

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, April 13, 2004 1:00 PM  
Fillmore Administration Building  
12220 Fillmore Street, West Olive**

**DATE:** April 13, 2004

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Roger Rycenga, Cornelius Vander Kam, Robert Rinck, Gordon Schrotenboer, Edward Berghorst

**STAFF & GUESTS:** Alan Vanderberg, Administrator; Mark Scheerhorn, Administrative Services Director; Barry Kantz, District Court Administrator; Jim Beelen, Allendale Township Supervisor; Greg Rappleye, Corporation Counsel; June Hagan, Accounting Director; Rosemary Zink, Finance Director; Mark Knudsen, Planning & Grants Director; Sherri Sayles, Deputy Clerk

**SUBJECT: CONSENT ITEMS**

Approve by consent the agenda of today as presented and amended adding Discussion Item #1 - General Fund Fund Balance and correct Action Item #1 -from \$3.0 million to \$3.9 million.

**SUBJECT: HUDSONVILLE HUMAN SERVICES BUILDING ADDITION AND RENOVATION**  
FC 04-030 Motion: To approve the proposal to have the Ottawa County Building Authority proceed with the addition and renovation of the Hudsonville Human Services Building at a total cost not to exceed \$3.9 million. Funding to come from the Public Improvement Fund.

Moved by: Rinck Supported by: Schrotenboer

**UNANIMOUS**

**SUBJECT: REVOLVING LOAN APPLICATION - ALLENDALE CHARTER TOWNSHIP**  
FC 04-031 Motion: To approve and forward to the Board the revolving loan application from Allendale Charter Township in the amount of \$340,000 for the purpose of constructing the 68th Avenue Water Main Extension Project. Funding to come from the Ottawa County Infrastructure Fund.

Moved by: Schrotenboer Supported by: Vander Kam

**UNANIMOUS**

**SUBJECT: DISCUSSION ITEM**

1. General Fund Fund Balance - Rosemary Zink, Finance Director, reported they have finished closing out the General Fund for 2003. The remainder to allocate is \$1,199,590. Administration is recommending designating \$1,555,000 to buildings and improvements and \$144,000 to utility tax appeals. There will be a motion on the next Finance Agenda.

**SUBJECT: ADJOURNMENT**  
FC 04-032 Motion: To adjourn at 1:17 p.m.

Moved by: Berghorst Supported by: Rinck

**UNANIMOUS**

## **Agenda**

### **Consent Items:**

Approval of Agenda

### **Action Items:**

1. Hudsonville Human Services Building Addition & Renovation

### **Suggested Motion:**

To approve the proposal to have the Ottawa County Building Authority proceed with the addition and renovation of the Hudsonville Human Services Building at a total cost not to exceed \$3.0 million. Funding to come from the Public Improvement Fund.

2. Revolving Loan Application – Allendale Charter Township

### **Suggested Motion:**

To approve and forward to the Board the revolving loan application from Allendale Charter Township in the amount of \$340,000 for the purpose of constructing the 68th Avenue Water Main Extension Project. Funding to come from the Ottawa County Infrastructure Fund.