

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: October 21, 2003

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Cornelius Vander Kam, Roger Rycenga, Robert Rinck, Philip Kuyers

STAFF & GUESTS: Robert Oosterbaan, Administrator; Greg Rappleye, Corporation Counsel; Mary Richardson, Treasurer; Amy DeWitt, Deputy Treasurer; Connie Vander Schaaf, Finance Department; June Hagan, Accounting Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the October 7, 2003, meeting as presented and approve the agenda of today as presented.

SUBJECT: FRINGE BENEFIT RECOMMENDATIONS FOR 2005

FC 03-100 Motion: To approve and forward to the Board the following benefit adjustments for 2005 for County Commissioners:

- a. Health Plan Wellness/Prevention: Effective January 1, 2005: Increase the annual per person wellness/prevention amount in the health plan from \$250 to \$300.
- b. Health Plan Co-pay: Effective January 1, 2005: Implement employee co-pay of twenty percent (20%) on the difference in actuarial determined cost between each year and 2003.

Example: Single coverage cost in 2003 is \$3,211. For 2004, the cost is \$3,792. Employees choosing single coverage in 2004 will pay 20% of the difference of $.20 \times \$581 = \116.20 .

- c. Health Plan, Out-of-Network: Effective January 1, 2005: Increase the annual out-of-pocket maximum on out-of-network claims from \$1,100 (Single)/\$1,200 (family) to \$1,650/\$1,800.
- d. Dental Coverage: Effective January 1, 2005: Increase the annual maximum from \$800 to \$1,200 (Dental Option II) and from \$1,000 to \$1,400 (dental Option I).

Moved by: Schrottenboer Supported by: Kuyers UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 03-101 Motion: To approve budget adjustments #892 - #893.
Moved by: Rinck Supported by: Kuyers UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 03-102 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of September 2003.

Moved by: Schrotenboer Supported by: Rinck UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 03-103 Motion: To approve the Statement of Review for the month of September 2003.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL REPORTS

FC 03-104 Motion: To receive for information the Quarterly Financial Status Reports for General Fund, Health and Mental Health as of September 30, 2003.

Moved by: Rinck Supported by: Vander Kam UNANIMOUS

SUBJECT: 2003 APPORTIONMENT REPORT

FC 03-105 Motion: To approve and forward to the Board the 2003 Apportionment Report.

Moved by: Vander Kam Supported by: Rinck UNANIMOUS

SUBJECT: 2004 BUDGET RESOLUTION

FC 03-106 Motion: To approve and forward to the Board for approval the 2004 Budget Resolution and 2004 Budget.

Moved by: Schrotenboer Supported by: Vander Kam UNANIMOUS

SUBJECT: INFORMATION ITEMS

The next Finance and Administration Committee Meeting is November 4, 2003, at 1:00 p.m.

SUBJECT: ADJOURNMENT

FC 03-107 Motion: To adjourn at 8:42 a.m.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS