

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, November 9, 2004 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, November 9, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Rycenga pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoen, Berghorst, VanderLaan, Vander Kam. (11)

Public Comments and Communications from County Staff

William Smith, Emergency Management Director, handed out copies of the Family Preparedness Guide.

B/C 04-265 Mr. Rinck moved to approve the agenda of today as presented. Mr. VanderLaan supported the motion.

B/C 04-266 Mr. VanderLaan moved to amend B/C 04-265 adding Action Items #6 - Renovation of 1111 Fulton Street, #7 - Closed Session - Property Matters, #8 - Revised Apportionment Report, and removing Action Item #4 - Retiree Health Insurance Credit for Certain Ottawa County Judges. Mr. Rycenga supported the amendment and the amendment passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 04-267 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the minutes of the October 26, 2004, Board of Commissioners Meeting.
2. To receive as information Correspondence Log 339.
3. To authorize the payroll of November 9, 2004, in the amount of \$545.75.
4. To approve the general claims in the amount of \$6,112,001.79 as presented by the summary report for October 18, 2004, through October 31, 2004.
5. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2004.

Mr. Rycenga supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Swartout. (11)

B/C 04-268 Mr. Rycenga moved to approve one (1) Probation Officer/Treatment Specialist, a .7 FTE Probation Officer/Treatment Specialist, and two (2) .25 FTE Court Services Officers within District Court. Positions to be sunset at the end of the grant. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs.

Kuyers, Rinck, VanderLaan, Berghorst, Disselkoe, Swartout. (11)

B/C 04-269 Mr. Rycenga moved to approve a plan for the reorganization of the Ottawa County Parks and Recreation Department. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoe, Rycenga, Schrotenboer, Swartout. (11)

B/C 04-270 Mr. Rycenga moved to approve the proposed hourly rate increase of \$.25, raising the hourly Sentence Work Abatement Program charge per inmate per hour to \$4.00, effective January 1, 2005. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoe, VanderLaan, Kuyers, Schrotenboer, Swartout. (11)

B/C 04-271 Mr. Rycenga moved to approve the following benefit adjustments for Ottawa County Judges for 2005:

- a. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
- b. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above 2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly

- c. Allow Judges to have life insurance even though they do not select the Health Plan (opt-out).

Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messes. Rinck, Disselkoe, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-272 Mr. Rycenga moved to approve the bid from Bauer in the amount of \$602,117 to renovate the 1111 Fulton Street Human Services Building in Grand Haven, Michigan. Mr. Berghorst supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrotenboer, Disselkoe, Rinck, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-273 Mr. Rycenga moved to approve the Revised Apportionment Report for Polkton Township. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Disselkoe, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

B/C 04-274 Mr. Berghorst moved to go into a Closed Session at 2:00 p.m. to discuss Property Matters (2/3 roll call vote required). Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoe, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Kuyers, VanderLaan, Swartout. (11)

B/C 04-275 Mr. Berghorst moved to rise from Closed Session at 2:16 p.m. Mr. Schrotenboer supported the motion and the motion passed.

B/C 04-276 Mr. Kuyers moved to purchase approximately 8.5 acres with a house on the Grand River in Allendale Township from Quest Developers at a cost of \$259,000 plus closing costs with funding from a FEMA grant and the Parks and Recreation budget and to authorize the Parks and Recreation Manager to sign any required documents to finalize this transaction. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Swartout. (11)

B/C 04-277 Mr. Kuyers moved to purchase approximately 40 acres on the Grand River in Allendale Township from Quest Developers at a cost of \$258,500 plus closing costs with funding to come from the Parks and Recreation budget and to authorize the Parks and Recreation Manager to sign any required documents to finalize this transaction.

Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Rycenga, Disselkoen, Rinck, Swartout. (11)

B/C 04-278 Mr. Kuyers moved to approve the Agreement for Transfer and Donation of Real Estate with Mark and Madeline Siehling pertaining to 20 acres of property in Wright Township referred to as the Marne Bog with closing and miscellaneous costs to be funded by Ottawa County through the Parks and Recreation budget and to authorize the Parks and Recreation Manager to sign any required documents to finalize this transaction. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Swartout. (11)

B/C 04-279 Mr. Kuyers moved to approve the Agreement for Transfer and Donation of Real Estate with Nadia Chapman and Denise L. Smith pertaining to 20 acres of property in Wright Township referred to as the Marne Bog with closing and miscellaneous costs to be funded by Ottawa County through the Parks and Recreation budget and to authorize the Parks and Recreation Manager to sign any required documents to finalize this transaction. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoen, Swartout. (11)

The County Administrator's report was presented.

B/C 04-280 Mr. VanderLaan moved to adjourn at 2:20 p.m. subject to the call of the Chair. Mr. Disselkoen supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioner

Agenda

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, November 9, 2004 at 1:30 p.m.**, for the regular **November** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the October 26, 2004 Board of Commissioners Meeting.
2. Correspondence Log
Suggested Motion:
To receive as information Correspondence Log 339.
3. Payroll
Suggested Motion:
To authorize the payroll of November 9, 2004 in the amount of _____.
4. Monthly Accounts Payable for October 18, 2004 to October 31, 2004
Suggested Motion:
To approve the general claims in the amount of \$6,112,001.79 as presented by the summary report for October 18, 2004 through October 31, 2004.
5. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2004.

B. Action Items:

From the Finance and Administration Committee

1. District Court Grant Positions
Suggested Motion:
To approve one (1) Probation Officer/Treatment Specialist, a .7 FTE Probation Officer/Treatment Specialist, and two (2) .25 FTE Court Services Officers within District Court. Positions to be sunset at the end of the grant.
2. Reorganization of the Parks and Recreation Department
Suggested Motion:
To approve a plan for the reorganization of the Ottawa County Parks and Recreation Department.
3. Sentence Work Abatement Program (SWAP) Cost Increase
Suggested Motion:
To approve the proposed hourly rate increase of \$.25, raising the hourly Sentence Work Abatement Program charge per inmate per hour to \$4.00.
4. Retiree Health Insurance Credit for Certain Ottawa County Judges
Suggested Motion:
To approve the following change to the retiree health insurance credit for certain Ottawa County Judges:

Ottawa County will credit the retired Judge with eight dollars (\$8.00) for each year of service with the employer up to a maximum of \$200/month for applying toward health coverage through the employer for retired Judge and spouse after age fifty-five (55) and up to age sixty-five (65). The following Judges qualify for the credit: Edward Post, Richard Kloote, Kenneth Post, Mark Feyen, and Susan Jonas.
5. Benefit Adjustments for Ottawa County Judges for 2005
Suggested Motion:
To approve the following benefit adjustments for Ottawa County Judges for 2005:
 - a. Implement a \$10/\$20/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require employees to pay only \$20 if the treating physician specifies that a nonformulary drug is required.
 - b. Increase Health Plan co-pay to reflect the employee 20% co-pay in the increase of the plan cost above

2003:

	<u>2004 Co-pay</u>	<u>2005 Co-pay</u>
Single Coverage	\$4.47 biweekly	\$5.37 biweekly
2-Person Coverage	\$9.66 biweekly	\$11.59 biweekly
Family Coverage	\$13.53 biweekly	\$16.23 biweekly

c. Allow Judges to have life insurance even though they do not select the Health Plan (opt-out).

C. Report of the County Administrator

D. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment