

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
MARCH SESSION - SECOND DAY**

**Tuesday, March 23, 2004 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, March 23, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Schrotenboer pronounced the invocation.

The Chair led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiten, Messrs. Rinck, Rycenga, Schrotenboer, Berghorst, VanderLaan, Vander Kam. (10)

Absent: Ms. Visscher. (1)

Presentation of Petitions and Communications

Daniel Krueger thanked the Board for the floral arrangement and cards sent upon the death of his father.

The Chair so noted and accepted.

B/C 04-069 Mr. Berghorst moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion and the motion passed.

B/C 04-070 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the March 9, 2004, Board of Commissioners' Meeting.
2. To authorize the payroll of March 23, 2004, in the amount of \$499.75.
3. To approve the general claims in the amount of \$2,566,768.36 as presented by the summary report for March 1, 2004, through March 12, 2004.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2004.
5. To receive for information the Ottawa County Clerk's Office 2003 Annual Report.
6. To receive for information the Ottawa County Public Health Department's 2003 Annual Report.
7. To receive for information the Community Mental Health of Ottawa County Annual Report FY 2002/2003.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiten, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, VanderLaan, Kuyers, Schrotenboer, Swartout. (10)

- B/C 04-071 Mr. Rycenga moved to approve the purchase of military service credits for Commissioner Gordon Schrotenboer.
- Total Cost: \$7,840
Employee Cost: \$2,586
County Cost: \$5,254
- Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (9)
- Mr. Schrotenboer abstained from the vote.
- B/C 04-072 Mr. Rycenga moved to approve the 2003-2004 West Nile Prevention Proposal in the amount of \$11,285. Funding to come from Public Health fund balance. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Rinck, Mrs. Ruiter, Mr. Swartout. (10)
- B/C 04-073 Mr. Rycenga moved to approve the request to upgrade a Mental Health Assistant Teacher to a Mental Health Specialist - Job Developer in the Supported Employment Program. Annual cost increase is approximately \$11,128 with funding to come from the Mental Health Budget. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (10)
- B/C 04-074 Mr. Rycenga moved to approve the Fee Schedule for the new recycling service centers. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Kuyers, VanderLaan, Swartout. (10)
- B/C 04-075 Mr. Rycenga moved to approve a Judicial Clerk II in the Friend of the Court budget. Funding of 1/3 to come from within their budget, 2/3 from the State of Michigan. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Rinck, Swartout. (10)
- B/C 04-076 Mr. Rycenga moved to approve the loan application from Allendale Charter Township in the amount of \$448,300 for the purpose of constructing municipal utilities to serve Trader's Creek Landing, a new residential development project. Funding to come from the Infrastructure Fund, contingent upon signing an agreement for repayment. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Rycenga, Rinck, Swartout. (10)
- A power point presentation of the "Landings of Allendale" was presented by Jim Beelen, Allendale Charter Township Supervisor.
- B/C 04-077 Mrs. Ruiter moved to approve the Resolution renewing the establishment of the Ottawa County Human Services Coordinating Council. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Vander Kam, Schrotenboer, Swartout. (10)
- B/C 04-078 Mr. Kuyers moved to adopt the revised "Policy - Ottawa County Board of Commissioners Participation in Conferences and Conventions. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Swartout. (10)
- B/C 04-079 Mr. Berghorst moved to nominate and appoint Roger Cotner to fill one (1) vacancy on the Tax Allocation Board representing the Ottawa County Board of Commissioners for a one (1) year term beginning January 1, 2004 and ending December 31, 2004. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Rycenga, Schrotenboer, Swartout. (10)
- B/C 04-080 Mrs. Ruiter moved to nominate Paul K. Schieringa, *Harris Schipper, Rosa Nino, *Rita Chambers-Bird, Lupita Reyes, Thomas J. Burns, Sr., Cynthia Lamiraude, John Carter O'Brien, Robert L. Brown and Sandra Kiernan and appoint two (2) to fill two (2) vacancies on the Ottawa County Community Mental Health Board representing

General Public Member for three-year terms beginning April 1, 2004, and expiring on March 31, 2007 (*incumbent). Mr. VanderLaan supported the motion.

Results of the roll call vote:

Mrs. Ruiter - Schipper, Chambers-Bird
Mrs. Kortman - Chambers-Bird, Brown
Mr. Rinck - Schipper, Chambers-Bird
Mr. Berghorst - Schipper, Chambers-Bird
Mr. Rycenga - Burns, Brown
Mr. Vander Kam - Schipper, Lamiraude
Mr. VanderLaan - Schipper, Chambers-Bird
Mr. Kuyers - Schipper, Chambers-Bird
Mr. Schrotenboer - Chambers-Bird, Brown
Mr. Swartout - Schipper, Chambers-Bird

Total votes: Mr. Schieringa - 0 , Mr. Schipper - 7, Ms. Nino - 0, Ms. Chambers-Bird - 8, Ms. Reyes - 0, Mr. Burns - 1, Ms. Lamiraude - 1, Mr. O'Brien - 0, Mr. Brown - 3, Ms. Kiernan - 0.

The Chair declared Harris Schipper and Rita Chambers-Bird appointed to the Community Mental Health Board with term expiring March 31, 2007.

Mr. VanderLaan left at 2:05 p.m.

Discussion Items

The Ottawa County Clerk's 2003 Annual Report was presented by Daniel Krueger, County Clerk, Christine Gilbert, Assistant Chief Deputy Clerk, and Sherri Sayles, Elections Assistant.

