

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, December 14, 2004 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, December 14, 2004, at 1:30 p.m. and was called to order by the Chair.

Mr. Vander Kam pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiters, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, VanderLaan, Vander Kam. (11)

Public Comments and Communications from County Staff

The following Ottawa County Road Commission applicants addressed the Board of Commissioners:

- Larry Bruursema
- Jim Jansma
- Tim Bureau
- Nancy Ellerbroek
- Ed Zylstra
- Jim Holtvluwer
- Chris Larson

B/C 04-294 Mr. VanderLaan moved to approve the agenda of today as presented. Mr. Schrotenboer supported the motion.

B/C 04-295 Mr. Schrotenboer moved to amend Motion B/C 04-294 adding Action Item #15 - 2.3% Inflationary Increase for Commissioners and removing Closed Session. Mr. VanderLaan supported the motion and the motion passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 04-296 Mr. VanderLaan moved to approve the following Consent Resolutions:

1. To approve the Minutes of the November 23, 2004, and December 7, 2004, Board of Commissioners Meetings.

2. To receive as information Correspondence Log 340.

3. To authorize the payroll of December 7, 2004, and December 14, 2004, in the amount of \$832.25.

4. To approve the general claims in the amount of \$2,933,322.47 as presented by the summary report for November 15, 2004, through November 30, 2004.

5. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2004.

6. To approve the presentation of Resolutions of Appreciation to retiring members of the Ottawa County Board of Commissioners - Commissioner Cynthia Visscher and Vice-Chairperson Frederick VanderLaan.

Mr. Swartout presented Mr. VanderLaan with a Resolution of Appreciation.

Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoen, Swartout. (11)

B/C 04-297 Mr. Kuyers moved to approve the placement of all Group W employees into Group T. Such placement be effective January 1, 2005 with the Group W employees to be covered by the Group T Benefits Manual and to be placed in Group T salary grades and steps as indicated:

| <u>Employee Name</u> | <u>Paygrade/Step</u> | <u>2005 Rate of Pay</u> |
|----------------------|----------------------|-------------------------|
| Dianne Phillips | Paygrade 09, F Step | \$16.4753/hour |
| Jill Vaandering | Paygrade 14, F Step | \$23.2220/hour |
| Ortencia Ruiz | Paygrade 14, F Step | \$23.2220/hour |
| Taresa Johnsen | Paygrade 09, C Step | \$13.5703/hour |
| Tracey Lehnen | Paygrade 09, D Step | \$14.1872/hour |
| Paul Tomhave | Paygrade 09, D Step | \$14.1872/hour |
| Johanna Wallace | Paygrade 08, F Step | \$15.5026/hour |
| Lucinda Puite | Paygrade 06, F Step | \$13.8081/hour |
| Amanda Sheffield | Paygrade 06, F Step | \$13.8081/hour |
| Lori Lewis | Paygrade 12, F Step | \$20.3989/hour |
| Kathleen Scholtz | Paygrade 07, F Step | \$14.6239/hour |

Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Rycenga, Schrottenboer, Swartout. (11)

B/C 04-298 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the amendment to paragraph 3 of the Ottawa County HAZMAT/Technical Rescue Team Agreement to permit the Executive Committee to enter into Mutual Aid Agreements and Fee-for-Service Agreements with municipalities outside the service area of the HAZMAT/Technical Rescue Team. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoen, VanderLaan, Kuyers, Schrottenboer, Swartout. (11)

B/C 04-299 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the amendment to paragraph 5 of the Ottawa County HAZMAT/Technical Rescue Team Bylaws to permit the Executive Committee to enter into Mutual Aid Agreements and Fee-for-Service Agreements with municipalities outside the service area of the HAZMAT/Technical Rescue Team. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrottenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-300 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to implement the reorganization of the Ottawa County Technology Committee through December 31, 2005. Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Berghorst, Kuyers, Schrottenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-301 Mr. Kuyers moved to authorize the payment of a per diem for the members of the Ottawa County Community Mental Health Board, according to the Ottawa County Policies therefore, for attendance at any of the three (3) annual conferences of the Michigan Association of Community Mental Health Boards, effective January 1, 2005. Mrs. Ruiter supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Disselkoen, Kuyers, Schrottenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

