

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
APRIL SESSION - THIRD DAY**

**Tuesday, April 27, 2004 1:30 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, April 27, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Rinck pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Ms. Visscher, Messrs. Berghorst, VanderLaan, Vander Kam. (11)

Presentation of Petitions and Communications

Dennis Swartout presented Rosemary Zink, Finance Director, the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2002 Comprehensive Annual Financial Report.

B/C 04-103 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion and the motion passed.

B/C 04-104 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the April 13, 2004, and April 15, 2004, Board of Commissioners' Meetings.
2. To authorize the pay of April 27, 2004, in the amount of \$943.75.
3. To approve the general claims in the amount of \$9,622,192.72 as presented by the summary report for April 1, 2004, through April 16, 2004.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2004.
5. To receive for information the Ottawa County Drain Commissioner's 2003 Annual Report.
6. To receive for information the Ottawa County Sheriff's Office 2003 Annual Report.
7. To receive for information the County of Ottawa 20th Circuit Court and Probate Court 2003 Annual Reports.
8. To receive for information the Ottawa county Prosecutor's Office 2003 Annual Report.
9. To receive for information the County of Ottawa Equal Employment Opportunity Plan 2004.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Mr. Rycenga,

Ms. Visscher, Messrs. Rinck, Swartout. (11)

B/C 04-105 Mr. Kuyers moved to remove from the table Motion B/C 04-092.

B/C 04-092 - "To approve the resolution in support of the West Michigan Broadband Coalition."

Mr. VanderLaan supported the motion and the motion passed.

A vote was than taken on the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Ms. Visscher, Messrs. Vander Kam, Schrotenboer, Swartout. (11)

B/C 04-106 Mr. Rycenga moved to remove from the table Motion B/C 04-087.

B/C 04-087 - "To transfer \$600,000 from the Revolving Loan Fund portion of the Infrastructure Fund to the project portion of the Infrastructure Fund and to allocate it to qualified Road Commission bridge projects, and to direct staff to prepare proposed ballot language for a Countywide millage vote for 1/10 mill (.0001) for five (5) years for the purpose of bridge construction and repair."

Ms. Visscher supported the motion and the motion passed.

B/C 04-107 Mr. VanderLaan moved to postpone Motion B/C 04-087 until the June 22, 2004, Board of Commissioners Meeting. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Ms. Visscher, Mr. Swartout. (11)

B/C 04-108 Mr. Rycenga moved to approve the 2004 Equalization Report and appoint the Equalization Director to represent Ottawa County at State Equalization hearings. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Ms. Visscher, Messrs. Rycenga, Schrotenboer, Swartout. (11)

B/C 04-109 Mr. Rycenga moved to adopt and authorize the Board Chairperson and Clerk to sign the resolution establishing parking fees at the Rosy Mound Natural Area to be consistent with parking fees charged at other Ottawa County lakeshore parks (seasonal pass = \$10 for residents; \$20 nonresidents) except that the daily fee at the Rosy Mound Natural Area shall be \$5 per car to facilitate automated collection. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Ms. Visscher, Messrs. VanderLaan, Kuyers, Schrotenboer, Swartout. (11)

B/C 04-110 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the resolution authorizing the County Administrator to file with the Michigan Department of Treasury a qualifying statement required by Act 34, Public Acts of Michigan, 2001 to issue bonds. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Rinck, Ms. Visscher, Messrs. Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-111 Mr. Rycenga moved to direct the Chairperson of the Ottawa County Finance Committee to inform the Tax Allocation Board that the Ottawa County Board of Commissioners requests that the Ottawa County Tax Allocation remain at 4.440 for the County operating millage and continue for one year. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Ms. Visscher, Mr. Rinck, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-112 Mr. Rycenga moved to approve designating \$1,055,590 of the 2003 General Fund fund balance for Buildings and Improvements and \$144,000 for potential utility tax appeals. Mr. Vander Kam supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Mr. VanderLaan, Ms. Visscher, Messrs. Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

#### Discussion Items

1. Paul Geerlings, Drain Commissioner, and Linda Brown, Deputy Drain Commissioner presented the Ottawa County Drain Commission's 2003 Annual Report.

2. Gary Rosema, Sheriff, presented the Ottawa County Sheriff's Office 2003 Annual Report.
3. Kevin Bowling, Circuit Court Administrator, presented the Ottawa County 20th Circuit Court and Probate Court 2003 Annual Report.
4. Ron Frantz, Prosecutor, presented the Ottawa County Prosecutor's Office 2003 Annual Report.
5. Travis Parsons, Human Resources, presented the Equal Employment Opportunity Plan for 2004.

A recess was taken from 3:25 p.m. until 3:30 p.m.

Mr. Kuyers and Mr. VanderLaan left at 3:30 p.m.

B/C 04-113 Ms. Visscher moved to go into a Closed Session at 3:30 p.m. for an update on labor contract negotiations - two-third roll call vote required. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Ms. Visscher, Messrs. Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Swartout. (9)

B/C 04-114 Ms. Visscher moved to rise from Closed Session at 4:00 p.m. Mr. Schrotenboer supported the motion and the motion passed.