A power point presentation of the Health Department's 2002/2003 Annual Report was presented by Vito Palazzolo, Health Officer, Rebecca Shupe, Supervisor of the Health Education Team, and Patricia Mahoney, Food Supervisor for the Environmental Health Services.

Gerry Cyranowski, CMH Director, presented the 2002/2003 Community Mental Health Annual Report.

B/C 04-081 Mr. Rinck moved to go into a Closed Session at 2:50 p.m. to discuss Contract Negotiations (two-third roll call vote required). Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (9)

B/C 04-082 Mrs. Ruiter moved to rise from Closed Session at 3:10 p.m. Mr. Schrotenboer supported the motion and the motion passed.

B/C 04-083 Mr. Rycenga moved to approve funding a new collective bargaining agreement between the County of Ottawa, the 20th Circuit Court for the County of Ottawa, and the AFSCME Counsel 25 representing the employees of the Ottawa County Friend of the Court. The term of the agreement to be January 1, 2003, through December 31, 2006. Mr. Vander Kam supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. Berghorst, Kuyers, Schrotenboer, Rinck, Mrs. Ruiter, Mr. Swartout. (9)

The County Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

B/C 04-084 Mr. Berghorst moved to adjourn at 3:15 p.m. subject to the call of the Chair. Mr. Schrotenboer supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioner

Agenda

March 17, 2004

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, March 23, 2004 at 1:30 p.m.**, for the regular **March** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Schrotenboer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

1. Suggested Motion:
To approve the Minutes of the March 9, 2004 Board of Commissioners' Meeting.

From the Finance and Administration Committee

2. Payroll
Suggested Motion:
To authorize the payroll of March 23, 2004 in the amount of \$.
3. Monthly Accounts Payable for March 1 to March 12, 2004
Suggested Motion:
To approve the general claims in the amount of \$2,566,768.36 as presented by the summary report for March 1, 2004 through March 12, 2004.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2004.
5. Ottawa County Clerk's 2003 Annual Report
Suggested Motion:
To receive for information the Ottawa County Clerk's Office 2003 Annual Report.
6. Ottawa County Public Health Department's 2003 Annual Report

Suggested Motion:

To receive for information the Ottawa County Public Health Department's 2003 Annual Report.

7. Community Mental Health of Ottawa County FY 2002/2003 Annual Report

Suggested Motion:

To receive for information the Community Mental Health of Ottawa County Annual Report FY 2002/2003.

B. Action Items:

From the Finance and Administration Committee

8. MERS Military Service Credits

Suggested Motion:

To approve the purchase of military service credits for Commissioner Gordon Schrotenboer.

Total Cost: \$7,840

Employee Cost: \$2,586

County Cost: \$5,254

9. 2003-2004 West Nile Virus Prevention Proposal

Suggested Motion:

To approve the 2003-2004 West Nile Virus Prevention Proposal in the amount of \$11,285. Funding to come from Public Health fund balance

10. Mental Health Assistant Teacher Position Upgrade Request

Suggested Motion:

To approve the request to upgrade a Mental Health Assistant Teacher to a Mental Health Specialist - Job Developer in the Supported Employment Program. Annual cost increase is approximately \$11,128 with funding to come from the Mental Health Budget.

11. Recycling Service Center Fees

Suggested Motion:

To approve the Fee Schedule for the new recycling service centers.

12. Friend of the Court Position

Suggested Motion:

To approve a Judicial Clerk II in the Friend of the Court budget. Funding of 1/3 to come from within their budget, 2/3 from the State of Michigan.

13. Infrastructure Revolving Loan Fund Program Application

Suggested Motion:

To approve the loan application from Allendale Charter Township in the amount of \$448,300 for the purpose of constructing municipal utilities to serve Trader's Creek Landing, a new residential development project. Funding to come from the Infrastructure Fund, contingent upon signing an agreement for repayment.

From the Health & Human Services Committee

14. Resolution Renewing the Establishment of the Ottawa County Human Services Coordinating Council

Suggested Motion:

To approve the Resolution renewing the establishment of the Ottawa County Human Services Coordinating Council.

From the Planning and Policy Committee

15. Revised "Policy - Ottawa County Board of Commissioners Participation in Conferences and Conventions."

Suggested Motion:

To adopt the revised "Policy - Ottawa County Board of Commissioners Participation in Conferences and Conventions."

(Second Reading)

C. Appointments:

16. Tax Allocation Board Appointment

Suggested Motion:

To nominate and appoint Roger Cotner to fill one (1) vacancy on the Tax Allocation Board Representing the Ottawa County Board of Commissioners for a one (1) year term beginning January 1, 2004 and ending December 31, 2004

From the Health and Human Services Committee

17. Appointments to Ottawa County Community Mental Health Board

Suggested Motion:

To nominate Paul K. Schieringa, *Harris Schipper, Rosa Nino, *Rita Chambers-Bird, Lupita Reyes, Thomas J. Burns, Sr., Cynthia Lamiraude, John Carter O'Brien, Robert L. Brown and Sandra Kiernan and appoint two (2) to fill two (2) vacancies on the Ottawa County Community Mental Health Board representing General Public Member for three-year terms beginning April 1, 2004 and expiring on March 31, 2007.
(*incumbent)

D. Discussion Items

- Clerk's Office Annual Report
- Health Department's Annual Report
- Mental Health Department's Annual Report

18. Closed Session - Purpose: Labor Contract Negotiations

Suggested Motion:

To go into a Closed Session for an update on labor contract negotiations - Two-thirds roll call vote required.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment