

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS**

**Tuesday, September 28, 2004 1:30 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, September 28, 2004, at 1:30 p.m. and was called to order by the Chair.

Mrs. Kortman pronounced the invocation.

The Chair led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoen, Berghorst, VanderLaan, Vander Kam (11)

**Public Comments and Communications from County Staff**

Bill Smith, Ottawa County Emergency Management, stated they are performing a preparation terrorist exercise. Pfizer has been donating to HAZMAT to make this a reality. Tim Scarpino, 17761 Bayberry, Spring Lake, is in support of Agenda Item 13, North Ottawa Dunes Grant Resolution.

- B/C 04-229 Mr. Berghorst moved to approve the agenda of today as presented. Mr. VanderLaan supported the motion.
- B/C 04-230 Mr. VanderLaan moved to amend the agenda to add Item 7a. Public Hearing. Mr. Schrotenboer supported the motion and the motion passed.
- B/C 04-231 Mr. VanderLaan moved to open the Public Hearing. Mr. Schrotenboer supported the motion and the motion passed.
- B/C 04-232 Mr. Berghorst moved to close the Public Hearing. Mrs. Kortman supported the motion and the motion passed.
- B/C 04-233 Mr. VanderLaan moved to approve the following Consent Resolutions:
1. To approve the Minutes of September 14, 2004 Board of Commissioners Meeting.
  2. To authorize the payroll of September 28, 2004 in the amount of \$548.75.
  3. To approve the general claims in the amount of \$9,251,067.88 as presented by the summary report for September 1, 2004 through September 17, 2004.
  4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2004.
- Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter. Mr. Swartout. (11)
- B/C 04-234 Mr. VanderLaan moved to approve the following list of counties to be used as comparable counties in the Group T and County Unclassified employee wage and classification studies: Allegan, Berrien, Ingham, Jackson, Kalamazoo, Kent, Livingston, Muskegon, Saginaw, St. Clair, and Washtenaw. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs.

VanderLaan, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

- B/C 04-235 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2004 Millage Rate for Ottawa County at 3.50 mills. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Kuyers, VanderLaan, Swartout. (11)
- B/C 04-236 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2004 Millage Rate for E-911 at .4419 mills. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Swartout. (11)
- B/C 04-237 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2004 Millage Rate for Parks at .3174 mills. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Rycenga, Disselkoen, Rinck, Swartout. (11)
- B/C 04-238 Mr. Rycenga moved to approve the selection of RDA Group to conduct the Ottawa County Employee Survey at a cost of \$20,350 with funding to come from the Protected Self-Funded Unemployment Fund. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Swartout. (11)
- B/C 04-239 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the Ottawa County Road Commission to issue the Bond Contract in the amount of \$420,000 to finance Crockery Township's 2004 Water System Improvements. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoen, Swartout. (11)
- B/C 04-240 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution requesting that the County of Ottawa issue Act 342 Bonds in the amount of \$1,275,000 to finance the 2004 Construction of a Wastewater Treatment Facility for Crockery Township. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Rycenga, Schrotenboer, Swartout. (11)
- B/C 04-241 Mr. Rycenga moved to approve Budget Adjustment #752 which increases an Account Clerk from part time to full time to administer Section 8 vouchers received on a housing grant. Position to be sunset at the end of the grant. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoen, VanderLaan, Kuyers, Schrotenboer, Swartout. (11)
- B/C 04-242 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the second revised resolution of support for the North Ottawa Dunes Acquisition grant proposal to the Michigan Natural Resources Trust Fund to guarantee the full local match amount including project donations with land match projected at \$1,350,000 from fundraising, land owner donation valued at \$600,000, and the projected balance of \$1,850,000 to come from the Ottawa County Park Millage. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)
- B/C 04-243 Mrs. Ruiter moved to place into nomination and appoint Nina Buist to fill one (1) two-year term on the Ottawa County Community Action Agency Advisory Board beginning on October 1, 2004, and expiring on September 30, 2006, representing the public sector. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Ruiter, Swartout. (11)
- B/C 04-244 Mrs. Ruiter moved to place into nomination and appoint Jean Carson and Zachery D. Lacey to fill two (2) two-year terms on the Ottawa County Community Action Agency Advisory Board beginning on October 1, 2004, and expiring on September 30, 2006, representing the private sector. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout.

