

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JANUARY SESSION - SECOND SESSION**

**Tuesday, January 13, 2004 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, January 13, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Swartout pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Ms. Visscher, Messrs. Berghorst, VanderLaan, Vander Kam. (11)

B/C 04-005 Mr. Berghorst moved to approve the agenda of today as presented. Ms. Visscher supported the motion and the motion passed.

B/C 04-006 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the December 9, 2003, and January 6, 2004, Board of Commissioners' Meetings.
2. To receive as information the Correspondence Log 329.
3. To authorize the payroll of January 6, 2003, and January 13, 2004, in the amount of \$1,039.44.
4. To approve the general claims in the amount of \$4,693,350.64 as presented by the summary report for December 1, 2003, through December 19, 2003.
5. To approve the general claims in the amount of \$1,609,648.49 as presented by the summary report for December 22, 2003, through December 31, 2003.
6. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December, 2003.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Ms. Visscher, Messrs. Rinck, Swartout. (11)

B/C 04-007 Mr. Rycenga moved to approve the MERS (Municipal Employees Retirement System) Resolution changing the defined benefit multiplier to the B-4 benefit level, at employee cost, for Unclassified Employees and elected Officials (excluding Judges and Commissioners). The full actuarial determined cost of this benefit change is to be paid by the Unclassified Employees and Elected Officials upon approval by the Board of Commissioners (2.64% of salary for Unclassified/Elected, MERS Division 10; and 2.81% for Mental Health Unclassified MERS Division 60) to be effective February 1, 2004. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Mr. Rycenga, Ms. Visscher, Messrs. Rinck, Swartout. (11)

B/C 04-008 Mr. Rycenga moved to approve the "Option A" of the Sheriff Imaging Proposal at a cost of \$40,664 and annual

maintenance for 2004 of \$4,005 for a total cost of \$44,669. Funding to come from Contingency. Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yes: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Ms. Visscher, Messrs. Vander Kam, Schrottenboer Swartout. (11)

- B/C 04-009 Mr. Rycenga moved to approve per diem for the following Grand Valley Metro Council Subcommittees: Policy Committee and Technology Committee. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Ms. Visscher, Mr. Swartout. (11)
- B/C 04-010 Mr. Rycenga moved to go into a Closed Session at 1:45 p.m. for an update on labor contract negotiations - Two thirds roll call vote required. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Ms. Visscher, Messrs. Rycenga, Schrottenboer, Swartout. (11)
- B/C 04-011 Mr. Rinck moved to rise from Closed Session at 2:10 p.m. Mr. VanderLaan supported the motion and the motion passed.
- B/C 04-012 Mr. Berghorst moved to recommend the following list of applicants to the Board for consideration of appointment to the Parks and Recreation Commission (one vacancy - three-year term beginning January 1, 2004 and expiring December 31, 2006. (*Recommended by Committee.)

*Bobbie Jones Sabine
Anne Engvall
John L. Vanlwaarden

Lucy Karwoski-Korpi
James Holtvluwer

Mr. VanderLaan supported the motion and the motion passed.

Results of the roll call votes:

Mrs. Ruiter - Sabine
Mrs. Kortman - Vanlwaarden
Mr. Rinck - Engvall
Mr. Berghorst - Sabine
Mr. Rycenga - Sabine
Mr. Vander Kam - Holtvluwer

Ms. Visscher - Sabine
Mr. VanderLaan - Sabine
Mr. Kuyers - Sabine
Mr. Schrottenboer - Sabine
Mr. Swartout - Sabine

Total votes were as follows: Ms. Sabine - 8, Ms. Engvall - 1, Mr. Vanlwaarden - 1, Ms. Karwoski-Korpi - 0, Mr. Holtvluwer - 1.

The Chair declared Bobbie Jones Sabine appointed to the Parks and Recreation Commission with term expiring December 31, 2006.

The Chair presented the committee assignments for 2004.

Finance & Administration - Rycenga - Chair, Rinck, Schrottenboer, Berghorst, Vander Kam.

Planning & Policy - Kuyers - Chair, Rinck, Kortman, Rycenga, Schrottenboer.