B/C 04-302 Mr. Kuyers moved to authorize payment of a fee of \$250 per meeting to the Macatawa Area Community Media Center ("MacMedia, Inc.") for the boardcast of Ottawa County meetings, provided that: (1) a review of services and fees will occur during July, 2005, (2) MacMedia, Inc. will provide free tapes of Ottawa County meetings to all cable providers for broadcast to the public at County request, and (3) the Ottawa County Business Improvement/Communications Coordinator will be the primary contact person for these services and will develop future policies for recommendation to the Board of Commissioners. Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrottenboer, Mrs. Kortman, Messes. Rycenga, Kuyers, Swartout. (9)

Nays: Messrs. Vander Kam, VanderLaan. (2)

- B/C 04-303 Mr. Rycenga moved to approve the following change to the retiree health insurance credit for certain Ottawa County Judges:
- Ottawa County will credit the retired Judge with eight dollars (\$8.00) for each year of service with the employer up to a maximum of \$200/month for applying toward health coverage through the employer for retired Judge and spouse after age fifty-five (55) and up to age sixty-five (65). The following Judges qualify for the credit: Edward Post, Richard Kloote, Kenneth Post, Mark Feyen, and Susan Jonas.
- Mrs. Ruiter supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrottenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Swartout. (11)
- B/C 04-304 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign a Resolution to rescind the election made on October 26, 1999, to have the State of Michigan foreclose property under Act 206 of the Public Acts of 1893, as amended. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrottenboer, Mrs. Ruiter, Messrs. Rycenga, Disselkoe, Rinck, Swartout. (11)
- B/C 04-305 Mr. Rycenga moved to approve the purchase of military service credits for Thomas Knapp:
- Total Cost: \$60,250
Employer Cost: \$50,286.44
Employee Cost: \$9,963.56
- Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoe, Vander Kam, Schrottenboer, Swartout. (11)
- B/C 04-306 Mr. Rycenga moved to approve the purchase of generic service credits for Howard Driesenga. Total Employee Cost is \$21,824. Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoe, Swartout. (11)
- B/C 04-307 Mr. Rycenga moved to approve the following benefit adjustment for the Board of Commissioners for 2005: Implement a \$10 generic/\$20 formulary or preferred/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require members of the Board of Commissioners to pay only \$20 if the treating physician specifies that a nonformulary drug is required. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, VanderLaan, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoe, Rycenga, Schrottenboer, Swartout. (11)
- B/C 04-308 Mr. Rycenga moved to approve the allocation of interest income to the Mental Health Funds as outlined in the Memorandum dated December 8, 2004. Mr. Schrottenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoe, VanderLaan, Kuyers, Schrottenboer, Swartout. (11)
- B/C 04-309 Mr. Rycenga moved to approve and authorize the following revisions to the Parks and Recreation Commission's reservation fees and policies effective January 1, 2005:
- Increase the cancellation penalty for facility reservations from the current \$5.00 to 50% of the reservation fee.
 - Change the requirement of a 48-hour cancellation notice to 30 days. (Reservations canceled 30 days or more before the reservation date receive 50% refund; no refund for reservations canceled with less than 30 days notice.)
 - Establish a nonresident fee for the Spring Grove Trellis of \$180.00. (Currently, same as resident fee at \$150.00.)
 - Establish a \$25.00 fee for reservation parties that bring in tents and amusements such as dunk tanks, moonwalks, etc.

Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoe, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. VanderLaan, Rycenga, Berghorst, Mrs. Ruiter, Mr. Swartout. (11)

B/C 04-310 Mr. Rycenga moved to approve a recommendation for one (1) FTE Assessment and Eligibility Specialist Position for Ottawa County Michigan Works!/ Community Action Agency, to be sunset when grant funding ends. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. VanderLaan, Disselkoe, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Rycenga, Swartout. (11)

B/C 04-311 Mr. Rycenga moved to approve a 2.3% inflationary increase to the salaries of the members of the Ottawa County Board of Commissioners, the Board Chairperson, and the Board Vice Chairperson for the 2005-2006 term, effective January 1, 2005. Mr. Rinck supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoe, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga Vander Kam, Kuyers, VanderLaan, Swartout. (11)

B/C 04-312 Mrs. Ruiter moved to receive the application of William Shatuck and appoint him to the Ottawa County Workforce Development Board for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the private sector. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. VanderLaan, Vander Kam, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Swartout. (11)

B/C 04-313 Mrs. Ruiter moved to receive the application of Richard Sibley and appoint him to the Ottawa County Workforce Development Board to complete an unexpired term which began January 1, 2003, and ends on December 31, 2005, representing the private sector. Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, VanderLaan, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Rycenga, Disselkoe, Rinck, Swartout. (11)

B/C 04-314 Mrs. Ruiter moved to receive the applications of and appoint the following persons to the Ottawa County Workforce Development Board for the positions and terms as indicated:
a. Loren Snippe for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing public assistance.
b. William Herbst for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing rehabilitation services.
c. Scott Brouwer for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing community-based organizations. Mr. Kuyers supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, VanderLaan, Mrs. Kortman, Mr. Rycenga, Mrs. Ruiter, Messrs. Disselkoe, Vander Kam, Schrotenboer, Swartout (11)

B/C 04-315 Mrs. Ruiter moved to receive the application of Allen Ora Morningstar and appoint him to the Ottawa County Community Action Agency Advisory Board for a two (2) year term beginning October 1, 2004, and ending September 30, 2006, representing the public sector. Mr. Schrotenboer supported the motion and the motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, VanderLaan, Berghorst, Disselkoe, Swartout. (11)

B/C 04-316 Mr. Kuyers moved to receive the applications of Marvin Allen* and Roger Jonas and appoint one (1) to the Ottawa County Building Authority to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, and ending December 31, 2007. (* Recommended by Committee.) Mr. Rinck supported the motion.

Results of the roll call vote:

Mrs. Kortman - Allen
Mr. Rinck - Jonas
Mr. Vander Kam - Jonas
Mr. Disselkoe - Allen
Mr. Kuyers - Allen
Mr. Rycenga - Allen
Mr. VanderLaan - Allen
Mr. Schrotenboer - Allen
Mrs. Ruiter - Jonas
Mr. Swartout - Allen

Mr. Berghorst - Allen

Total votes were as follows: Mr. Allen - 8, Mr. Jonas - 3.

The Chair declared Marvin Allen appointed to the Ottawa County Building Authority term expiring December 31, 2007.

- B/C 04-317 Mr. Kuyers moved to receive the applications of and appoint the following persons to the Ottawa County Remonumentation Committee for the positions and terms indicated:
- a. Tom Palarz for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the Ottawa County Road Commission.
 - b. Rodney Unema for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing Surveyors.
 - c. Greg Vaughn for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Surveyors.
 - d. Randal Feenstra for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Surveyors.
 - e. R. Dale Sall for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing Realtors.
 - f. Randall Schipper for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Real Estate Attorneys.
 - g. Ryan Cotton for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing Supervisors/Assessors.

Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Mrs. Ruiten, Mrs. Kortman, Messrs. Rinck, Berghorst, Rycenga, Vander Kam, Disselkoen, VanderLaan, Kuyers, Schrotenboer, Swartout. (11)

- B/C 04-318 Mr. Kuyers moved to receive the applications of Betty Gajewski*, Nicki Arendshorst, and Christopher Kuncaitis and appoint one (1) to the Ottawa County Planning Commission to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing environmental interests. (* Recommended by Committee.) Mr. VanderLaan supported the motion.

