

PLANNING & POLICY COMMITTEE

Approved Minutes

DATE: December 10, 2003

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Frederick VanderLaan, Edward Berghorst, Robert Rinck, Gordon Schrotenboer

STAFF & GUESTS: Robert Oosterbaan, Administrator; Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; John Scholtz, Parks & Recreation Director; Mark Scheerhorn, Administrative Services Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

PP 03-098 Motion: To approve the Minutes of the November 12, 2003, meeting as presented and to approve the agenda of today as presented.

Moved by: VanderLaan Supported by: Schrotenboer UNANIMOUS

SUBJECT: APPOINTMENT TO THE PARKS & RECREATION COMMITTEE

PP 03-099 Motion: To recommend the following list of applicants to the Board for consideration of appointment to the Parks and Recreation Commission (one vacancy - three year term beginning January 1, 2004 and expiring December 31, 2006: (*Recommended by committee)

* Bobbi Jones Sabine Lucy C. Karwoski-Korpi
Anne Engvall James H. Holtvluwer
John L. Iwaarden Jennifer L. Patera (withdrew)

Moved by: Schrotenboer Supported by: VanderLaan UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Closed Session to discuss property issues.

PP 03-100 Motion: To go into Closed Session at 1:05 p.m. to discuss Property Issues.

Moved by: Rinck Supported by: VanderLaan UNANIMOUS

PAGE 2 PLANNING & POLICY COMMITTEE 12/10/03

Roll call vote: Yeas: Berghorst, Rinck, VanderLaan, Rycenga, Schrotenboer. (5)

PP 03-101 Motion: To rise from Closed Session at 1:40 p.m.

Moved by: VanderLaan Supported by: Schrotenboer UNANIMOUS

2. Community Haven Update - John Scholtz is working on a proposal and hoping to come back to this committee sometime in February or March with a refined concept proposal.

3. Park 12 Master Plan Update - Parks Commission is almost ready to come out with a Master Plan. Hoping to bring it before the Board the first of the year.

4. MACC Bylaws and Agreement - Greg Rappleve attended a meeting with Jack Marquis and discussed the issues. MACC has come up with a revision to the bylaws and is looking at adopting it at the beginning of the year. Greg will draft a proposed contract between MACC and Ottawa County and bring the draft back to this committee. He will know in January what direction the new administrator wants to go.

5. Building Projects Update - The building projects update was presented by Mark Scheerhorn.

SUBJECT: ADJOURNMENT

PP 03-102 Motion: To adjourn at 2:25 p.m.

Moved by: VanderLaan Supported by: Rycenga UNANIMOUS