

## TECHNOLOGY COMMITTEE

### Approved Minutes

DATE: April 1, 2003

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Joyce Kortman

STAFF & GUESTS: Daniel C. Krueger, Clerk; Rosemary Zink, Finance Director; Robert Oosterbaan, Administrator; Mark Scheerhorn, Administrative Services Director; Mary Richardson, Treasurer; Mark Krouse, MIS; Larry Hall, MIS; Steve Namenye, Telecommunication Specialist; Gary Scholten, Register of Deeds; Jim Mankoski, MIS Director; Sherri Sayles, Deputy Clerk

### SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the February 4, 2003, meeting as presented and approve by consent the agenda of today as presented.

### SUBJECT: COMMUNICATION PLANS

Review of Communication Plans - Mark Scheerhorn explained to the Committee the Ottawa County Telecommunication Report. At this time, waiting for OAISD to finalize contracts. Once this agreement is reached, work will begin on finalizing costs on the County's portion of this project

### SUBJECT: MIS SATISFACTION SURVEY

MIS Satisfaction Survey - Jim Mankoski reported on the comments from the MIS Satisfaction Survey. He reported they are looking into security issues. There are 99 different models of computers and approximately 900 computers in the County. MIS replaces 200 computers a year. During the next budget process, MIS will be looking at converting to Microsoft packages. Will question department heads on how they want to go with this. New software will be available soon to enable employees to be able to look at their lotus e-mail, calendars, etc. from any computer.

### SUBJECT: APPOINTMENTS TO THE TECHNOLOGY COMMITTEE

TC 03-001 Motion: To recommend and forward to the Board the appointment of Daniel Krueger, County Clerk, to the Technology Committee representing the County Elected Official.

Moved by: Mankoski Supported by: Kortman UNANIMOUS

TC 03-002 Motion: To recommend and forward to the Board the appointment of Jon Overway to the Technology Committee representing the Private Sector.

Moved by: Kortman Supported by: Mankoski UNANIMOUS

TC 03-003 Motion: To recommend and forward to the Board the appointment of Tim Secen to the Technology Committee representing the Technology Representative.

. Moved by: Mankoski Supported by: Kortman UNANIMOUS

TC 03-004 Motion: To commend and forward to the Board the appointment of Jim Mankoski to the Technology Committee representing MIS Representative.

Moved by: Schrotenboer Supported by: Kortman UNANIMOUS

#### SUBJECT: DISCUSSION ITEMS

1. Review of procedure to recruit applicants to the Committee from Local Units of Government - The Chair recommended anyone knowing of someone who would be interested and meet the requirements for the Technology Committee representing Local Units of Government have them send in an application. It was noted that a couple of applications will be coming in.

2. Miscellaneous Discussion - Short discussion on Link Michigan.

#### SUBJECT: ADJOURNMENT

To adjourn at 10:58 a.m.