Results of the roll call vote:

Mr. Rinck - Gajewski
Mr. VanderLaan - Gajewski
Mr. Disselkoen - Gajewski
Mr. Rycenga - Gajewski
Mr. Schrotenboer - Gajewski
Mr. Berghorst - Gajewski
Mr. Kuyers - Gajewski
Mrs. Ruiten - Gajewski
Mr. Vander Kam - Gajewski
Mr. Swartout - Gajewski
Mrs. Kortman - Gajewski

Total votes were as follows: Ms. Gajewski - 11, Ms. Arendshorst - 0, Mr. Kuncaitis - 0.

The Chair declared Ms. Gajewski appointed to the Ottawa County Planning Commission representing environmental interests.

- B/C 04-319 Mr. Kuyers moved to receive the applications of James Miedema*, Jeffrey Wincel, Richard Brown, and Christopher Kuncaitis and appoint one (1) to the Ottawa County Planning Commission to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing financial, sociological and academic interests. (* Recommended by Committee.) Mr. Berghorst supported the motions.

Results of the roll call vote:

Mr. Rycenga - Miedema
Mr. Schrotenboer - Miedema

Mr. Vander Kam - Miedema
Mr. Disselkoen - Miedema
Mrs. Kortman - Miedema
Mr. Rinck - Miedema
Mr. VanderLaan - Miedema
Mrs. Ruiters - Miedema
Mr. Berghorst - Miedema
Mr. Swartout - Miedema
Mr. Kuyers - Miedema

Total votes were as follows: Mr. Miedema - 11, Mr. Wincel - 0, Mr. Brown - 0, Mr. Kuncaitis - 0.

The Chair declared Mr. Miedema appointed to the Ottawa County Planning Commission representing financial, sociological and academic interests.

B/C 04-320

Mr. Kuyers moved to receive the applications of Mark Oppenhuizen*, Brian Rexford, Harold Drenten, Patrick Berg, John Crampton, Andrew DeVries*, Scott Blease, James Holtvluwer, and Monique Janks and appoint two (2) to the Ottawa County Parks and Recreation Commission to fill two (2) vacancies having three (3) year terms beginning January 1, 2005, and ending December 31, 2007, representing the general public. (* Recommended by Committee.) Mr. Rinck supported the motion.

Results of the roll call vote:

Mr. Vander Kam - Oppenhuizen, DeVries
Mrs. Ruiters - Oppenhuizen, DeVries
Mr. VanderLaan - Oppenhuizen, DeVries
Mr. Disselkoen, Oppenhuizen, DeVries
Mr. Kuyers - Oppenhuizen, DeVries
Mr. Schrottenboer - Oppenhuizen, DeVries
Mrs. Kortman - Oppenhuizen, DeVries
Mr. Berghorst - Oppenhuizen, DeVries
Mr. Rinck - Oppenhuizen, DeVries
Mr. Rycenga - Oppenhuizen, DeVries
Mr. Swartout - Oppenhuizen, DeVries

Total votes were as follows: Mr. Oppenhuizen - 11, Mr. Rexford - 0, Mr. Drenten - 0, Mr. Berg - 0, Mr. Crampton - 0, Mr. DeVries - 11, Mr. Blease - 0, Mr. Holtvluwer - 0, Ms. Janks - 0.

The Chair declared Mr. Oppenhuizen and Mr. DeVries appointed to the Ottawa County Parks and Recreation Commission representing the general public.

B/C 04-321

Mr. Kuyers moved to receive the applications of Chris Larson, James Holtvluwer, Malcolm Bank, Edward Zylstra, Henry Hillbrand, Timothy Bureau, Nancy Ellerbroek, Larry Bruursema, and James Jansma and appoint one (1) to the Ottawa County Road Commission to fill one (1) vacancy having a six (6) year term beginning January 1, 2005, and ending December 31, 2010. Mr. VanderLaan supported the motion.

Results of the roll call vote:

Mr. Rycenga - Bruursema
Mr. Schrottenboer - Bruursema
Mr. Vander Kam - Bruursema
Mr. Disselkoen - Bruursema
Mrs. Kortman - Bruursema
Mr. Rinck - Bruursema
Mr. VanderLaan - Bruursema
Mrs. Ruiters - Bureau
Mr. Berghorst - Bruursema
Mr. Swartout - Bureau
Mr. Kuyers - Bruursema

Total votes were as follows: Mr. Larson - 0, Mr. Holtvluwer - 0, Mr. Bank - 0, Mr. Zylstra - 0, Mr. Hillbrand - 0, Mr. Bureau - 2, Ms. Ellerbroek - 0, Mr. Bruursema - 9, Mr. Jansma - 0.

The Chair declared Mr. Bruursema appointed to the Ottawa County Road Commission with term ending December 31, 2010.

B/C 04-322

Mr. Kuyers moved to receive the applications of and appoint the following persons to the Ottawa County Community Corrections Advisory Board for the positions and terms indicated:

- Commissioner Joyce Kortman for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing the Ottawa County Board of Commissioners.
- Sheriff Gary Rosema for a two (2) year term beginning January 1, 2005, and ending December 31, 2006. (Statutory - Sheriff).
- The Honorable Edward R. Post for a two (2) year term beginning January 1, 2005, and ending December 31, 2006. (Statutory - Circuit Court Judge).
- The Honorable Mark Feyen for a two (2) year term beginning January 1, 2005, and ending December 31, 2006. (Statutory - Family Court Judge).
- Cathy Simons for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing employment and training services.
- Len Painter for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing the media.
- Joseph C. Legatz for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing defense attorneys.

Mr. VanderLaan supported the motion and the motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Rycenga, Vander Kam, Kuyers, VanderLaan, Swartout. (11)

B/C 04-323

Mr. Kuyers moved to receive the applications of Gene Borgert and Alan Vanden Bosch and appoint one (1) to the Ottawa County Community Corrections Advisory Board to fill one (1) vacancy having a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing the general public. Mr. Rinck supported the motion.

Results of the roll call vote:

Mr. VanderLaan - Borgert
Mr. Berghorst - Vanden Bosch
Mr. Vander Kam - Borgert
Mrs. Ruiter - Vanden Bosch
Mr. Rycenga - Borgert
Mr. Disselkoen - Borgert
Mr. Schrotenboer - Borgert
Mr. Rinck - Vanden Bosch
Mrs. Kortman - Vanden Bosch
Mr. Swartout - Vanden Bosch
Mr. Kuyers - Bogert

Total votes were as follows: Mr. Borgert - 6, Mr. Vanden Bosch - 5.

The Chair declared Mr. Borgert appointed to the Ottawa County Community Corrections Advisory Board representing the general public.

The Administrator introduced Lynne Ladner, Master Student from Grand Valley State University, who will be working with the Administrator's Office 20 hours per week for six months.

Several Commissioners reported on meetings attended and future meetings to be held.

Public Comments

Daniel Krueger, County Clerk, presented November General Election maps that the GIS Department put together.

Aser Pimpleton, Grand Haven Tribune, stated this would be her last meeting as she is going back to school.

B/C 04-324 Mr. VanderLaan moved to adjourn at 3:05 p.m. subject to the call of the Chair. Mr. Schrotenboer supported the motion and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DENNIS W. SWARTOUT, Chairman
Of the Board of Commissioner

Agenda

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, December 14, 2004 at 1:30 p.m.**, for the regular **December** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Rinck
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:
 1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the November 23, 2004 and December 7, 2004 Board of Commissioners Meetings.
 2. Correspondence Log
Suggested Motion:
To receive as information Correspondence Log 340.
 3. Payroll
Suggested Motion:
To authorize the payroll of December 7, 2004 and December 14, 2004 in the amount of \$.
 4. Monthly Accounts Payable for November 15, 2004 to November 30, 2004
Suggested Motion:
To approve the general claims in the amount of \$2,933,322.47 as presented by the summary report for November 15, 2004 through November 30, 2004.
 5. Monthly Budget Adjustments
Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2004.

6. Resolutions of Appreciation to Retiring Members of the Ottawa County Board of Commissioners – Commissioner Cynthia Visscher and Vice-Chairperson Frederick VanderLaan
Suggested Motion:
To approve the presentation of Resolutions of Appreciation to retiring members of the Ottawa County Board of Commissioners – Commissioner Cynthia Visscher and Vice-Chairperson Frederick VanderLaan.

B. Action Items:

From the Planning and Policy Committee

1. Placement of Group W Employees into Group T
Suggested Motion:
To approve the placement of all Group W employees into Group T. Such placement to be effective January 1, 2005 with the Group W employees to be covered by the Group T Benefits Manual and to be placed in Group T salary grades and steps as indicated:

| <u>Employee Name</u> | <u>Paygrade/Step</u> | <u>2005 Rate of Pay</u> |
|----------------------|----------------------|-------------------------|
| Dianne Phillips | Paygrade 09, F Step | \$16.4753/hour |
| Jill Vaandering | Paygrade 14, F Step | \$23.2220/hour |
| Ortencia Ruiz | Paygrade 14, F Step | \$23.2220/hour |
| Taresa Johnsen | Paygrade 09, C Step | \$13.5703/hour |
| Tracey Lehnen | Paygrade 09, D Step | \$14.1872/hour |
| Paul Tomhave | Paygrade 09, D Step | \$14.1872/hour |
| Johanna Wallace | Paygrade 08, F Step | \$15.5026/hour |
| Lucinda Puite | Paygrade 06, F Step | \$13.8081/hour |
| Amanda Sheffield | Paygrade 06, F Step | \$13.8081/hour |
| Lori Lewis | Paygrade 12, F Step | \$20.3989/hour |
| Kathleen Scholtz | Paygrade 07, F Step | \$14.6239/hour |

2. Revision to Paragraph 3 of the Ottawa County HAZMAT/Technical Rescue Team Agreement
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the amendment to paragraph 3 of the Ottawa County HAZMAT/Technical Rescue Team Agreement to permit the Executive Committee to enter into Mutual Aid Agreements and Fee-for-Service Agreements with municipalities outside the service area of the HAZMAT/Technical Rescue Team.
3. Revision to Paragraph 5 of the Bylaws of the Ottawa County HAZMAT/Technical Rescue Team
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the amendment to paragraph 5 of the Ottawa County HAZMAT/Technical Rescue Team Bylaws to permit the Executive Committee to enter into Mutual Aid Agreements and Fee-for-Service Agreements with municipalities outside the service area of the HAZMAT/Technical Rescue Team.
4. Resolution to Implement the Reorganization of the Ottawa County Technology Committee
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to implement the reorganization of the Ottawa County Technology Committee through December 31, 2005.
5. Per Diem for Ottawa County Community Mental Health Board – Attendance at Annual State Conferences
Suggested Motion:
To authorize the payment of a per diem for the members of the Ottawa County Community Mental Health Board, according to the Ottawa County Policies therefore, for attendance at any of the three (3) annual conferences of the Michigan Association of Community Mental Health Boards, effective January 1, 2005.
6. Request by MacMedia, Inc., for Payment of Broadcast Fee
Suggested Motion:
To authorize payment of a fee of \$250 per meeting to the Macatawa Area Community Media Center (“MacMedia, Inc.”) for the broadcast of Ottawa County meetings, provided that: (1) a review of services and fees will occur during July, 2005, (2) MacMedia, Inc. will provide free tapes of Ottawa County meetings to all

cable providers for broadcast to the public at County request, and (3) the Ottawa County Business Improvement/Communications Coordinator will be the primary contact person for these services and will develop future policies for recommendation to the Board of Commissioners.

