

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, September 14, 2004 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, September 14, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Schrotenboer pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiters, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, VanderLaan, Vander Kam. (11)

B/C 04- 203 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion and the motion passed.

B/C 04-204 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 24, 2004 and August 30, 2004 Board of Commissioners Meetings.
2. To receive as information Correspondence Log 337.
3. To authorize the payroll of August 30, 2004 and September 14, 2004 in the amount of \$1,042.50.
4. To approve the general claims in the amount of \$4,338,778.63 as presented by the summary report for August 16, 2004 through August 31, 2004.
5. To receive as information the County of Ottawa's Single Audit Report for the year ended December 31, 2004.
6. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2004.
7. To approve and authorize the Board Chairperson and Clerk to sign the Resolution of support for the North Ottawa Dunes Acquisition grant proposal to the Michigan Natural Resources Trust Fund as revised to guarantee the full local match amount including projected donations.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiters, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoe, Swartout. (11)

B/C 04-205 Mr. Kuyers moved to receive and approve the Ottawa County Road Salt Commission Report "Recommendations for Salt Management - August 23, 2004". Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiters, Messrs. Berghorst, Rinck, Disselkoe, Rycenga, Schrotenboer, Swartout. (11)

B/C 04-206 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign a Resolution of support for HB 5870 and House Joint Resolution Z, to protect natural resources funding under the 1963 Constitution of the State of Michigan. Mr. Berghorst supported the motion and the motion passed as shown by the following votes:

Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoen, VanderLaan, Kuyers, Schrotenboer, Swartout. (11)

- B/C 04-207 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Lease of Work First Space from Huntington National Bank, with final lease language in a form approved by Corporation Counsel. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)
- B/C 04-208 Mr. Rycenga moved to approve the reduction of rent charges to Mental Health down to two (2) percent of the original construction cost and renovations in accordance with Circular A-87. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Swartout. (11)
- B/C 04-209 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Agreement for Installation of Technology Systems with Turnkey Network Solutions, Inc., (connection from Zeeland to Hudsonville). Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)
- B/C 04-210 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Contract for Purchase of Fiber Optic Filaments with Grand Haven Area Public Schools, (connection from Fillmore to Grand Haven). Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Kuyers, VanderLaan, Swartout. (11)
- B/C 04-211 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Dark Fiber Lease between the County of Ottawa and the City of Holland-BPM, (connection from ISD to Holland to Zeeland). Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Swartout. (11)
- B/C 04-212 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign a Resolution to establish a \$10 fee for conducting vital records searches within the Ottawa County Clerk's Office, as authorized by MCLA 333.2891. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Rycenga, Disselkoen, Rinck, Swartout. (11)
- B/C 04-213 Mr. Rycenga moved to approve Budget Adjustment #673 which upgrades a Records Processing Clerk I (RPC I) from 19 hours a week to 24 hours a week. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoen, Swartout. (11)
- B/C 04-214 Mr. Rycenga moved to approve one (1) Case Manager for the Individual Development Account Program Grant received. Position to be sunset at the end of the grant. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Swartout. (11)
- B/C 04-215 Mr. Rycenga moved to approve one (1) Career Counselor for a federal grant received. Position to be sunset at the end of the grant. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Swartout. (11)
- B/C 04-216 Mr. Rycenga moved to approve the following wage and benefit adjustments for Elected Officials, County and Court Unclassified Employees (Excluding Judges and the Board of Commissioners) for 2005:
- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
 - b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician

specifies that a nonformulary drug is required.

c. Employer will credit retiree with eight dollars (\$8.00) for each year of service with the Employer up to a maximum of \$200/month for applying toward health coverage through the Employer for retiree and spouse after age fifty-five (55) and up to age sixty-five (65).

d. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly

e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).

f. Under Vacation, add new 6. as follows: Paid hours of vacation shall not accumulate beyond a maximum of two hundred and forty (240) hours. In the event an employee has accumulated two hundred and forty (240) paid hours of vacation, paid hours of vacation which the employee would have normally earned pursuant to 1. above shall cease to be earned until such time as the employee's accumulation of paid hours of vacation is less than two hundred and forty (240) hours.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Rycenga, Schrotenboer, Swartout. (11)

B/C 04-217

Mr. Rycenga moved to approve the following wage and benefit adjustments for the County's non-represented, non-supervisory full-time and regular part-time (Group T) employees for 2005:

a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.

