

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, May 5, 2004 1:00 PM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive**

DATE: May 5, 2004

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Cynthia Visscher, Cornelius Vander Kam, Jane Ruiter, Edward Berghorst, Frederick VanderLaan

STAFF & GUESTS: Cathy Simons, Michigan Works! Director; Mark Knudsen, Planning & Grants Director; Gerry Cyranowski, CMH Director; Vito Palazzolo, Health Officer; Rosemary Zink, Finance Director; Sylvia Wion, Health Department; Greg Rappleye, Corporate Counsel; Janine Chittenden, Health Department; Alan Vanderberg, Administrator; John Naser, Planning & Grants; Sherry Cole, CMH.; Esther Villafranca, Health Dept.; Dr. Paul Heidel, Medical Director; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS

HHS 04-016 Motion: To approve the minutes of the March 3, 2004, meeting as presented.
Moved by: Visscher Supported by: Berghorst
UNANIMOUS

HHS 04-017 Motion: To approve the agenda of today as presented and amended adding Action Item #2 - Appointment of Vice-Chair and Discussion Items Ottawa County Data Book Health Section and Gatekeeper Program.
Moved by: Berghorst Supported by: Visscher
UNANIMOUS

SUBJECT: APPOINTMENT TO CMH BOARD

HHS 04-018 Motion: To forward the applications of Scott M. Blease, Robert L. Brown, Janie Hernandez, and Robert E. Byrd as candidates for one (1) opening to complete a three year term that began on April 1, 2002, and ends March 31, 2005 on the Community Mental Health Board representing General Public Member.
Moved by: VanderLaan Supported by: Visscher
UNANIMOUS

SUBJECT: APPOINTMENT OF VICE-CHAIR

HHS 04-019 Motion: To nominate and appoint Cornelius Vander Kam as Vice-Chair of the Health and Human Services Committee.
Moved by: VanderLaan Supported by: Visscher
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Ottawa County Data Book Health Section - Mark Knudsen stated the Health Section of the Data Book has been updated with colored graphs, new templates, etc. making the cost of the book \$40. He passed out CDs of the Health Section 2001 edition and Demographics 2003 edition. These can be purchased by the public for \$5. The Data Book is also available on the Planning and Grants web site.

2. Housing Funding Opportunities - Cathy Simons explained the CDBG county allocation historical summary.

Mark Knudsen gave an update on the "Urban County" designation. Local participation is a crucial element. The County is approved to qualify. Designation now depends on the participation of local units. Mark would like to meet with the local units to see who is interested. The "Urban County" designation will come back to this committee.

3. Ottawa County Public Health Department/Health and Vision Services - A demonstration of the equipment and explanation of services provided was presented.

4. State Legislation Affecting Substance Abuse Programming - To be placed on next month's agenda.

5. Multi Purpose Collaborative Body Minutes - The minutes were presented by Vito Palazzolo. He stated an RFP is being put together to re-look at the Multi Purpose Body.

6. Department Reports -

CMH - Gerry Cyranowski reports on the Assessment of Mental Health needs. A work group was put together to look at the top needs. The findings will be presented at the CMH Board Meeting on May 17th at 6:00 p.m.

The micro enterprises are doing pretty well. There are three consumer owners at this point.

Michigan Works! - Cathy Simons reported their year ends June 30th. They are waiting for allocations at this time. She also reported CAA will be receiving both grants. Cathy reported they will be starting as a new Section 8 Agent.

Health Department - Dr. Paul Heidel reported they are getting started with the West Nile Program. There have been no reported cases in the State.

7. Jail Gatekeeper / Cognitive Behavior Therapy Program - Mark Knudsen gave an overview of the new Jail Gatekeeper position. A committee was formed and strategic planning took place to form the Cognitive Behavior Therapy Program which provides community-based, in-kind services for in- jail and post-jail treatment programs for inmates. Sherry Cole reported the target population are inmates with mental illness, sex related charges, anger/violence related charges and substance abuse charges.

SUBJECT: ADJOURNMENT

The meeting adjourned at 2:15 p.m.

Agenda

Consent Items:

1. Approval of minutes from March 3, 2004
2. Approval of Agenda

Action Items:

1. Community Mental Health Board Appointment
Suggested Motion:
To forward the applications of Scott M. Blease, Robert L. Brown, Janie Hernandez, and Robert E. Byrd as candidates for one (1) opening to complete a three year term that began on April 1, 2002, and ends March 31, 2005 on the Community Mental Health Board representing General Public Member. (Cyranowski)

Discussion Items:

1. Housing Funding Opportunities (Knudsen, Simons)
2. Ottawa County Public Health Department/Hearing and Vision Services (Palazzolo)
3. State legislation affecting substance abuse programming (Youngs-Hartley)
4. Multi Purpose Collaborative Body minutes (Palazzolo)
5. Department Reports

Next Meeting: June 2, 2004