

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, October 6, 2004 1:00 PM  
Fillmore Administration Building - Conference Room A  
12220 Fillmore Street, West Olive**

**DATE:** October 6, 2004

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Cornelius Vander Kam, Edward Berghorst, Frederick VanderLaan, Donald Disselkoen

**ABSENT:** Jane Ruiter

**STAFF & GUESTS:** Alan Vanderberg, Administrator, Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Dr. Paul Heidel, Medical Director; Vito Palazzolo, Health Officer; Cathy Simons, Michigan Works! Director; Lynn Doyle, Health Dept.; Gerry Cyranowski, CMH Director; Loren Snippe, FIA Director; Karen Youngs-Hartley, LCC Director; John Norder, Holland Community Hospital; Sherri Sayles, Deputy Clerk; Media

**SUBJECT: CONSENT ITEMS**

Approve by consent the Minutes of the September 1, 2004, meeting as presented and approve by consent the agenda of today as presented and amended adding Action Item #4 - Health Department Fee Increase Proposal.

**SUBJECT: APPOINTMENT TO THE COMMUNITY ACTION AGENCY ADVISORY BOARD REPRESENTING THE PUBLIC SECTOR**

HHS 04-025 Motion: To approve and forward to the Board the application of Barbara Rosales as a candidate for three (3) openings for a two-year term beginning October 1, 2004, and ending September 30, 2006, on the Community Action Agency Advisory Board representing the public sector.

Moved by: Berghorst Supported by: VanderLaan

**UNANIMOUS**

**SUBJECT: APPOINTMENT TO THE COMMUNITY ACTION AGENCY BOARD REPRESENTING THE PRIVATE SECTOR**

HHS 04-026 Motion: To approve and forward to the Board the applications of David Brown and Nicholas VanZanten as candidates for one (1) opening for a two-year term beginning October 1, 2004, and ending September 30, 2006, on the Community Action Agency Advisory Board representing the private sector.

Moved by: Berghorst Supported by: VanderLaan

**UNANIMOUS**

**SUBJECT: APPOINTMENT TO THE FAMILY INDEPENDENCE AGENCY BOARD**

HHS 04-027 Motion: To approve and forward to the Board the application of Phyllis Dahlman as a candidate for one (1) opening for a three-year term beginning October 1, 2004, and ending September 30, 2007, on the Family Independence Agency Board.

Moved by: VanderLaan Supported by: Berghorst

**UNANIMOUS**

**SUBJECT: HEALTH DEPARTMENT FEE INCREASE PROPOSAL**

Vito Palazzolo explained the past history of the Health Department fees.

HHS 04-028 Motion: To approve and forward to the Finance Committee the Resolution to increase the proposed fees in the Health Department Family Planning Program, Immunization Program, Environmental Health On-Site Program, and the Food Services Program, effective October 12, 2004.  
Moved by: Disselkoen Supported by: VanderLaan  
**UNANIMOUS**

**SUBJECT: DISCUSSION ITEMS**

1. Update on 2005 perspectives for substance abuse services funding - Karen Youngs-Hartley gave an overview of Substance Abuse Services funding for 2005. She also explained the request from Holland Community Hospital for PA2 (Ottawa) funding participation, for specialized outpatient and intensive outpatient ("IOP") services.

2. Multi Purpose Collaborative Body Minutes - Vito Palazzolo presented the Multi Purpose Collaborative Body Minutes.

3. Department Reports -

Health Department - Dr. Paul Heidel gave an update on flu vaccines. There are two manufacturers of the vaccine and one is pulling the vaccine off the market. The county has two contractors who provide the flu clinics. VNA out of Hackley Hospital in Muskegon services the Grand Haven area. They are down 75%.

VNA out of Grand Rapids services the rest of the county. They are down 50%. VNA will only be putting on one clinic in the Grand Haven area. The rest of the county will only be having two clinics. The Grand Haven area will limit the vaccines to those 65 years of age and older with underlying risk factors. The Health Department is doing what they can.

Vito Palazzolo thanked the committee for approving the Health Department fee schedule proposal.

Michigan Works! - Cathy Simons reported the U.S. Department of Labor will be in Holland next Thursday at 10:00 a.m. for a media launch. Invitations will be going out.

**SUBJECT: ADJOURNMENT**

HHS 04-029 Motion: To adjourn at 2:05 p.m.  
Moved by: Disselkoen Supported by: VanderLaan  
**UNANIMOUS**

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**Agenda**

**Consent Items:**

1. Approval of minutes from September 1, 2004
2. Approval of Agenda

**Action Items:**

1. Appointment to the Community Action Agency Advisory Board representing the Public Sector  
Suggested Motion:  
To approve and forward to the Board the application of Barbara Rosales as a candidate for three (3) openings for a two-year term beginning October 1, 2004, and ending September 30, 2006, on the Community Action Agency Advisory Board representing the public sector. (Simons)
2. Appointment to the Community Action Agency Advisory Board representing the Private Sector  
Suggested Motion:  
To approve and forward to the Board the applications of David Brown and Nicholas VanZanten as candidates for one (1)

opening for a two-year term beginning October 1, 2004, and ending September 30, 2006, on the Community Action Agency Advisory Board representing the private sector. (Simons)

3. Appointment to the Family Independence Agency Board

Suggested Motion:

To approve and forward to the Board the application of Phyllis Dahlman as a candidate for one (1) opening for a three-year term beginning October 1, 2004, and ending September 30, 2007, on the Family Independence Agency Board. (Snippe)

**Discussion Items:**

1. Update on 2005 perspectives for substance abuse services funding (Youngs-Hartley)
2. Multi Purpose Collaborative Body minutes (Palazzolo)
3. Department Reports