

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PLANNING & POLICY COMMITTEE**

**Wednesday, February 11, 2004 8:30 AM
Fillmore Administration Building
12220 Fillmore Street, West Olive**

DATE: February 11, 2004

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Joyce Kortman, Roger Rycenga, Robert Rinck, Philip Kuyers, Gordon Schrotenboer

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Accounting Director; Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; John Scholtz, Parks & Recreation Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the January 21, 2004, meeting as presented and to approve the agenda of today as present.

SUBJECT: AGREEMENT FOR COUNTY PARTICIPATION IN THE MACATAWA AREA COORDINATING COUNCIL

PP 04-011 Motion: To approve and forward to the Board the proposed Agreement for County participation in the Macatawa Area Coordinating Council.

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

Note: The Macatawa Area Coordinating Council Agreement will be submitted to the Finance Committee prior to the Board Meeting.

SUBJECT: CLOSED SESSION TO DISCUSS PROPERTY ACQUISITION

PP 04-012 Motion: To go into Closed Session at 8:47 a.m. to discuss Property Acquisition.

Moved by: Rinck Supported by: Schrotenboer

UNANIMOUS

Results of the roll call vote: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs., Rycenga, Rinck, Kuyers. (5)

PP 04-013 Motion: To rise from Closed Session at 9:10 a.m.

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Proposed Revised Policy - Ottawa County Board of Commissioners - Greg Rappleye drafted a proposed revision. Committee is in favor.
2. Park 12 Master Plan Update - John Scholtz presented the Park 12 Master Plan Study to the committee. This will be on the Parks Commission web site by the end of the week. It will be approved by the Parks Commission at their February or March meeting and then be brought back to the Planning & Policy Committee. John gave a brief background history of the Park 12 property. He walked through the Park 12

Master Plan - Executive Summary. The projected cost for the improvements are 2.36 million.

3. Commissioner Travel and Per Diem - Reviewed briefly the approved per diem for Commissioners, listing of conferences attended in 2003 by the Commissioners and a five year analysis of the budget and expenditures. June Hagan will provide a list of meetings and the committee members not eligible for payment.
4. Building Projects Financing - The building projects financing was presented by Rosemary Zink.
5. Due to conflicts with the Planning and Policy Committee meeting on the second Wednesday of each month, the meetings will be changed to the first Wednesday of each month at 8:30 a.m.

SUBJECT: ADJOURNMENT

PP 04-014

Motion: To adjourn at 9:55 a.m.

Moved by: Rycenga

Supported by: Rinck

UNANIMOUS

Agenda

Consent Items:

Agenda of February 11, 2004.

Approval of January 21, 2004 Planning and Policy Committee Minutes.

Action Items:

1. Agreement for County Participation in the Macatawa Area Coordinating Council.
Suggested Motion:
To approve and forward to the Board the proposed Agreement for County participation in the Macatawa Area Coordinating Council
2. Closed Session to Discuss Property Acquisition
Suggested Motion

Discussion Items:

1. Proposed Revised Policy – Ottawa County Board of Commissioners Conference and Conventions Participation
2. Park 12 Master Plan Update (Receive draft plan narrative) – John Scholtz
3. Commissioner Travel and Per Diem
4. Building Projects Financing

Adjournment