b. Dental Coverage: Increase the annual maximum from \$800 to \$1,200 (Dental Option II) and from \$1,000 to \$1,400 (Dental Option I).

c. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2002:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$5.46 biweekly	\$6.82 biweekly
2-Person Coverage	\$11.71 biweekly	\$14.63 biweekly
Family Coverage	\$16.43 biweekly	\$20.53 biweekly

d. Increase Employer match on Deferred Compensation from \$750 to \$1,000.

e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).

f. Offer dependent life insurance at employee costs.

g. Under Vacations, 3.(a) Maximum Accumulation/No Prepayment. Change "two hundred (200) hours" to "two hundred and twenty-four (224) hours".

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-218

Mr. Rycenga moved to approve the County's non-represented, non-supervisory full-time and regular part-time (Group W) employees for 2005:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- c. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly
- d. Increase Employer match on Deferred Compensation from \$750 to \$1,000.
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Increase Vacation accrual to four (4) weeks and three (3) days after twenty (20) years of service.
- g. Under Vacations, 3.(a) Maximum Accumulation/No Prepayment. Change "two hundred (200) hours" to "two hundred and twenty-four (224) hours".

Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-219

Mr. Rycenga moved to approve the following wage and benefit adjustments for 2005 for the Parent Plus non-supervisory employees:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- c. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly
- d. Increase Employer match on Deferred Compensation from \$750 to \$1,000.
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Increase Vacation accrual to four (4) weeks and three (3) days after twenty (20) years of service.
- g. Offer dependent life insurance at employee cost.
- h. Under Vacations, 3.(a) Maximum Accumulation/No Prepayment. Change "two hundred (200) hours" to "two hundred and twenty-four (224) hours".

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

B/C 04-220 Mr. Rycenga moved to approve the following wage and benefit adjustments for 2005 for the Parent Plus Supervisory Employees:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- c. Employer will credit retiree with eight dollars (\$8.00) for each year of service with the Employer up to a maximum of \$200/month for applying toward health coverage through the Employer for retiree and spouse after age fifty-five (55) and up to age sixty-five (65).
- d. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Under Vacation, add new 6. as follows: Paid hours of vacation shall not accumulate beyond a maximum of two hundred and forty (240) hours. In the event an employee has accumulated two hundred and forty (240) paid hours of vacation, paid hours of vacation which the employee would have normally earned pursuant to 1. above shall cease to be earned until such time as the employee's accumulation of paid hours of vacation is less than two hundred and forty (240) hours.

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Kuyers, VanderLaan, Swartout. (11)

B/C 04-221 Mr. Rycenga moved to approve an increase in the hourly wages of the County's temporary, non-seasonal employees (excluding Relief ISP Officer, Cadet, Part-time Road Patrol Deputy, Part-time Corrections Officer, Reserve/Marine Patrol Officer, Mounted/Reserve Officer, Gatekeeper, Bailiff, Scientific Support Unit Specialist) of 2.3% effective January 1, 2005. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Swartout. (11)

B/C 04-222 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2004 Millage Rate for Ottawa County to 4.2762 mills. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Rycenga, Disselkoen, Rinck, Swartout. (11)

B/C 04-223 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2004 Millage Rate for E-911 to .4419 mills. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Swartout. (11)

B/C 04-224 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2004 Millage Rate for Parks to .3174 mills. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoen, Swartout. (11)

B/C 04-225 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen,

Rycenga, Schrotenboer, Swartout. (11)

- B/C 04-226 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoen, VanderLaan, Kuyers, Schrotenboer, Swartout. (11)
- B/C 04-227 Mr. Rycenga moved to approve one (1) Juvenile Caseworker position for the Byrne Grant. Position to be sunset at the end of the grant. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

The County Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

- B/C 04-228 Mr. VanderLaan moved to adjourn at 2:15 p.m. subject to the call of the Chair. Mr. Rinck supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioner

Agenda

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, September 14, 2004 at 1:30 p.m.**, for the regular **September** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Schrotenboer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:
 1. Board of Commissioners Meeting Minutes
Suggested Motion:

To approve the Minutes of the August 24, 2004 and August 30, 2004 Board of Commissioners Meetings.

2. Correspondence Log
Suggested Motion:
To receive as information Correspondence Log 337.
3. Payroll
Suggested Motion:
To authorize the payroll of August 30, 2004 and September 14, 2004 in the amount of \$.
4. Monthly Accounts Payable for August 16, 2004 to August 31, 2004
Suggested Motion:
To approve the general claims in the amount of \$4,338,778.63 as presented by the summary report for August 16, 2004 through August 31, 2004.
5. County of Ottawa's Single Audit Report
Suggested Motion:
To receive as information the County of Ottawa's Single Audit Report for the year ended December 31, 2004.
6. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2004.
7. North Ottawa Dunes Grant Resolution
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of support for the North Ottawa Dunes Acquisition grant proposal to the Michigan Natural Resources Trust Fund as revised to guarantee the full local match amount including projected donations.

B. Action Items:

From the Planning and Policy Committee

8. Report of the Ottawa County Road Salt Commission
Suggested Motion:
To receive and approve the Ottawa County Road Salt Commission Report "Recommendations for Salt Management – August 23, 2004".
9. Resolution of Support for HB 5870 and House Joint Resolution Z
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign a Resolution of support for HB 5870 and House Joint Resolution Z, to protect natural resources funding under the 1963 Constitution of the State of Michigan.
10. Lease of Work First Space from Huntington National Bank
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Lease of Work First Space from Huntington National Bank, with final Lease language in a form approved by Corporation Counsel.

From the Finance and Administration Committee

11. Mental Health Rent
Suggested Motion:
To approve the reduction of rent charges to Mental Health down to two (2) percent of the original construction cost and renovations in accordance with Circular A-87.
12. Fiber Optic Cable Network – TurnKey Network Solutions, Inc.
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Agreement for Installation of Technology Systems with TurnKey Network Solutions, Inc., (connection from Zeeland to Hudsonville).

13. Fiber Optic Cable Network – Grand Haven Area Public Schools
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Contract for Purchase of Fiber Optic Filaments with Grand Haven Area Public Schools, (connection from Fillmore to Grand Haven).
14. Fiber Optic Cable Network - Dark Fiber Lease with City of Holland–BPW
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Dark Fiber Lease between the County of Ottawa and the City of Holland-BPW, (connection from ISD to Holland to Zeeland).
15. Fees for Vital Records Searches
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign a Resolution to establish a \$10 fee for conducting vital records searches within the Ottawa County Clerk’s Office, as authorized by MCLA 333.2891.
16. Building and Grounds Position
Suggested Motion:
To approve Budget Adjustment #673 which upgrades a Records Processing Clerk I (RPC I) from 19 hours a week to 24 hours a week.
17. Michigan Works!/CAA Position
Suggested Motion:
To approve one (1) Case Manager for the Individual Development Account Program grant received. Position to be sunset at the end of the grant.
18. Michigan Works!/CAA Position
Suggested Motion:
To approve one (1) Career Counselor for a Federal grant received. Position to be sunset at the end of the grant.
19. Wage and Benefit Recommendations for Elected Officials, County and Court Unclassified Employees (excluding Judges and the Board of Commissioners) for 2005
Suggested Motion:
To approve the following wage and benefit adjustments for Elected Officials, County and Court Unclassified Employees (excluding Judges and the Board of Commissioners) for 2005:
- Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
 - Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
 - Employer will credit retiree with eight dollars (\$8.00) for each year of service with the Employer up to a maximum of \$200/month for applying toward health coverage through the Employer for retiree and spouse after age fifty-five (55) and up to age sixty-five (65).
 - Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	2004 Co-pay	2005 Co-pay
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly
 - Allow employees to have life insurance even if they opt-out of the County’s Health Plan (Health, Dental, and Optical insurance).
 - Under Vacation, add new 6. as follows: Paid hours of vacation shall not accumulate beyond a maximum of two hundred and forty (240) hours. In the event an employee has accumulated two hundred and forty (240) paid hours of vacation, paid hours of vacation which the employee would have

normally earned pursuant to 1. above shall cease to be earned until such time as the employee's accumulation of paid hours of vacation is less than two hundred and forty (240) hours.