From the Finance and Administration Committee

7. Retiree Health Insurance Credit for Certain Ottawa County Judges

Suggested Motion:

To approve the following change to the retiree health insurance credit for certain Ottawa County Judges:

Ottawa County will credit the retired Judge with eight dollars (\$8.00) for each year of service with the employer up to a maximum of \$200/month for applying toward health coverage through the employer for retired Judge and spouse after age fifty-five (55) and up to age sixty-five (65). The following Judges qualify for the credit: Edward Post, Richard Kloote, Kenneth Post, Mark Feyen, and Susan Jonas.

8. Resolution to Rescind Election to Have State of Michigan Foreclose Property Forfeited to the County Treasurer Under the Provisions of Act 206 of the Public Acts of 1893, as amended.

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign a Resolution to rescind the election made on October 26, 1999, to have the State of Michigan foreclose property under Act 206 of the Public Acts of 1893, as amended.

9. MERS Military Service Credits

Suggested Motion:

To approve the purchase of military service credits for Thomas Knapp:

Total Cost: \$60,250

Employer Cost: \$50,286.44

Employee Cost: \$9,963.56

10. MERS Generic Service Credits

Suggested Motion:

To approve the purchase of generic service credits for Howard Driesenga. Total Employee Cost is \$21,824.

11. Benefit Adjustment for the Board of Commissioners for 2005

Suggested Motion:

To approve the following benefit adjustment for the Board of Commissioners for 2005: Implement a \$10 generic/\$20 formulary or preferred/\$40 drug co-pay effective January 1, 2005. This plan will have an internal DAW (Dispense As Written) provision that would require members of the Board of Commissioners to pay only \$20 if the treating physician specifies that a nonformulary drug is required.

12. Interest on Mental Health Funds

Suggested Motion:

To approve the allocation of interest income to the Mental Health Funds as outlined in the Memorandum dated December 8, 2004.

13. Parks and Recreation Commission's Reservation Fees and Policy Changes

Suggested Motion:

To recommend the following revisions to the Parks and Recreation Commission's reservation fees and policies effective January 1, 2005:

a. Increase the cancellation penalty for facility reservations from the current \$5.00 to 50% of the reservation fee.

b. Change the requirement of a 48-hour cancellation notice to 30 days. (Reservations cancelled 30 days or more before the reservation date receive 50% refund; no refund for reservations cancelled with less than 30 days notice.)

c. Establish a non-resident fee for the Spring Grove Trellis of \$180.00. (Currently, same as resident fee at \$150.00.)

d. Establish a \$25.00 fee for reservation parties that bring in tents and amusements such as dunk tanks, moonwalks, etc.

14. Ottawa County Michigan Works!/Community Action Agency Position

Suggested Motion:

To approve a recommendation for one (1) FTE Assessment and Eligibility Specialist Position for Ottawa County Michigan Works!/Community Action Agency, to be sunset when grant funding ends.

C. Appointments:

From the Health and Human Services Committee

1. Appointment to the Workforce Development Board (Private Sector)

Suggested Motion:

To receive the application of William Shatuck and appoint him to the Ottawa County Workforce Development Board for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the private sector.

2. Appointment to the Workforce Development Board (Private Sector)

Suggested Motion:

To receive the application of Richard Sibley and appoint him to the Ottawa County Workforce Development Board to complete an unexpired term which began January 1, 2003 and ends on December 31, 2005, representing the private sector.

3. Appointment to the Ottawa County Workforce Development Board (Public Assistance, Rehabilitation, and Community-Based Organizations)

Suggested Motion:

To receive the applications of and appoint the following persons to the Ottawa County Workforce Development Board for the positions and terms as indicated:

a. Loren Snippe for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing public assistance.

b. William Herbst for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing rehabilitation services.

c. Scott Brouwer for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing community-based organizations.

4. Appointment to the Ottawa County Community Action Agency Advisory Board (Public Sector)

Suggested Motion:

To receive the application of Allen Ora Morningstar and appoint him to the Ottawa County Community Action Agency Advisory Board for a two (2) year term beginning October 1, 2004, and ending September 30, 2006, representing the public sector.

