

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JANUARY SESSION - THIRD SESSION**

**Tuesday, January 27, 2004 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, January 27, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Kuyers pronounced the invocation.

The Chair led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Schrottenboer, Ms. Visscher, Messrs. Berghorst, VanderLaan, Vander Kam. (10)

Absent: Mr. Rycenga. (1)

Public Comments and Communications from County Staff

Gary Rosema, Sheriff, thanked Dale Vredeveld, Undersheriff, for his years of service.

Dale Vredeveld, Undersheriff, thanked the Board for their support through the years.

B/C 04-017 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrottenboer supported the motion and the motion passed.

B/C 04-018 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the January 13, 2004, Board of Commissioners' Meeting.
2. To authorize the payroll of January 27, 2004, in the amount of \$503.50.
3. To approve the general claims in the amount of \$3,839,193.49 as presented by the summary report for January 1 through January 16, 2004.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2004.

Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Ms. Visscher, Messrs. Rinck, Berghorst, Mrs. Ruiter, Mr. Schrottenboer, Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Swartout. (10)

B/C 04-019 Mr. Berghorst moved to approve budget adjustment #1188 which zeros out the 2003 balance in Contingency of \$555,249. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Schrottenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Ms. Visscher, Messrs. Rinck, Swartout. (10)

B/C 04-020 Mr. Berghorst moved to approve budget adjustment #18 which reduces State Revenue sharing and OUIL III reimbursements from the State. Reduction in revenue of \$403,929 to be offset by a reduction in Contingency.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Ms. Visscher, Messrs. Rinck, Swartout. (10)

B/C 04-021 Mr. Berghorst moved to approve budget adjustment #22 for a position for the "Sheriff Curbing Auto Theft" (SCAT) program. Position to be sunset if grant funding ends. Match funds of \$24,196 to come from Contingency. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mrs. Ruiter, Ms. Visscher, Messrs. Vander Kam, Schrotenboer, Swartout. (10)

B/C 04-022 Mr. Berghorst moved to approve budget adjustment #24 for the Property Tax System Proposal. Funding of \$82,574 to come from Contingency. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Mr. Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Ms. Visscher, Mr. Swartout. (10)

B/C 04-023 Mr. Berghorst moved to approve budget adjustment #25 for the HAZ-MAT team. Funding of \$31, 583 to come from Contingency. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Ms. Visscher, Messrs. Schrotenboer, Swartout. (10)

B/C 04-024 Mr. Kuyers moved to recommend the low bid from TerHorst & Rinzema (to build out the lower level of the James St. FIA building) in the amount of \$728,670, plus \$50,000 Contingency. Funding to come from Public Improvement fund. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Vander Kam, Ms. Visscher, Messrs. VanderLaan, Kuyers, Schrotenboer, Swartout. (10)

B/C 04-025 Mr. Kuyers moved to approve and ratify the submission of the grant application for the Upper Macatawa Phase II Project. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Rinck, Ms. Visscher, Messrs. Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, VanderLaan, Berghorst, Mrs. Ruiter, Mr. Swartout. (10)

The Chair so noted that the CMI grant request is for \$500,000.

John Scholtz, Parks and Recreation Director, reported the Rosey Mound construction project is proceeding well. They hope to wrap-up the project in the next six to eight weeks.

B/C 04-026 Mr. Kuyers moved to approve adding the Jail Diversion Task Meetings to the list of meetings eligible for per diem payments. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Rinck, Mrs. Ruiter, Mr. Swartout. (10)

B/C 04-027 Mr. Kuyers moved to go into a Closed Session at 2:02 p.m. for an update on labor contract negotiations - two thirds roll call vote required. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Mr. VanderLaan, Ms. Visscher, Messrs. Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout. (10)

B/C 04-028 Mr. Berghorst moved to rise from Closed Session at 2:20 p.m. Mr. Rinck supported the motion and the motion passed.

B/C 04-029 Mr. VanderLaan moved to reestablish the Ad Hoc Technology Committee with the same members in place (effective until December 31, 2004). Ms. Visscher supported the motion and the motion passed as shown by the following votes: Yeas: Ms. Visscher, Messrs. Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Swartout. (10)

B/C 04-030 Mr. VanderLaan moved to concur in the appointment of Barry R. Kantz as a 58th District Court Magistrate. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Ms. Visscher, Messrs. Rinck, Swartout. (10)

B/C 04-031 Mr. VanderLaan moved to appoint Pat Ver Duin, Juvenile Services Director; Rita Dooley, Department of Corrections Supervisor; Lt. Steve Baar, Jail Administrator; Barry Kantz, District Court Administrator; Mark