20. Wage and Benefit Recommendations for the County's Non-Represented, Non-Supervisory Full-Time and Regular Part-Time (Group T) Employees for 2005

Suggested Motion:

To approve the following wage and benefit adjustments for the County's non-represented, non-supervisory full-time and regular part-time (Group T) employees for 2005:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Dental Coverage: Increase the annual maximum from \$800 to \$1,200 (Dental Option II) and from \$1,000 to \$1,400 (Dental Option I).
- c. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2002:

	2004 Co-pay	2005 Co-pay
Single Coverage	\$5.46 biweekly	\$6.82 biweekly
2-Person Coverage	\$11.71 biweekly	\$14.63 biweekly
Family Coverage	\$16.43 biweekly	\$20.53 biweekly

- d. Increase Employer match on Deferred Compensation from \$750 to \$1,000.
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Offer dependent life insurance at employee costs.
- g. Under Vacations, 3.(a) Maximum Accumulation/No Prepayment. Change "two hundred (200) hours" to "two hundred and twenty-four (224) hours".

21. Wage and Benefit Recommendations for the County's Non-Represented, Non-Supervisory Full-Time and Regular Part-Time (Group W) Employees for 2005

Suggested Motion:

To approve the County's non-represented, non-supervisory full-time and regular part-time (Group W) employees for 2005:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- c. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	2004 Co-pay	2005 Co-pay
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly

- d. Increase Employer match on Deferred Compensation from \$750 to \$1,000.
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Increase Vacation accrual to four (4) weeks and three (3) days after twenty (20) years of service.
- g. Under Vacations, 3.(a) Maximum Accumulation/No Prepayment. Change "two hundred (200) hours" to

“two hundred and twenty-four (224) hours”.

22. Wage and Benefit Recommendations for the Parenting Plus Non-Supervisory Employee(s) for 2005
Suggested Motion:
To approve the following wage and benefit adjustments for 2005 for the Parent Plus non-supervisory employees:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- c. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly
- d. Increase Employer match on Deferred Compensation from \$750 to \$1,000.
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Increase Vacation accrual to four (4) weeks and three (3) days after twenty (20) years of service.
- g. Offer dependent life insurance at employee cost.
- h. Under Vacations, 3.(a) Maximum Accumulation/No Prepayment. Change “two hundred (200) hours” to “two hundred and twenty-four (224) hours”.

23. Wage and Benefit Recommendations for the Parenting Plus Supervisory Employee(s) for 2005
Suggested Motion:
To approve the following wage and benefit adjustments for 2005 for the Parent Plus supervisory employees:

- a. Wages: Effective January 1, 2005, increase the existing salary schedule by 2.3%.
- b. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- c. Employer will credit retiree with eight dollars (\$8.00) for each year of service with the Employer up to a maximum of \$200/month for applying toward health coverage through the Employer for retiree and spouse after age fifty-five (55) and up to age sixty-five (65).
- d. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly
- e. Allow employees to have life insurance even if they opt-out of the County's Health Plan (Health, Dental, and Optical insurance).
- f. Under Vacation, add new 6. as follows: Paid hours of vacation shall not accumulate beyond a maximum of two hundred and forty (240) hours. In the event an employee has accumulated two

hundred and forty (240) paid hours of vacation, paid hours of vacation which the employee would have normally earned pursuant to 1. above shall cease to be earned until such time as the employee's accumulation of paid hours of vacation is less than two hundred and forty (240) hours.

24. Wage Recommendation for County's Temporary (Non-seasonal) Employees for 2005
Suggested Motion:
To approve an increase in the hourly wages of the County's temporary, non-seasonal employees (excluding Relief ISP Officer, Cadet, Part-time Road Patrol Deputy, Part-time Corrections Officer, Reserve/Marine Patrol Officer, Mounted/Reserve Officer, Gatekeeper, Bailiff, Scientific Support Unit Specialist) of 2.3% effective January 1, 2005.
25. Resolution of Intent to Increase 2004 Millage Rate for Ottawa County
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2004 Millage Rate for Ottawa County.
26. Resolution of Intent to Increase 2004 Millage Rate for E-911
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2004 Millage Rate for E-911.
27. Resolution of Intent to Increase 2004 Millage Rate for Parks
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign approve the Resolution of Intent to Increase the 2004 Millage Rate for Parks.
28. Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985.
29. Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987.
30. Juvenile Court Casework Position
Suggested Motion:
To approve one (1) Juvenile Caseworker position for the Byrne grant. Position to be sunset at the end of the grant.

C. Report of the County Administrator

D. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment