

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PLANNING & POLICY COMMITTEE**

**Wednesday, April 7, 2004 8:30 AM
Fillmore Administration Building
12220 Fillmore Street, West Olive**

DATE: April 7, 2004

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Robert Rinck, Roger Rycenga, Joyce Kortman, Gordon Schrotenboer, Phil Kuyers

STAFF AND GUESTS: Alan Vanderberg, Administrator; Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; Mark Scheerhorn, Administrative Services Director; Mark Knudsen, Planning and Grants Director; June Hagen, Accounting Director; John Scholtz, Parks and Recreation Director; Steve Boss, Allendale Township Public Works Director; Brooke Slagle, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of March 3, 2004, meeting as presented and approve the agenda of today as presented.

SUBJECT: COMMUNITY HAVEN PRELIMINARY MASTER PLAN

PP 04-020 Motion: To recommend approval of the Community Haven Preliminary Master Plan and designate the property for future park use.

Moved by: Rinck

Supported by: Rycenga

UNANIMOUS

SUBJECT: RESOLUTION OF AUTHORITY FOR THE GRANT APPLICATION - NORTH OTTAWA DUNES ACQUISITION PROJECT

PP 04-021 Motion: To approve and forward to the Board the resolution authorizing the grant application to the Michigan Natural Resources Trust Fund for the North Ottawa Dunes Acquisition Project.

Moved by: Schrotenboer

Supported by: Kortman

PP 04-022 Motion: To amend Motion PP 04-021 to include, "with instructions to Corporate Counsel to amend the resolution to indicate the portion of the proposed funding which is to come from the existing parks millage."

Moved by: Rycenga

Supported by: Rinck

UNANIMOUS

SUBJECT: RESOLUTION OF SUPPORT FOR THE WEST MICHIGAN BROADBAND COALITION

PP 04-023 Motion: To approve and forward to the Board the resolution in support of the West Michigan Broadband Coalition.

Moved by: Schrotenboer

Supported by: Rycenga

UNANIMOUS

SUBJECT: HUDSONVILLE HUMAN SERVICES BUILDING ADDITION AND RENOVATION

PP 04-024 Motion: To direct and authorize the County Building Authority to proceed with the addition and renovation of the Hudsonville Human Services Building at a total cost not to exceed \$3.9 million and forward to the full Board for approval.

Moved by: Schrotenboer

Supported by: Rycenga

PP 04-025 Motion: To amend motion PP 04-024, Hudsonville Human Services Building Addition and Renovation, to include to forward to the Finance Committee.
Moved by: Schrotenboer Supported by: Rycenga
UNANIMOUS

SUBJECT: RESOLUTION OF SUPPORT FOR COMMISSIONERS ERIC COLEMAN OF THE OAKLAND COUNTY BOARD OF COMMISSIONERS

PP 04-026 Motion: To approve and forward to the Board the resolution of support for the nomination of Commissioner Eric Coleman of the Oakland County Board of Commissioners for the Office of Second Vice-president of the National Association of Counties.
Moved by: Schrotenboer Supported by: Rinck
UNANIMOUS

SUBJECT: LAKESHORE DRIVE WIDENED ROAD SHOULDER

PP 04-027 Motion: To recommend approval of \$36,000 from the Public Improvement Fund to assist with funding a four foot widened road shoulder along Lakeshore Drive between Hayes and Fillmore Streets contingent on funding approvals from other proposed funding sources and with the provision that the project be viewed as a demonstration project that does not establish precedent for future projects.
Moved by: Schrotenboer Supported by: Kortman

PP 04-028 Motion: To amend motion PP 04-027 to come from Contingency instead of the Public Improvement Fund and recommend to forward to the Board.
Moved by: Schrotenboer Supported by: Kortman
MOTION CARRIED

Yeas: Messrs. Rinck, Schrotenboer, Kuyers, Mrs. Kortman (4)

Nays: Mr. Rycenga (1)

SUBJECT: REVOLVING LOAN APPLICATION - ALLENDALE

PP 04-029 Motion: To approve and forward to the Finance Committee the application from Allendale Charter Township for a revolving loan in the amount of \$340,000 from the Ottawa County Infrastructure Fund.
Moved by: Rycenga Supported by: Rinck
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Park 12 Master Plan Update - The Park 12 Master Plan update was presented by John Scholtz.
2. Road Commission Liaison - Discussion was held on how to improve communication with the Road Commission, several ideas were mentioned.
3. Building Projects Update - The building projects update was presented by Mark Scheerhorn.
4. Policy on Meetings Attended by Commissioners eligible for per diem - The policy on meetings attended by commissioners eligible for per diem was presented by June Hagen.
5. County Surveyor Position - The County Surveyor Position was presented by Alan Vanderberg. There was a consensus to bring it back as an action item at the next Planning and Policy meeting.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:27 a.m.

Consent Items:

Agenda of April 7, 2004

Approval of March 3, 2004 Planning and Policy Committee Minutes

Action Items:

1. Community Haven Preliminary Master Plan
Suggested Motion:
To recommend approval of the Community Haven Preliminary Master Plan and designate the property for future park use.
2. Resolution of Authority for the Grant Application - North Ottawa Dunes Acquisition Project
Suggested Motion:
To approve and forward to the Board the resolution authorizing the grant application to the Michigan Natural Resources Trust Fund for the North Ottawa Dunes Acquisition Project.
3. Resolution of support for the West Michigan Broadband Coalition
Suggested Motion:
To approve and forward to the Board the resolution in support of the West Michigan Broadband Coalition.
4. Hudsonville Human Services Building Addition & Renovation
Suggested Motion:
To direct and authorize the County Building Authority to proceed with the addition and renovation of the Hudsonville Human Services Building at a total cost not to exceed \$3.9 million (please see bid tabulation) and forward to the full Board for approval.
5. Resolution of Support for Commissioners Eric Coleman of the Oakland County Board of Commissioners
Suggested Motion:
To approve and forward to the Board the resolution of support for the nomination of Commissioner Eric Coleman of the Oakland County Board of Commissioners for the Office of Second Vice-President of the National Association of Counties.
6. Lakeshore Drive Widened Road Shoulder
Suggested Motion:
To recommend approval of \$36,000 from the Public Improvement Fund to assist with funding a four foot widened road shoulder along Lakeshore Drive between Hayes and Fillmore Streets contingent on funding approvals from other proposed funding sources and with the provision that the project be viewed as a demonstration project that does not establish precedent for future projects.
7. Revolving Loan Application - Allendale
Suggested Motion:
To approve and forward to the Finance Committee the application from Allendale Charter Township for a revolving loan in the amount of \$448,300 from the Ottawa County Infrastructure Fund.

Discussion Items:

1. Park 12 Master Plan Update (Receive revised draft plan narrative)
2. Road Commission Liaison
3. Building Projects Update
4. Policy on meetings attended by Commissioners eligible for per diem.
5. County Surveyor Position

Adjournment