Knudsen, Planning and Grants Director; and Vito Palazzolo, Public Health Officer; to the Jail Diversion of the Mentally Ill Task Force. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mrs. Ruiter, Ms. Visscher, Messrs. Vander Kam, Schrotenboer, Swartout. (10)

B/C 04-032 Mr. Kuyers moved to nominate the following candidates for the Ottawa County Planning Commission representing Agriculture and appoint one (1) for a term of three (3) years to expire on January 1, 2007. (*Recommended by Committee)

* William Miller
Nicki Arendshorst
Monique Jankauskas

Richard Edmonds
Paul Potter
Jeffrey Wincel

James Kober
Michael VanderBrug

Mr. VanderLaan supported the motion.

Results of the roll call vote were as follows:

Mr. Kuyers - Miller
Mr. Berghorst - Miller
Mr. Rinck - Miller
Mr. VanderLaan - Miller
Mrs. Kortman - Miller

Mrs. Ruiter - Miller
Ms. Visscher - Miller
Mr. Vander Kam - Miller
Mr. Schrotenboer - Miller
Mr. Swartout - Miller

Total votes were as follows: Mr. Miller - 10, Ms. Arendshorst - 0, Ms. Jankauskas - 0, Mr. Edmonds - 0, Mr. Potter - 0, Mr. Wincel - 0, Mr. Kober - 0, Mr. VanderBrug - 0 .

The Chair declared William Miller appointed to the Ottawa County Planning Commission representing Agriculture for a three-year term.

The Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

B/C 04-033 Mr. VanderLaan moved to adjourn at 2:36 p.m. subject to the call of the Chair. Mr. Schrotenboer supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioner

Agenda

January 23, 2004

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 27, 2004, at 1:30 p.m.** for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Swartout

3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Report

A. Consent Resolutions:

1. Suggested Motion:
To approve the Minutes of the January 13, 2004 Board of Commissioners' Meeting.

From the Finance and Administration Committee

2. Payroll
Suggested Motion:
To authorize the payroll of January 27, 2004, in the amount of _
3. Monthly Accounts Payable for January 1 to January 16, 2004
Suggested Motion:
To approve the general claims in the amount of \$3,839,193.49 as presented by the summary report for January 1 through January 16, 2004.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2004.

B. Action Items:

From the Finance and Administration Committee

5. Budget Adjustments
 - a. Suggested Motion:
To approve budget adjustment #1188 which zeros out the 2004 balance in Contingency of \$555,249.
 - b. Suggested Motion:
To approve budget adjustment #18 which reduces State Revenue sharing and OUIL III reimbursements from the State
Reduction in revenue of \$403,929 to be offset by a reduction in Contingency.
 - c. Suggested Motion:
To approve budget adjustment #22 for a position for the "Sheriff Curbing Auto Theft" (SCAT) program. Position to be sunset if grant funding ends. Match funds of \$24,196 to come from Contingency
 - d. Suggested Motion:
To approve budget adjustment #24 for the Property Tax System Proposal. Funding of \$82,574 to come from Contingency.
 - e. Suggested Motion:
To approve budget adjustment #25 for the HAZ-MAT team. Funding of \$31,583 to come from Contingency.

From the Planning and Policy Committee

6. FIA Lower Level – Finish space for Adult Probation & Juvenile Services
Suggested Motion:
To recommend the low bid from TerHorst & Rinzema (to build out the lower level of the James St. FIA building) in the amount of \$728,670, plus \$50,000 contingency. Funding to come from Public Improvement fund.
7. Grant Application for the Upper Macatawa Phase II Project
Suggested Motion:
To approve and ratify the submission of the grant application for the Upper Macatawa Phase II Project.
8. Jail Diversion Task Force Per Diem Payments
Suggested Motion:
To approve adding the Jail Diversion Task Force Meetings to the list of meetings eligible for per diem payments
9. Closed Session - Purpose: Labor Contract Negotiations
Suggested Motion:
To go into a Closed Session for an update on labor contract negotiations - Two thirds roll call vote required.

C. Appointments:

From the Planning and Policy Committee Meeting

13. Appointment to the Ottawa County Planning Commission representing Agriculture for a term of three (3) years
Suggested Motion:
To nominate the following candidates for the Ottawa County Planning Commission representing Agriculture and appoint one (1) for a term of three (3) years to expire on January 1, 2007.

*William Miller
Richard Edmonds
James Kober
Nicki Arendshorst
Paul Potter
Michael VanderBrug
Monique Jankauskas
Jeffrey Wincel
* Suggested by Committee

- D. Discussion Items
- E. Report of the County Administrator
- F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment