

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PERSONNEL COMMITTEE**

**Monday, November 29, 2004 1:02 PM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive**

DATE: November 29, 2004

TIME: 1:02 p.m.

PLACE: Fillmore Street Complex

PRESENT: Frederick VanderLaan, Philip Kuyers, Joyce Kortman, Jane Ruiter, Donald Disselkoen

STAFF & GUESTS: Alan Vanderberg, Administrator; Rich Schurkamp, Human Resources Director; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Gary Rosema, Sheriff; Vito Palazzolo, Health Officer; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the September 14, 2004, meeting as presented and approve by consent the Agenda of today as presented.

SUBJECT: UNCLASSIFIED AND GROUP T WAGE STUDY APPEAL COMMITTEE

PC 04-014 Motion: To rescind the previous motion approved by the Personnel Committee November 3, 2003, which established the Unclassified Wage Study Completion Team
Moved by: Kuyers Supported by: Kortman
UNANIMOUS

PC 04-015 Motion: To approve the Unclassified and Group T Wage Study Appeal Committee and Appeal Procedure.
Moved by: Ruiter Supported by: Disselkoen
UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 1:07 p.m.

After the meeting adjourned, the Chair announced the December Personnel Committee Meeting was canceled.

Discussion begin on a per diem for CMH Board members. The Administrator questioned keeping all committees the same such as Planning, Parks, CMH, and other Boards. CMH is an unique Board as there is a watchdog group watching over the CMH Board. A policy could be designed for CMH to qualify for a per diem or a policy keeping everything equal for all the Boards. At this time, the county pays for their mileage and expenses. Mr. VanderLaan would like to try and offset board members loses as some members use vacation days or days off work without pay. Will be discussed further.

Agenda

Consent Items:

1. Approval of Minutes from September 14, 2004, meeting
2. Approval of Agenda

Action Items:

1. Unclassified and Group T Wage Study Appeal Committee

Suggested Motion:

To rescind the previous motion approved by the Personnel Committee November 3, 2003 which established the Unclassified Wage Study Completion Team.

Suggested Motion:

To approve the Unclassified and Group T Wage Study Appeal Committee and Appeal Procedure.

Discussion Items:

1. None

Comments on the days business (comments are to be limited to 3 minutes)