From the Planning and Policy Committee

5. Appointment to the Ottawa County Building Authority

Suggested Motion:

To receive the applications of Marvin Allen* and Roger Jonas and appoint one (1) to the Ottawa County Building Authority to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, and ending December 31, 2007 (recommended by Committee).

6. Appointment to the Ottawa County Remonumentation Committee (Statutory and Uncontested)

Suggested Motion:

To receive the applications of and appoint the following persons to the Ottawa County Remonumentation Committee for the positions and terms indicated:

a. Tom Palarz for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the Ottawa County Road Commission.

b. Rodney Unema for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing Surveyors.

c. Greg Vaughn for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Surveyors.

d. Randal Feenstra for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Surveyors.

e. R. Dale Sall for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing Realtors.

f. Randall Schipper for a two (2) year term beginning January 1, 2005, and ending December 31, 2006,

representing Real Estate Attorneys.

g. Ryan Cotton for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing Supervisors/Assessors.

7. Appointments to the Ottawa County Planning Commission (Environmental Interests)
Suggested Motion:
To receive the applications of Betty Gajewski*, Nicki Arendshorst, and Christopher Kuncaitis and appoint one (1) to the Ottawa County Planning Commission to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing environmental interests (recommended by Committee).
8. Appointments to the Ottawa County Planning Commission (Financial/Sociological/Academic Interests)
Suggested Motion:
To receive the applications of James Miedema*, Jeffrey Wincel, Richard Brown, and Christopher Kuncaitis and appoint one (1) to the Ottawa County Planning Commission to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing financial, sociological and academic interests (recommended by Committee).
9. Appointments to the Ottawa County Parks and Recreation Commission (General Public)
Suggested Motion:
To receive the applications of Mark Oppenhuizen*, Brian Rexford, Harold Drenten, Patrick Berg, John Crampton, Andrew DeVries*, Scott Blease, James Holtvluwer, and Monique Janks and appoint two (2) to the Ottawa County Parks and Recreation Commission to fill two (2) vacancies having three (3) year terms beginning January 1, 2005, and ending December 31, 2007, representing the general public (recommended by Committee).
10. Appointment to the Ottawa County Road Commission
Suggested Motion:
To receive the applications of Chris Larson, James Holtvluwer, Malcolm Bank, Edward Zylstra, Henry Hillbrand, Timothy Bureau, Nancy Ellerbroek, Larry Bruursema, and James Jansma and appoint one (1) to the Ottawa County Road Commission to fill one (1) vacancy having a six (6) year term beginning January 1, 2005, and ending December 31, 2010.
11. Appointments to the Ottawa County Community Corrections Advisory Board (Statutory and Uncontested)
Suggested Motion:
To receive the applications of and appoint the following persons to the Ottawa County Community Corrections Advisory Board for the positions and terms indicated:
 - a. Joyce Kortman for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing the Ottawa County Board of Commissioners.
 - b. Sheriff Gary Rosema for a two (2) year term beginning January 1, 2005, and ending December 31, 2006 (Statutory - Sheriff).
 - c. The Honorable Edward R. Post for a two (2) year term beginning January 1, 2005, and ending December 31, 2006 (Statutory – Circuit Court Judge).
 - d. The Honorable Mark Feyen for a two (2) year term beginning January 1, 2005, and ending December 31, 2006 (Statutory – Family Court Judge).
 - e. Cathy Simons for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing employment and training services.
 - f. Len Painter for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing the media.
 - g. Joseph C. Legatz for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing defense attorneys.
12. Appointments to the Ottawa County Community Corrections Advisory Board (General Public)
Suggested Motion:
To receive the applications of Gene Borgert and Alan Vanden Bosch and appoint one (1) to the Ottawa County Community Corrections Advisory Board to fill one (1) vacancy having a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing the general public.

D. Discussion Item:

1. Closed Session – Property Acquisition
Suggested Motion:

To go into a Closed Session to discuss property acquisition.
Two-thirds (2/3) roll call vote required.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment