

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, February 4, 2004 1:00 PM  
Fillmore Administration Building  
12220 Fillmore Street, West Olive**

**DATE:** February 4, 2004

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Cornelius Vander Kam, Frederick VanderLaan, Edward Berghorst, Cynthia Visscher, Jane Ruiter

**STAFF & GUESTS:** Alan Vanderberg, Administrator; Loren Snippe, FIA Director; Vito Palazzolo, Health Officer; Cathy Simons, Michigan Works! Director; Rosemary Zink, Finance Director; Karen Youngs-Hartley, LCC Director; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk; Media

**SUBJECT: CONSENT ITEMS**

HHS 04-001 Motion: To approve the minutes of December 3, 2003, as presented and to approve the agenda of today as presented and amended to add Discussion Item - Child Abuse Prevention.

Moved by: Berghorst Supported by: Ruiter

**UNANIMOUS**

**SUBJECT: ELECTION OF VICE CHAIR**

HHS 04-002 Motion: To nominate and elect Jane Ruiter as Vice-Chairperson to the Health and Human Services Committee.

Moved by: VanderLaan Supported by: Vander Kam

**UNANIMOUS**

**SUBJECT: DESIGNATION OF FEBRUARY 28, 2004, AS "WALK FOR WARMTH DAY"**

HHS 04-003 Motion: To approve and forward to the Board of Commissioners a Resolution naming February 28, 2004, as *Walk for Warmth Day* in Ottawa County.

Moved by: Berghorst Supported by: Ruiter

**UNANIMOUS**

**SUBJECT: APPOINTMENTS TO THE OTTAWA COUNTY WORKFORCE DEVELOPMENT BOARD REPRESENTING EDUCATION**

HHS 04-004 Motion: To approve and forward to the Board the applications of Brenda Clark, \*Kevin O'Neill, Julius Koenigsknecht, and Celeste Henry as candidates for one (1) opening for a three year term beginning January 1, 2004, and ending December 31, 2006, on the Workforce Development Board representing education.

(\*Recommended by Committee)

Moved by: Berghorst Supported by: VanderLaan

**UNANIMOUS**

**SUBJECT: APPOINTMENTS TO THE WORKFORCE DEVELOPMENT BOARD REPRESENTING LABOR**

HHS 04-005 Motion: To approve and forward to the Board the applications of Carl Simpson and Kathy Adkins-Lopez as candidates for one (1) opening for a three year term beginning January 1, 2004, and ending December 31, 2006, on the Workforce Development Board representing labor.

Moved by: Ruiter Supported by: Vander Kam

HHS 04-006 Motion: To amend Motion HHS 04-005 removing Kathy Adkins-Lopez as she is not representing labor.  
Moved by: Ruitter Supported by: Vander Kam  
**UNANIMOUS**

A vote was than taken on the motion as amended and the amended motion passed.

Greg Rappleye will remind the Management Team to make sure applicants use the new application when applying for Board appointments.

**SUBJECT: APPOINTMENT TO THE COMMUNITY ACTION AGENCY REPRESENTING THE PUBLIC SECTOR**

HHS 04-007 Motion: To approve and forward to the Board the application of Barton Lucas as a candidate for one (1) opening for a two year term beginning October 1, 2003, and ending September 30, 2005, on the Community Action Agency Advisory Board representing the public sector.  
Moved by: Berghorst Supported by: Vander Kam  
**UNANIMOUS**

**SUBJECT: APPOINTMENT TO THE COMMUNITY ACTION AGENCY ADVISORY BOARD REPRESENTING THE PRIVATE SECTOR**

HHS 04-008 Motion: To approve and forward to the Board the applications of \*Jeffrey Wincel and Jone Bosch as candidates for one (1) opening for a two year term beginning October 1, 2003, and ending September 30, 2005, on the Community Action Agency Advisory Board representing the private sector. (\*Recommended by Committee)  
Moved by: VanderLaan Supported by: Berghorst  
**UNANIMOUS**

**SUBJECT: APPOINTMENT TO THE LAKESHORE COORDINATING COUNCIL ADVISORY COMMITTEE REPRESENTING OTTAWA COUNTY**

HHS 04-009 Motion: To approve and forward to the Board the applications of \*Don Williams, Joe Visser, Donald Benninger, and \*Kevin Bowling as candidates for two (2) openings for a two year term beginning January 22, 2004, and ending December 31, 2005, on the Lakeshore Coordinating Council Advisory Committee representing Ottawa County. (\*Recommended by Committee)  
Moved by: Ruitter Supported by: Berghorst  
**UNANIMOUS**

**SUBJECT: DISCUSSION ITEMS**

1. Resolution creating Multi-Purpose Collaborative Body - Greg Rappleye presented the background information on the 1995 Resolution creating the Multi-Purpose Collaborative Body. He will be looking at the rules from 1995 and see if they still apply today. Vito Palazzolo will review the resolution with the Multi-Purpose Collaborative Body and meet with Greg with the suggested changes. Changes will then be brought back to the Health & Human Services Committee.
2. Affordable Housing in Ottawa County - Dennis Swartout asked this Committee to look at the concerns of affordable housing in Ottawa County. Cathy Simons believes there will be a lot of foreclosures in future years due to balloon interest rates.

Ms. Visscher would like staff recommendations on what appropriate direction needs to be taken. Alan Vanderberg reported the county had looked at becoming an Urban Entitlement County. Mark Knudsen's staff did a survey and about half of the units responded and half of those were not interested. The Administrator has talked with a couple of cities who would at least be interested in resuming talks and finding out more about it. Staff to look at what other counties are doing and report back to committee in two months.

3. Multi-Purpose Collaborative Body Minutes - The Multi-Purpose Collaborative Board Minutes were presented by Vito Palazzolo.
4. Child Abuse Prevention - Cathy Simons handed out "Child Sexual Abuse: A Handbook for Ottawa County Churches". She reported churches can do lien checks through the Sheriff's Department. Loren Snippe reported a meeting has been scheduled for April 27th for pastors to go over practices the churches should follow. He reported the Smeyers are initiating township Boards to address building codes for churches. This

issue will be brought back to committee as soon as Mark Knudsen is ready to address this issue.

5. Department Reports -  
CMH - Vito Palazzolo announced the retirements of Jim Szejda, Environmental Health Services Director, and Jack VanEerden, Environmental Health. He reported the Health Department is working on new presentations and programs.

Lakeshore Coordinating Council - Karen Youngs-Hartley handed out the preliminary profile from the last fiscal year on substance abuse. She reported with changes in the State Medicaid formula calculation for substance abuse services, Ottawa and Muskegon Counties will be receiving an additional \$19,000 a month more.

**SUBJECT: ADJOURNMENT**

HHS 04-010

Motion: To adjourn at 2:02 p.m.

Moved by: Vander Kam

Supported by: Berghorst

**UNANIMOUS**

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**Agenda**

**Consent Items:**

1. Approval of minutes from December 3, 2003.
2. Approval of Agenda.

**Action Items:**

1. Designation of February 28, 2004 as "Walk For Warmth Day"  
Suggested Motion:  
To approve and forward to the Board of Commissioners a resolution naming February 28, 2004 as *Walk for Warmth Day* in Ottawa County (Simons).
2. Appointments to the Ottawa County Workforce Development Board Representing Education  
Suggested Motion:  
To approve and forward to the Board the applications of Brenda Clark, Kevin O'Neill, and Julius Koenigs knecht as candidates for one (1) opening for a three year term beginning January 1, 2004 and ending December 31, 2006 on the Workforce Development Board representing education. (Simons)
3. Appointments to the Workforce Development Board Representing Labor  
Suggested Motion:  
To approve and forward to the Board the applications of Carl Simpson, Kathy Adkins-Lopez, and Randall Brower as candidates for one (1) opening for a three year term beginning January 1, 2004 and ending December 31, 2006 on the Workforce Development Board representing labor. (Simons)
4. Appointment to the Community Action Agency Representing the Public Sector  
Suggested Motion:  
To approve and forward to the Board the applications of Barton Lucas and Paul Schieringa as candidates for one (1) opening for a two year term beginning October 1, 2003 and ending September 30, 2005 on the Community Action Agency Advisory Board representing the public sector. (Simons)
5. Appointment to the Community Action Agency Advisory Board Representing the Private Sector  
Suggested Motion:  
To approve and forward to the Board the applications of Jeffrey Wincel and Jone Bosch as candidates for one (1) opening for a two year term beginning October 1, 2003 and ending September 30, 2005 on the Community Action Agency Advisory Board representing the private sector. (Simons)

6. Appointment to the Lakeshore Coordinating Council Advisory Committee Representing Ottawa County  
Suggested Motion:  
To approve and forward to the Board the applications of Don Williams and Jon Visser as candidates for two (2) openings for a two year term beginning January 22, 2004 and ending December 31, 2005 on the Lakeshore Coordinating Council Advisory Committee representing Ottawa County. (Youngs-Hartley)

**Discussion Items:**

1. Resolution creating Multi Purpose Collaborative Body (Rappleeye)
2. Affordable Housing in Ottawa County (Simons)
3. Multi Purpose Collaborative Body minutes (Palazzolo)
4. Department Reports.

Next Meeting: March 3, 2004

Packet Materials due: February 20, 2004