

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
FEBRUARY SESSION - THIRD SESSION**

**Tuesday, February 24, 2004 1:30 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, February 24, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Rycenga pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Messrs. Kuyers, Swartout, Mrs. Ruiten, Messrs. Rinck, Rycenga, Schrotenboer, Ms. Visscher, Mr. VanderLaan. (8)

Absent: Mrs. Kortman, Messrs. Berghorst, Vander Kam. (3)

B/C 04-045 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion.

B/C 04-046 Mr. VanderLaan moved to amend the agenda of today adding Closed Session to Discuss Contract Negotiations. Mr. Schrotenboer supported the amendment and the amendment passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 04-047 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the February 12, 2004, Board of Commissioners' Meeting.
2. To authorize the payroll of February 19, 2004, and February 24, 2004, in the amount of \$888.75.
3. To approve the general claims in the amount of \$4,586,462.75 as presented by the summary report for February 1, 2004, through February 13,2004.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2004.
5. To receive for information the Ottawa County Treasurer's 2003 Annual Report.
6. To receive for information the Ottawa County Equalization and Property Description's 2003 Annual Report.
7. To receive for information the Ottawa County Circuit Court Probation Department's 2003 Annual Report.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, VanderLaan, Schrotenboer, Mrs. Ruiten, Mr. Rycenga, Ms. Visscher, Messrs. Rinck, Swartout. (8)

B/C 04-048 Mr. Rycenga moved to approve the Resolution authorizing the Board of County Road Commissioners to hold a public hearing on March 11, 2004, for the proposed Crockery Township Sewage System bonds in accordance with Section 14(a) of the Internal Revenue Code. Ms. Visscher supported the motion and the motion passed as

shown by the following votes: Yeas: Messrs. Kuyers, Rinck, VanderLaan, Rycenga, Mrs. Ruiter, Ms. Visscher, Messrs. Schrotenboer, Swartout. (8)

- B/C 04-049 Mr. Rycenga moved to approve budget adjustment #84 to adjust the 2004 retirement rates with \$220,791 to come from Contingency. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Schrotenboer, Rycenga, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Ms. Visscher, Mr. Swartout. (8)
- B/C 04-050 Mr. Rycenga moved to approve and authorize the Board Chair and Clerk to sign the "Agreement of Services Between Ottawa County and the Macatawa Area Coordinating Council." Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Messrs. Rinck, Rycenga, Ms. Visscher, Messrs. VanderLaan, Kuyers, Schrotenboer, Swartout. (8)
- B/C 04-051 Mr. Rycenga moved to approve budget adjustment #88 approving two full-time equivalents to staff the new service centers. Funding to come from Landfill Tipping Fee Fund. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, VanderLaan, Mrs. Ruiter, Mr. Rinck, Ms. Visscher, Messrs. Rycenga, Schrotenboer, Swartout. (8)
- B/C 04-052 Ms. Visscher moved to approve and nominate Don Williams\*, Joe Visser, Donald Benninger, and Kevin Bowling\* as candidates for two (2) openings for a two-year term beginning January 22, 2004, and ending December 31, 2005, on the Lakeshore Coordinating Council Advisory Committee representing Ottawa County. (\*Recommended by Committee) Mrs. Ruiter supported the motion.

Results of the roll call vote were as follows:

Mr. Rinck - Williams, Bowling	Mr. VanderLaan - Williams, Bowling
Ms. Visscher - Williams, Bowling	Mr. Rycenga - Williams, Bowling
Mr. Schrotenboer - Williams, Bowling	Mrs. Ruiter - Williams, Bowling
Mr. Kuyers - Williams, Bowling	Mr. Swartout - Williams, Bowling

Total votes were as follows: Mr. Williams - 8, Mr. Visser - 0, Mr. Benninger - 0, Mr. Bowling - 8.

The Chair declared Don Williams and Kevin Bowling appointed to the Lakeshore Coordinating Council Advisory Committee representing Ottawa County.

#### Discussion Items

The Ottawa County Treasurer's 2003 Annual Report was presented by Mary Richardson, County Treasurer.

The Ottawa County Equalization and Property Description's 2003 Annual Report was presented by Mike Galligan.

The Ottawa County Circuit Court Probation Department's 2003 Annual Report was presented by Doug Kamphuis and Rita Dooley.

