

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PLANNING & POLICY COMMITTEE**

**Wednesday, March 3, 2004 8:30 AM
Fillmore Administration Building
12220 Fillmore Street, West Olive**

DATE: March 3, 2004

TIME: 8:29 a.m.

PLACE: Fillmore Street Complex

PRESENT: Joyce Kortman, Roger Rycenga, Philip Kuyers, Robert Rinck

ABSENT: Gordon Schrotenboer

STAFF & GUESTS: Alan Vanderberg, Administrator; Mark Scheerhorn, Administrative Services Director; James Beelen, Allendale Township Supervisor; Rosemary Zink, Finance Director; Mark Knudsen, Planning & Grants Director; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the February 11, 2004, meeting as presented and approve the agenda of today as presented and amended moving Action Item #2 to #1.

Gordon Schrotenboer arrived at 8: 30 a.m.

SUBJECT: APPLICATION FROM ALLENDALE CHARTER TOWNSHIP FOR A REVOLVING LOAN IN THE AMOUNT OF \$448,300 FROM THE OTTAWA COUNTY INFRASTRUCTURE FUND

PP 04-015 Motion: To approve and forward to the Finance Committee the application from Allendale Charter Township for a revolving loan in the amount of \$448,300 from the Ottawa County Infrastructure Fund.

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

SUBJECT: REVISED "POLICY - OTTAWA COUNTY BOARD OF COMMISSIONERS PARTICIPATION IN CONFERENCES AND CONVENTIONS"

PP 04-016 Motion: To approve and forward to the Board the revised "Policy - Ottawa County Board of Commissioners Participation in Conferences and Conventions."

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

Will refer the "Conference and Conventions Policy" to the Personnel Committee to consider carrying down through all employees.

SUBJECT: PROPOSED MANLEY AVENUE PROPERTY SALE TO HOPE NETWORK

PP 04-017 Motion: To approve and forward to the Board the proposal to sell the East 21 feet of the West 25 feet of lot 75 JC Dunton Addition to Hope Network.

Moved by: Rycenga Supported by: Kortman

UNANIMOUS

SUBJECT: THE "COVENANT AND AGREEMENT TO HOLD PROPERTY AS ONE PARCEL" BETWEEN THE CITY OF HOLLAND AND THE COUNTY OF OTTAWA (DISTRICT COURT PROPERTY)

PP 04-018 Motion: To approve and forward to the Board the proposed "Covenant and Agreement to Hold Property as one Parcel" between the City of Holland and the County of Ottawa (District Court Property).
Moved by: Schrotenboer Supported by: Rinck
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building Projects Update - The building projects update was presented by Mark Scheerhorn.

Roger Rycenga left at 8:55 a.m.

SUBJECT: INFORMATION ITEMS

1. Meetings attended by Commissioners - June Hagan supplied a list of meetings attended by Commissioners last year that per diem wasn't paid. Committee members to review list and report back next month.

SUBJECT: ADJOURNMENT

PP 04-019 Motion: To adjourn at 9:10 a.m.
Moved by: Schrotenboer Supported by: Rinck
UNANIMOUS

Agenda

Consent Items:

1. Agenda of March 3, 2004
2. Approval of February 11, 2004 Planning and Policy Committee Minutes

Action Items:

1. Revised "Policy - Ottawa County Board of Commissioners Participation in Conferences and Conventions"
Suggested Motion:
To approve and forward to the Board the revised "Policy - Ottawa County Board of Commissioners Participation in Conferences and Conventions."
2. Application from Allendale Charter Township for a revolving loan in the amount of \$448,300 from the Ottawa County Infrastructure Fund
Suggested Motion:
To approve and forward to the Finance Committee the application from Allendale Charter Township for a revolving loan in the amount of \$448,300 from the Ottawa County Infrastructure Fund.
3. Proposed Manley Avenue Property Sale to Hope Network
Suggested Motion:
To approve and forward to the Board the proposal to sell the East 21 feet of the West 25 feet of lot 75 JC Dunton Addition to Hope Network.
4. The "Covenant and Agreement to Hold Property as one Parcel" between the City of Holland and the County of Ottawa (District Court Property)
Suggested Motion:
To approve and forward to the Board the proposed "Covenant and Agreement to Hold Property as one Parcel" between the City of Holland and the County of Ottawa (District Court Property).

Discussion Items:

1. Building Projects Update – Mark Scheerhorn

Information Items:

1. Meetings attended by Commissioners – June Hagan

Adjournment