

HEALTH & HUMAN SERVICES COMMITTEE

Approved Minutes

DATE: October 1, 2003

TIME: 10:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Cornelius Vander Kam, Joyce Kortman, Jane Ruiter, Cynthia Visscher, Edward Berghorst

STAFF & GUESTS: Lis McNeil, Health Department; Cathy Simons, MI Works! Director; Loren Snippe, FIA Director; Henry and Louise Boersma; Robert Rinck; Rosemary Zink, Finance Director; Vito Palazzolo, Health Officer; Gerry Cyranowski, CMH Director; Greg Rappleye, Corporation Counsel; Bill Smith, Emergency Services Director; Karen Youngs-Hartley, LCC Director; Sherri Sayles Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

HHS 03-022 Motion: To approve the Minutes of the August 6, 2003, meeting as presented and to approve the agenda of today as presented.

Moved by: Berghorst Supported by: Vander Kam UNANIMOUS

SUBJECT: COMMUNITY ACTION AGENCY ADVISORY BOARD

HHS 03-023 Motion: To forward the applications of R.J. Poel and Jo Kelly as candidates for two (2) openings for a two year term beginning October 1, 2003 and ending September 30, 2005 on the Community Action Agency Advisory Board representing the public sector.

Moved by: Vander Kam Supported by: Kortman UNANIMOUS

SUBJECT: COMMUNITY ACTION AGENCY ADVISORY BOARD

HHS 03-024 Motion: To forward the applications of Jinnifer Gibbs and Steve VandenBerg as candidates for two (2) openings for a two year term beginning October 1, 2003 and ending September 30, 2005 on the Community Action Agency Advisory Board representing the private sector.

Note: An application for a position on the CAA Advisory Board was received from Mr. Paul Schieringa. Mr. Schieringa withdrew his application on 9/19.

Moved by: Berghorst Supported by: Ruiter UNANIMOUS

SUBJECT: WORKFORCE DEVELOPMENT BOARD

HHS 03-025 Motion: To forward the application of Jim Wujkowski as candidate to complete an unexpired three year term which began January 1, 2002 and ends December 31, 2004 on the Workforce Development Board representing the private sector.

Note: An application for a position on the Workforce Development Board was received from Mr. Joe Martella to represent community-based organizations. Mr. Martella withdrew his application on 9/18.

Moved by: Ruiter Supported by: Berghorst UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Community Haven Records - Loren Snippe asked the questions "Who should retain Ottawa County Community Haven Records?". He explained that recently there has been much interest on behalf of the public regarding the Community Haven historical records and the archival storage of such records. The FIA Board passed a motion requesting that the Ottawa County Board of Commissioners make a decision concerning the permanent placement of these historical records as well as consider placement in a temperature controlled environment. Mr. and Mrs. Henry Boersma were introduced. They have done extensive work to make these records available for family research. The Boersma's recommend the Hope College Library to receive the collection. Loren reported the cornerstone from Community Haven has not been opened yet and this information should be included with these records.

Mr. Rinck excused himself from the room so a quorum of the Board would not be present.

Greg Rappleye will put together a motion to be placed on the next agenda. A letter from Hope College will be obtained stating they are willing to accept the Community Haven Records. It was suggested that when this motion goes before the full Board, the Boersma's should be invited back and the cornerstone opened at that time.

2. BioTerrorism & Emergency Preparedness - Vito Palazzolo introduced Lis McNeil, Emergency Preparedness Coordinator. A power point presentation was presented by Ms. McNeil on Public Health Emergency Preparedness.

3. Department Reports-

CMH - Gerry Cyranowski reported all the leg work is finished at this time on the Countywide Needs Assessment. 126 surveys were sent out and over 50% were returned. Four community forums were held over the last couple of weeks. Attendance was as low as 10 people and as high as 50. The consultant is pulling the data together and it will be presented to the CMH Board.

Gerry also reported the second stage of the site survey has been completed.

MI Works! - Cathy Simons reported on a new grant which directs employers to train their present employees so they are able to move up in the company. She informed the committee that the Michigan Works Service Centers are funded by the Work Force Investment Act. These funds may be discontinued.

FIA - Loren Snippe reported the unions are negotiating with the State at this time. FIA has been working closely with Community Action Agency and Zelenka Nursery.

LCC - Karen Youngs-Hartley presented a Substance Abuse Services Regional Funding Update for FY04.

Health Department - Vito Palazzolo reported there has been no incidents this year with the West Niles Virus. There was one death on the east side of the state.

SUBJECT: ADJOURNMENT

The meeting adjourned at 11:25 a.m.