B/C 04-115 Mr. Rycenga moved to approve and implement the wage and benefit adjustments for Ottawa County Employees within the Teamsters Local 214 Unit pending receipt of a Letter of Disinterest from Teamsters Local 214 to be received no later than April 30, 2004. Ms. Visscher supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Mr. Berghorst, Mrs. Ruiter, Ms. Visscher, Messrs. Rinck, Swartout. (9)

The Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

B/C 04-116 Mr. Berghorst moved to adjourn at 4:10 p.m. subject to the call of the Chair. Mr. Rinck supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman  
Of the Board of Commissioner

---

### Agenda

April 20, 2004

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 27, 2004 at 1:30 p.m.**, for the regular **April** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Rinck

3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
  - A. Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2002 Comprehensive Annual Financial Report

6. Public Comments and Communications from County Staff

7. Approval of Agenda

8. Actions and Reports

A. Consent Resolutions:

1. Suggested Motion:  
To approve the Minutes of the April 13, 2004 and April 15, 2004 Board of Commissioners' Meetings.

From the Finance and Administration Committee

2. Payroll  
Suggested Motion:  
To authorize the payroll of April 27, 2004 in the amount of \$ .
3. Monthly Accounts Payable for April 1 to April 16, 2004  
Suggested Motion:  
To approve the general claims in the amount of \$9,622,192.72 as presented by the summary report for April 1, 2004 through April 16, 2004.
4. Monthly Budget Adjustments  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2004.
5. Ottawa County Drain Commission's 2003 Annual Report  
Suggested Motion:  
To receive for information the Ottawa County Drain Commission's 2003 Annual Report.
6. Ottawa County Sheriff's Office 2003 Annual Report  
Suggested Motion:  
To receive for information the Ottawa County Sheriff's Office 2003 Annual Report.
7. County of Ottawa 20th Circuit Court and Probate Court 2003 Annual Reports  
Suggested Motion:  
To receive for information the County of Ottawa 20th Circuit Court and Probate Court 2003 Annual Reports.
8. Ottawa County Prosecutor's Office 2003 Annual Report  
Suggested Motion:  
To receive for information the Ottawa County Prosecutor's Office 2003 Annual Report.
9. County of Ottawa Equal Employment Opportunity Plan 2004  
Suggested Motion:  
To receive for information the County of Ottawa Equal Employment Opportunity Plan 2004.

B. Action Items:

From the Planning and Policy Committee

10. Tabled Motion B/C 04-092  
Suggested Motion:  
To remove from the table Motion B/C 04-092.
11. Resolution of Support for the West Michigan Broadband Coalition  
Suggested Motion:  
To approve the resolution in support of the West Michigan Broadband Coalition.

From the Finance and Administration Committee

12. Tabled Motion B/C 04-087  
Suggested Motion:  
To remove from the table Motion B/C 04-087.
13. Road Commission Request  
Suggested Motion:  
To transfer \$600,000 from the Revolving Loan Fund portion of the Infrastructure Fund to the project portion of the Infrastructure Fund and to allocate it to qualified Road Commission bridge projects, and to direct staff to prepare proposed ballot language for a County-wide millage vote for 1/10 mill (.0001) for five (5) years for the purpose of bridge construction and repair.
14. Equalization Report  
Suggested Motion:  
To approve the 2004 Equalization Report and appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
15. Resolution Establishing Parking Fees at the Rosy Mound Natural Area  
Suggested Motion:  
To adopt and authorize the Board Chairperson and Clerk to sign the resolution establishing parking fees at the Rosy Mound Natural Area to be consistent with parking fees charged at other Ottawa County lakeshore parks (seasonal pass = \$10 for residents; \$20 non-residents) except that the daily fee at the Rosy Mound Natural Area shall be \$5 per car to facilitate automated collection.
16. Resolution for Filing Qualified Statements Under 2001 PA 34  
Suggested Motion:  
To approve and authorize the Board Chairperson and Clerk to sign the resolution authorizing the County Administrator to file with the Michigan Department of Treasury a qualifying statement required by Act 34, Public Acts of Michigan, 2001 to issue bonds.
17. Tax Allocation Board  
Suggested Motion:  
To direct the Chairperson of the Ottawa County Finance Committee to inform the Tax Allocation Board that the Ottawa County Board of Commissioners requests that the Ottawa County Tax Allocation remain at 4.440 for the County operating millage and continue for one year.
18. General Fund Revenues Over Expenditures for 2003  
Suggested Motion:  
To approve designating \$1,055,590 of the 2003 General Fund fund balance for Buildings and Improvements and \$144,000 for potential utility tax appeals.

C. Discussion Items:

- Drain Commission's Annual Report (Paul Geerlings)
- Sheriff's Office Annual Report (Gary Rosema)
- 20th Circuit Court and Probate Court Annual Reports (Kevin Bowling)
- Prosecutor's Office Annual Report (Ron Frantz)
- Equal Employment Opportunity Plan (Travis Parsons)

19. Closed Session - Purpose: Labor Contract Negotiations  
Suggested Motion:  
To go into a Closed Session for an update on labor contract negotiations -Two-thirds roll call vote required.

- D. Report of the County Administrator
  - E. General Information, Comments, and Meetings Attended
9. Public Comments
  10. Adjournment