

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, February 17, 2004 8:30 PM
Fillmore Administration Building
12220 Fillmore Street, West Olive**

DATE: February 17, 2004

TIME: 8:30 a.m

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Robert Rinck, Gordon Schrotenboer, Edward Berghorst, Cornelius Vander Kam

STAFF & GUESTS: Alan Vanderberg, Administrator; Rosemary Zink, Finance Director; June Hagan, Accounting Director; Kenneth Zarzecki, Road Commission; Darwin Baas, Environmental Health; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the January 20, 2004, meeting as presented and amended changing the September 7th and October 5th Finance and Administration Meetings to 1:00 p.m. and approve by consent the agenda of today as presented.

SUBJECT: RESOLUTION FOR PUBLIC HEARING - CROCKERY TOWNSHIP SEWAGE DISPOSAL SYSTEM

FC 04-010 Motion: To approve and forward to the Board the Resolution authorizing the Board of County Road Commissioners to hold a public hearing for the proposed Crockery Township Sewage Disposal System bonds in accordance with Section 141 (a) of the Internal Revenue Code.

Moved by: Schrotenboer Supported by: Rinck

UNANIMOUS

Ken Zarzecki noted the Public Hearing is to take place on March 11, 2004.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 04-011 Motion: To approve budget adjustments #84 - #93 and forward #84 to the Board with \$220,791 to come from Contingency.

Moved by: Schrotenboer Supported by: Rinck

UNANIMOUS

Note: Rosemary Zink noted to delete budget adjustment #89 as it's the same as budget adjustment #88.

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 04-012 Motion: To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2004.

Moved by: Berghorst Supported by: Rinck

UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 04-013 Motion: To approve the Statement of Review for the month of January 2004.

Moved by: Schrotenboer Supported by: Rinck

UNANIMOUS

SUBJECT: MERS MILITARY SERVICE CREDITS

FC 04-014 Motion: To table until next month the motion to approve and forward to the Board the purchase of military service credits for Commissioner Gordon Schrotenboer.

Total Cost: \$7,840
Employee Cost: \$3,290
County Cost: \$4,550

Moved by: Rinck Supported by: Berghorst

MOTION PASSED

Mr. Schrotenboer abstained from the vote.

SUBJECT: AGREEMENT FOR SERVICES BETWEEN OTTAWA COUNTY AND THE MACATAWA AREA COORDINATING COUNCIL

FC 04-015 Motion: To approve and forward to the Board the "Agreement of Services Between Ottawa County and the Macatawa Area Coordinating Council".

Moved by: Berghorst Supported by: Rinck

UNANIMOUS

SUBJECT: ADJOURNMENT

FC 04-016 Motion: To adjourn at 9:15 a.m.

Moved by: Rinck Supported by: Schrotenboer

UNANIMOUS

Agenda

Consent Items:

Approval of Minutes from the January 20, 2004 Meeting

Approval of Agenda

Action Items:

1. Resolution for Public Hearing - Crockery Township Sewage Disposal System
Suggested Motion:
To approve and forward to the Board the Resolution authorizing the Board of County Road Commissioners to hold a public hearing for the proposed Crockery Township Sewage Disposal System bonds in accordance with Section 141(a) of the Internal Revenue Code.
2. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #84 - #93 and forward #84 to the Board with \$220,791 to come from Contingency.
3. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2004.
4. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of January 2004.

5. MERS Military Service Credits

Suggested Motion:

To approve and forward to the Board the purchase of military service credits for Commissioner Gordon Schrotenboer.

Total Cost: \$7,840

Employee Cost: \$3,290

County Cost: \$4,550

6. Agreement for Services Between Ottawa County and the Macatawa Area Coordinating Council.

Suggested Motion:

To approve and forward to the Board the "Agreement of Services Between Ottawa County and the Macatawa Area Coordinating Council."