

PLANNING & POLICY COMMITTEE

Approved Minutes

DATE: November 12, 2003

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Robert Rinck, Edward Berghorst, Frederick VanderLaan, Roger Rycenga

STAFF & GUESTS: Robert Oosterbaan, Administrator, Rosemary Zink, Finance Director, Mark Scheerhorn, Administrative Services Director; Jim Mankoski, MIS Director, Greg Westra, MIS; Steve Kraai, Sheriff's Department; Kevin Bowling, Circuit Court Administrator; Karen Fish, Deputy Treasurer; Leon Stille; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

PP 03-088 Motion: To approve the Minutes of the October 8, 2003, meeting as presented and to approve the agenda of today as presented and amended to change Action Item #1 from "forward to the full Board" to "forward to the Finance and Administration Committee"

Moved by: Schrottenboer Supported by: Rycenga UNANIMOUS

SUBJECT: SHERIFF IMAGING PROPOSAL

PP 03-089 Motion: To approve and forward to the Finance and Administration Committee "Option A" of the Sheriff Imaging Proposal at a cost of \$40,664 and Annual Maintenance for 2004 of \$4,005 for a total cost of \$44,669.

Moved by: Schrottenboer Supported by: VanderLaan UNANIMOUS

SUBJECT: TRADITIONAL MARRIAGE RESOLUTION

PP 03-090 Motion: To approve and forward to the Board the Resolution supporting a vote on an Amendment of the 1963 Constitution of the State of Michigan to define marriage as a legal relationship between "one man and one woman".

Moved by: Rycenga Supported by: Rinck

PP 03-091 Motion: To call for the question.

Moved by: Rycenga Supported by: Rinck UNANIMOUS

A vote was than taken on the motion and the motion passed.

SUBJECT: MICHIGAN ADOPTION DAY

PP 03-092 Motion: To approve and forward to the Board the Resolution declaring Tuesday, November 25, 2003 as "Michigan Adoption Day" within Ottawa County.

Moved by: Rinck Supported by: Schrottenboer UNANIMOUS

SUBJECT: PROPOSED POLICY ON USE OF CREDIT CARDS TO PAY BILLS AND PURCHASE GOODS AND SERVICES FROM OTTAWA COUNTY AND THE OTTAWA COUNTY COURTS

PP 03-093 Motion: To approve and forward to the Board the proposed Policy on the use of credit cards to pay bills and purchase goods and services from Ottawa County and the Ottawa County Courts.  
Moved by: VanderLaan Supported by: Schrotenboer UNANIMOUS

SUBJECT: PROPOSED POLICY ON AUTOMATIC CLEARING HOUSE (ACH) AND ELECTRONIC TRANSACTIONS OF PUBLIC FUNDS

PP 03-094 Motion: To approve and forward to the Board the proposed Policy on Automatic Clearing House (ACH) and Electronic Transactions of Public Funds.  
Moved by: VanderLaan Supported by: Rinck UNANIMOUS

SUBJECT: REAPPOINTMENT FOR REPRESENTATIVE TO CITY OF ZEELAND LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA)

PP 03-095 Motion: To reappoint Kenneth Rizzio to a full term on the City of Zeeland's Local Development Finance Authority (LDFA). The term for this position ends on June 30, 2007.  
Moved by: Rinck Supported by: VanderLaan UNANIMOUS

SUBJECT: BUILDING AUTHORITY BOARD

PP 03-096 Motion: To consider the following applicants to fill one vacancy on the Building Authority Board for a three year term, beginning January 1, 2004 and expiring December 31, 2006. (\*Recommended by committee.) \* Lee Dell (term expiring 12/31/2003) George Eckhoff  
Moved by: VanderLaan Supported by: Schrotenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Courtlink efile - Kevin Bowling reported Greg Rappleye is working on the final contract. The committee questioned the security issue of e-filing. Kevin reported most information in court records is public information, but records can be flagged as confidential information. The Supreme Court is looking at a number of counties for pilot programs. There are seven or eight counties, including Ottawa County, interested in moving forward with e-filings.
2. New Judgeship 2205 - A powerpoint presentation was presented by Kevin Bowling. New judgeship going before the Finance Committee in December and then hopefully to the Board. Consensus of the committee is to move ahead.
3. Lobbyist Contract - Bob Oosterbaan asked the Committee to discuss the lobbyist contract and give direction. The county has used the present lobbyist for three years. The county could renew this contract or go out for bids. Leon Stille is interested in being the lobbyist for Ottawa County. He gave a brief summary of his proposal. Mark Scheerhorn to do a selected bid process.
4. Building Projects Update - The building projects update was presented by Mark Scheerhorn.
5. Macatawa Area Coordinating Council - To be discussed at the next meeting.

SUBJECT: ADJOURNMENT

PP 03- 097 Motion: To adjourn at 2:45 p.m.  
Moved by: VanderLaan Supported by: Rycenga UNANIMOUS

