

PLANNING & POLICY COMMITTEE

Approved Minutes

DATE: March 12, 2003

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Edward Berghorst, Frederick VanderLaan, Robert Rinck

ABSENT: Roger Rycenga

STAFF & GUESTS: Gary Scholten, Register of Deeds; Mary Richardson, Treasurer; Jim Mankoski, MIS Director; Mark Krouse, MIS; June Hagan, Accounting Director; Mark Scheerhorn, Administrative Services Director; Rosemary Zink, Finance Director; Paul Geerlings, Drain Commissioner; Greg Rappleye, Corporation Counsel; Mark Knudsen, Planning & Grants Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

PP 03-024 Motion: To approve the agenda of today as presented and to approve the February 12, 2003, minutes as presented.

Moved by: Rinck Supported by: VanderLaan

PP 03-025 Motion: To amend Motion PP 03-024 to remove from the Agenda Action Items #3 - Demolition of Nursing Care Facility at 7851 Leonard Rd., Eastmanville, and #5 - Register of Deeds - ACS Software Proposal and submit to the Finance Committee.

Moved by: Schrottenboer

Amendment died due to lack of support.

Mr. Schrottenboer left at 1:10 p.m.

SUBJECT: 2002 MIS SATISFACTION SURVEY

PP 03-026 Motion: To receive for information the "Management Information Services Satisfaction Survey 2002".

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: POLICY - PAYMENT OF ACCOUNTS PAYABLE PRIOR TO BOARD AUTHORIZATION

PP 03-027 Motion: To approve and forward to the Board the Policy on Payment of Accounts Payable prior to Board Authorization.

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: DEMOLITION OF NURSING CARE FACILITY AT 7851 LEONARD ROAD, EASTMANVILLE

PP 03-028 Motion: To recommend to the Board, the approval of a contract to demolish the former Community Haven nursing facility, with H & M Demolition in the amount of \$28,500.

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: RESOLUTION ON NPDES PHASE II COMPLIANCE

PP 03-029 Motion: To approve and forward to the Board the Resolution on NPDES Phase II Compliance.

Moved by: VanderLaan Supported by: Rinck

PP 03-030 Motion: To amend Motion PP 03-029 striking "such as the Grand Valley Metro Council" in the Resolution.

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

A vote was than taken on the motion as amended and the amended motion passed.

SUBJECT: REGISTER OF DEEDS - ACS SOFTWARE PROPOSAL

PP03-031

Motion: To approve and forward to the Board the Register of Deeds ACS Software Proposal, subject to finalization of contract language.

Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Per diem reimbursement policy - list of volunteers for committees with per diem - June Hagan, Accounting Director, explained a handout of Paid Committee Memberships. Some questions on why CMH Conferences and MAC subcommittees were not paid per diem. Will bring question of CMH Conferences to CMH Executive Committee.
2. Building Projects Update - The building projects update was presented by Mark Scheerhorn.
3. Addictions Program Therapy (APT) Update - Mark Knudsen, Planning and Grants Director, explained the Addictions Program Therapy (APT) Program. He is recommending a Post-Jail Treatment Program and will be working with consultants on the best proposal.

SUBJECT: ADJOURNMENT

PP 03-032

Motion: To adjourn at 2:31 p.m.

Moved by: Rinck Supported by: VanderLaan UNANIMOUS