Health & Human Services - Visscher - Chair, Berghorst, VanderLaan, Vander Kam, Ruiter.

Personnel - VanderLaan - Chair, Kuyers, Ruiter, Kortman, Visscher.

- B/C 04-013 Mr. Schrottenboer moved to adopt the appointments to the Standing Committees. Mr. Rinck supported the motion passed as shown by the following votes: Yeas: Mr. Rinck, Ms. Visscher, Messrs. Schrottenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

The Chairman presented additional committee appointments:

West Michigan Regional Planning - Berghorst
Ottawa County Planning Commission - Rinck
MAAC Policy Board - Schrotenboer
Ottawa County Economic Development - Kuyers

- B/C 04-014 Mr. VanderLaan moved to adopt the additional committee appointments. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Rinck, Mrs. Ruiter, Mr. Swartout. (11)
- B/C 04-015 Mr. Schrotenboer moved to adopt the Ottawa County Board Rules for 2004 - No change from previous year. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Mr. VanderLaan, Ms. Visscher, Messrs. Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

The County Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

- B/C 04-016 Mr. VanderLaan moved to adjourn at 2:20 p.m. subject to the call of the Chair. Mr. Schrotenboer supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioner

Agenda

January 09, 2004

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 13, 2004, at 1:30 p.m.** for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Report

A. Consent Resolutions:

1. Suggested Motion:
To approve the Minutes of the December 09, 2003, and January 06, 2004, Board of Commissioners' Meetings
2. Suggested Motion:
To receive as Information the Correspondence Log 329

From the Finance and Administration Committee

3. Payroll
Suggested Motion:
To authorize the payroll of January 06, 2003 and January 13, 2003 in the amount of
4. Monthly Accounts Payable for December 1, 2003 to December 19, 2003
Suggested Motion:
To approve the general claims in the amount of \$4,693,350.64 as presented by the summary report for December 1, 2003 through December 19, 2003.
5. Monthly Accounts Payable for December 22, 2003 to December 31, 2003
Suggested Motion:
To approve the general claims in the amount of \$1,609,648.49 as presented by the summary report for December 22, 2003 through December 31, 2003.
6. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December, 2003.

B. Action Items:

From the Finance and Administration Committee

7. Employee Benefit Change
Suggested Motion:
To approve the MERS (Municipal Employees Retirement System) Resolutions changing the defined benefit multiplier to the B-4 benefit level, at employee cost, for Unclassified Employees and elected Officials (excluding Judges and Commissioners). The full actuarial determined cost of this benefit change is to be paid by the Unclassified Employees and Elected Officials upon approval by the Board of Commissioners (2.64% of salary for Unclassified/Elected, MERS Division 10; and 2.81% for Mental Health Unclassified MERS Division 60) to be effective February 1, 2004.
8. Sheriff Imaging Proposal
Suggested Motion:
To approve the "Option A" of the Sheriff Imaging Proposal at a cost of \$40,664 and annual maintenance for 2004 of \$4,005 for a total cost of \$44,669. Funding to come from Contingency.
9. Committee Per Diem
Suggested Motion:
To approve per diem for the following Grand Valley Metro Council Subcommittees: Policy Committee and Technology Committee.
10. Closed Session - Purpose: Labor Contract Negotiations
Suggested Motion:
To go into a Closed Session for an update on labor contract negotiations - Two thirds roll call vote required

C. Appointments:

From the Planning and Policy Committee

To recommend the following list of applicants to the Board for consideration of appointment to the Parks and

Recreation Commission (one vacancy - three year term beginning January 1, 2004 and expiring December 31, 2006) (*Recommended by Committee)

*Bobbie Jones Sabine
Lucy Karwoski-Korpi
Anne Engvall
James Holtvluwer
John L. Vanlwaarden

Standing Committee Appointments - Chairman Swartout

Revised Ottawa County Board Rules

Suggested Motion:

To approve the final adoption of the Revised Ottawa County Board Rules.

- D. Discussion Items
 - E. Report of the County Administrator
 - F. General Information, Comments, and Meetings Attended
- 9. Public Comments
 - 10. Adjournment