(11)

The County Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

The Chair adjourned the meeting at 2:36 p.m.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman  
Of the Board of Commissioner

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### **Agenda**

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, September 28, 2004 at 1:30 p.m.**, for the regular **September** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Kortman
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
  - A. Consent Resolutions:
    1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the Minutes of the September 14, 2004 Board of Commissioners Meeting
    2. Payroll  
Suggested Motion:  
To authorize the payroll of September 28, 2004 in the amount of \$\_.
    3. Monthly Accounts Payable for September 1, 2004 to September 17, 2004  
Suggested Motion:  
To approve the general claims in the amount of \$9,251,067.88 as presented by the summary report for September 1, 2004 through September 17, 2004.
    4. Monthly Budget Adjustments  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and

Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2004.

B. Action Items:

From the Personnel Committee

5. Comparable Communities for Group T and Unclassified Wage Studies

Suggested Motion:

To approve the following list of counties to be used as comparable communities in the Group T and County Unclassified employee wage and classification studies: Allegan, Berrien, Ingham, Jackson, Kalamazoo, Kent, Livingston, Muskegon, Saginaw, St. Clair, and Washtenaw.

From the Finance and Administration Committee

6. Resolution to Approve the 2004 Millage Rate for Ottawa County

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2004 Millage Rate for Ottawa County at \_\_\_\_\_ mills.

7. Resolution to Approve the 2004 Millage Rate for E-911

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2004 Millage Rate for E-911 at .4419 mills.

8. Resolution to Approve the 2004 Millage Rate for Parks

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2004 Millage Rate for Parks at .3174 mills.

9. Employee Survey Bid Award

Suggested Motion:

To approve the selection of RDA Group to conduct the Ottawa County Employee Survey at a cost of \$20,350 with funding to come from the Protected Self-Funded Unemployment Fund.

10. Bond Resolution: Crockery Township 2004 Water System Improvements

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the Ottawa County Road Commission to issue the Bond Contract in the amount of \$420,000 to finance Crockery Township's 2004 Water System Improvements.

11. Bond Resolution: Crockery Township Sewage Disposal System

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution requesting that the County of Ottawa issue Act 342 Bonds in the amount of \$1,275,000 to finance the 2004 Construction of a Wastewater Treatment Facility for Crockery Township.

12. Michigan Works/CAA Position

Suggested Motion:

To approve Budget Adjustment #752 which increases an Account Clerk from part time to full time to administer Section 8 vouchers received on a housing grant. Position to be sunset at the end of the grant.

From the Planning and Policy Committee

13. North Ottawa Dunes Grant Resolution (2nd revision)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the second revised resolution of support for the North Ottawa Dunes Acquisition grant proposal to the Michigan Natural Resources Trust Fund to guarantee the full local match amount including project donations.

C. Appointments:

From the Health and Human Services Committee

14. Appointment to the Ottawa County Community Action Agency Advisory Board  
Suggested Motion:  
To place into nomination and appoint Nina Buist to fill one (1) two-year term on the Ottawa County Community Action Agency Advisory Board beginning on October 1, 2004, and expiring on September 30, 2006, representing the public sector.

15. Appointments to the Ottawa County Community Action Agency Advisory Board  
Suggested Motion:  
To place into nomination and appoint Jean Carson and Zachery D. Lacey to fill two (2) two-year terms on the Ottawa County Community Action Agency Advisory Board beginning on October 1, 2004, and expiring on September 30, 2006, representing the private sector.

D. Report of the County Administrator

E. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment