

TECHNOLOGY COMMITTEE

Approved Minutes

DATE: May 6, 2003

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Daniel Krueger, Tim Secen, Jim Mankoski, Jon Overway

ABSENT: Joyce Kortman

STAFF & GUESTS: Robert Oosterbaan, Administrator; Greg Westra, MIS; Mark Krouse, MIS; Steve Namenyne, Telecommunication Specialist; Mark Scheerhorn, Administrative Services Director; Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; Mary Richardson, Treasurer; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the April 1, 2003, meeting as presented and approve the agenda of today as presented.

SUBJECT: INTRODUCTION OF NEWLY APPOINTED TECHNOLOGY COMMITTEE MEMBERS

Chair had everyone around the table introduce themselves.

SUBJECT: APPOINTMENT TO TECHNOLOGY COMMITTEE REPRESENTING LOCAL GOVERNMENT

TC 03-005 Motion: To recommend to the full Board the appointment of Christopher J. Kuncaitis, Robinson Township Supervisor, to the Technology Committee representing Local Government.

Moved by: Krueger Supported by: Overway UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Review Technology Committee Mission Statement - No questions.
2. Update of Communications Network - Steve Namenyne updated the committee on the Communications Network. A letter has been written to OAISD stating the County wants to proceed. Preliminary routes have been determined. ISD working on finalizing a contract

with Holland BPW and have finalized a contract with Western Telecom. ISD will be looking over long-distance bids this week. Steve reported he hopes to have timelines in place in the next couple of weeks.

3. Receive for information Organizational Chart of MIS Department - Jim Mankoski handed out and explained the MIS Organizational Chart. A new imaging system will be proposed to the Sheriff's Department at the end of September. MIS looking at upgrading five major systems in the County. The financial system will be receiving a major upgrade this weekend and notes will be upgraded yet this month. Funding determines what can be done. MIS has constant activity with maintenance.

4. Round table discussion - Jim Mankoski would like the committee to look at input from the employees at the end of the terminals. Bob Oosterbaan stated the budget will need to be looked at and any investment is going to require return of investment and better service. Dan Krueger stated we need to look at where we are now and where we want to be in the future for the services we provide. One product doesn't always fit all. Jon Overway would like a goal on how to build efficiency into the system. Mary Richardson reported there has been a challenge in the last 3 to 4 years with communication and delivery of data. There is a threat in county government by statutory fees. We need to protect revenue streams.

5. Future agenda considerations - Gordon Schrottenboer spoke with the Board Chair on appointing one more Technical Rep to this committee. The clerk sent out an application to the MIS Director at GVSU. Out-sourcing vs. in-house is a topic to discuss in the future.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:40 a.m.