

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, October 5, 2004 1:00 PM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive**

DATE: October 5, 2004

TIME: 1:00 p.m.

PRESENT: Roger Rycenga, Gordon Schrotenboer, Robert Rinck, Edward Berghorst, Cornelius Vander Kam

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Accounting Director; Gary Rosema, Sheriff; Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the September 21, 2004, meeting as presented and approve by consent the agenda of today as presented and amended adding Budget Adjustments #789 - #795 to Action Item #4.

SUBJECT: PUBLIC HEARING ON USE OF LOCAL ENFORCEMENT BLOCK GRANT FUNDS

FC 04-097 Motion: To open the public hearing at 1:00 p.m. on use of Local Law Enforcement Block Grant Funds.
Moved by: Rinck Supported by: Schrotenboer
UNANIMOUS

SUBJECT: CLOSE PUBLIC HEARING

FC 04-098 Motion: To close the public hearing.
Moved by: Berghorst Supported by: Vander Kam
UNANIMOUS

SUBJECT: LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG) FUNDS

FC 04-099 Motion: To accept the Local Law Enforcement Block Grant (LLEBG) Funds in the amount of \$21,516 with a local match of \$2,152. Match dollars to come from General Fund.
Moved by: Schrotenboer Supported by: Vander Kam
UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 04-100 Motion: To approve budget adjustments #782 - #795.
Moved by: Schrotenboer Supported by: Rinck
UNANIMOUS

SUBJECT: HEALTH DEPARTMENT FEE INCREASE PROPOSAL

FC 04-101 Motion: To approve and forward to the Board of Commissioners the Resolution to increase the proposed fees in the Health Department Family Planning Program, Immunization Program, Environmental Health On-Site Program, and the Food Service Program effective October 12, 2004.
Moved by: Schrotenboer Supported by: Rinck

FC 04-102 Motion: To postpone Motion FC 04-101 until the next Finance and Administration Committee Meeting and refer to the Health & Human Services Committee for discussion.
Moved by: Schrotenboer Supported by: Vander Kam

UNANIMOUS

SUBJECT: INSURANCE AUTHORITY BUDGET

FC 04-103

Motion: To receive for information and forward to the Board the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2005.

Moved by: Schrotenboer Supported by: Berghorst

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. 2005 General Fund Budget - Rosemary Zink explained the 2005 General Fund Budget. Administration is proposing transferring \$1,047,782 from the Stabilization Fund and \$1,047,782 from the General Fund Undesignated Fund Balance.

2. 2005 Budget for Special Revenue Funds, Debt Services Funds, Capital Projects Funds, and Permanent Funds - Rosemary Zink explained to the committee.

SUBJECT: ADJOURNMENT

FC 04-104

Motion: To adjourn at 1:50 p.m.

Moved by: Schrotenboer Supported by: Rinck

UNANIMOUS

Agenda

Consent Items:

1. Approval of Agenda
2. Approval of Minutes from the September 21, 2004 Meeting

Action Items:

1. Public Hearing on Use of Local Law Enforcement Block Grant Funds
Suggested Motion:
To open the public hearing at 1:00 p.m. on use of Local Law Enforcement Block Grant Funds.
2. Close Public Hearing
Suggested Motion:
To close the public hearing.
3. Local Law Enforcement Block Grant (LLEBG) Funds
Suggested Motion:
To accept the Local Law Enforcement Block Grant (LLEBG) Funds in the amount of \$21,516 with a local match of \$2,152. Match dollars to come from General Fund.
4. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #782 - #788.
5. Health Department Fee Increase Proposal
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to increase the proposed fees in the Health Department Family Planning Program, Immunization Program, Environmental Health On-Site Program, and the Food Service Program effective October 1, 2004.

6. Insurance Authority Budget

Suggested Motion:

To receive for information and forward to the Board the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2005.

Discussion Items:

1. 2005 General Fund Budget
2. 2005 Budget for Special Revenue Funds, Debt Service Funds, Capital Projects Funds, and Permanent Funds