTAWA HOSPITAL APPEAL - JAIL INMATE MEDICAL BILL
FC 03-018 Motion: To go into Closed Session at 8:55 a.m. to consider material exempt from disclosure by statute.
(2/3 Roll Call Vote Required)
Moved by: Schrottenboer Supported by: Rinck UNANIMOUS

FC 03-019 Results of roll call votes: Yeas: Messrs. Rinck, Schrotenboer, Vander Kam, Kuyers, Rycenga. (5)
Motion: To rise from Closed Session at 9:05 a.m.
Moved by: Rinck Supported by: Schrotenboer UNANIMOUS
SUBJECT: NEWSPAPER SUBSCRIPTIONS

FC 03-020 Rosemary Zink, Finance Director, explained invoices were received from two elected officers for newspaper subscriptions to be delivered to their homes. This is the first year this has been asked. After some discussion, consensus of the Committee is to continue with the policy the county has. The newspapers may be delivered to their offices but not home delivery. No action taken.
SUBJECT: ADJOURNMENT

Motion: To adjourn at 9:10 a.m.
Moved by: Vander Kam Supported by: Kuyers UNANIMOUS