- B/C 04-053 Mr. Rinck moved to go into a Closed Session at 2:20 p.m. to discuss Contract Negotiations. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, VanderLaan, Kuyers, Schrotenboer, Ms. Visscher, Mr. Rinck, Mrs. Ruiter, Mr. Swartout. (8)
- B/C 04-054 Mr. VanderLaan moved to rise from Closed Session at 2:30 p.m. Ms. Visscher supported the motion and the motion passed.
- B/C 04-055 Mr. Rycenga moved to approve funding a new collective bargaining agreement between the County of Ottawa and the Ottawa County Employees Association representing the employees of the 58th District Court. The term of the agreement to be January 1, 2003, through December 31, 2006. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mr. VanderLaan, Ms. Visscher, Messrs. Kuyers, Schrotenboer, Rinck, Rycenga, Swartout. (8)

The County Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

B/C 04-056 Mr. VanderLaan moved to adjourn at 2:35 p.m. subject to the call of the Chair. Ms. Visscher supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman  
Of the Board of Commissioner

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### Agenda

February 19, 2004

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, February 24, 2004, at 1:30 p.m.** for the regular **February** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by Chairperson
  2. Invocation - Commissioner Rycenga
  3. Pledge of Allegiance to the Flag
  4. Roll Call
  5. Presentation of Petitions and Communications
  6. Public Comments and Communications from County Staff
  7. Approval of Agenda
  8. Actions and Reports
    - A. Consent Resolutions:
      1. Suggested Motion:  
To approve the Minutes of the February 12, 2004 Board of Commissioners' Meeting.
- From the Finance and Administration Committee
2. Payroll  
Suggested Motion:  
To authorize the payroll of February 19, 2004 and February 24, 2004 in the amount of \_
  3. Monthly Accounts Payable for February 1 to February 13, 2004.  
Suggested Motion:  
To approve the general claims in the amount of \$4,586,462.75 as presented by the summary report for February 1, 2004 through February 13, 2004.
  4. Monthly Budget Adjustments  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and

Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2004.

5. Ottawa County Treasurer's 2003 Annual Report  
Suggested Motion:  
To receive for information the Ottawa County Treasurer's 2003 Annual Report.
6. Ottawa County Equalization and Property Description's 2003 Annual Report  
Suggested Motion:  
To receive for information Ottawa County Equalization and Property Description's 2003 Annual Report.
7. Ottawa County Circuit Court Probation Department's 2003 Annual Report  
Suggested Motion:  
To receive for information the Ottawa County Circuit Court Probation Department's 2003 Annual Report.

B. Action Items:

From the Finance and Administration Committee

1. Resolution for Public Hearing - Crockery Township Sewage Disposal System  
Suggested Motion:  
To approve the Resolution authorizing the Board of County Road Commissioners to hold a public hearing on March 11, 2004 for the proposed Crockery Township Sewage Disposal System bonds in accordance with Section 141(a) of the Internal Revenue Code
2. Budget Adjustments Greater than \$50,000  
Suggested Motion:  
To approve budget adjustment #84 to adjust to the 2004 Retirement rates with \$220,791 to come from Contingency
3. Agreement for Services Between Ottawa County and the Macatawa Area Coordinating Council  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the "Agreement of Services Between Ottawa County and the Macatawa Area Coordinating Council."
4. Recycling Service Center Positions  
Suggested Motion:  
To approve budget adjustment #88 approving two full-time equivalents to staff the new service centers. Funding to come from Landfill Tipping Fee Fund.

C. Appointments:

From the Health and Human Services Committee

5. Appointment to the Lakeshore Coordinating Council Advisory Committee Representing Ottawa County  
Suggested Motion:  
To approve the applications of Don Williams\*, Joe Visser, Donald Benninger, and Kevin Bowling\* as candidates for two (2) openings for a two-year term beginning January 22, 2004 and ending December 31, 2005 on the Lakeshore Coordinating Council Advisory Committee representing Ottawa County.  
(\*Recommended by Committee)

D. Discussion Items:

Treasurer's Annual Report - Mary Richardson, Treasurer  
Equalization Annual Report - Mike Galligan  
Circuit Court Probation Annual Report - Doug Kamphuis

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment