

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PLANNING & POLICY COMMITTEE**

**Wednesday, July 14, 2004 8:03 AM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive**

DATE: July 14, 2004

TIME: 8:03 a.m.

PLACE: Fillmore Street Complex

PRESENT: Phil Kuyers, Bob Rinck, Roger Rycenga, Gordon Schrotenboer, Joyce Kortman

STAFF & GUESTS: Alan Vanderberg, Administrator; Steve Namenye, Administrative Services; John Scholtz, Parks and Recreation; Rosemary Zink, Finance Director; Greg Rappleye, Corporation Counsel; Mark Scheerhorn, Administrative Services; Tom Newhof; Doug VanEssen; Ken Zarzecki, Brooke Slagle, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the minutes of June 9, 2004, meeting as presented, and approve by consent the agenda of today as presented and amended adding discussion item # 5 Manly Street Tower.

SUBJECT: RYE STUDY OVERSIGHT COMMITTEE

PP 04-045 Motion: To approve and recommend to the Board of Commissioners that it appoint a Rye Study Oversight Committee, with the following proposed membership:

Ron Frantz
Roger Rycenga
Phil Kuyers
Jane Ruiter
Cathy Simons
Al Vanderberg
Rich Schurkamp
Kevin Bowling
Gary Rosema
Gerry Cyranowski
Vito Palazzolo

Moved by: Schrotenboer Supported by: Kortman

UNANIMOUS

SUBJECT: TRAVEL REGULATIONS POLICY

Approved by consent, to approve and forward to the full Board the amended "Travel Regulations Policy"

SUBJECT: CLOSED SESSION - PENDING LITIGATION

PP 04-047 Motion: To go into closed session to discuss pending litigation.

Moved by: Kortman Supported by: Schrotenboer

UNANIMOUS

The results of the roll call vote: Yeas: Mr. Rycenga, Mrs. Kortman, Messrs. Kuyers, Schrotenboer, Rinck. (5)

PP 04-048 Motion: To rise from Closed Session at 9:11 a.m.
Moved by: Schrotenboer Supported by: Rinck
UNANIMOUS

SUBJECT: CLOSED SESSION - PROPERTY MATTERS

PP 04-049 Motion: To go into closed session to discuss property matters.
Moved by: Rinck Supported by: Schrotenboer
UNANIMOUS

The results of the roll call vote: Yeas: Mr. Rycenga, Mrs. Kortman, Messrs. Kuyers, Schrotenboer, Rinck (5)

Mrs. Kortman left at 9:14 a.m.

Mrs. Kortman arrived at 9:22 a.m.

PP 04-049 Motion: To rise from closed session at 9:35 a.m.
Moved by: Kortman Supported by: Schrotenboer
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building Project update - Mark Scheerhorn presented a brief update on the building projects.
2. Per Diem for CMH meetings - Joyce Kortman explained that CMH board members are not paid to attend educational sessions. The governing statutes will be looked into and this issue will be on next month's agenda.
3. Disposition of the old dental van - Al Vanderberg discussed the options of how to dispose of the old dental van. It is recommended to have it appraised and then accept sealed bids.
4. CMH building rent - Al Vanderberg updated the committee on the CMH building rent.
5. Manley Street Tower - Al Vanderberg explained the lease agreement with Ottawa County Central Dispatch. It is his recommendation not to enforce paragraph 9 of the lease agreement.

PP 04-050 Motion: To direct Corporation Counsel to prepare a resolution to indicate the County will waive paragraph 9 of the Manley Street Tower agreement between Ottawa County and the Ottawa County Central Dispatch Authority.
Moved by: Schrotenboer Supported by: Rinck
UNANIMOUS

SUBJECT: ADJOURNMENT

PP 04-051 Motion: To adjourn at 9:59 a.m.
Moved by: Schrotenboer Supported by: Kortman
UNANIMOUS

Agenda

Consent Items:

Agenda of July 14, 2004

Approval of June 9, 2004 Planning and Policy Committee Minutes

Action Items:

1. Rye Study Oversight Committee
Suggested Motion:
To approve and recommend to the Board of Commissioners that it appoint a Rye Study Oversight Committee, with the following proposed membership:
 - Ron Frantz
 - Roger Rycenga
 - Phil Kuyers
 - Jane Ruiter
 - Cathy Simons
 - Al Vanderberg
 - Rich Schurkamp
 - Kevin Bowling
 - Gary Rosema
 - Gerry Cyranowski
 - Vito Palazzolo

2. Travel Regulations Policy (Referred from Personnel Committee)
Suggested Motion:
To approve and forward to the full Board the amended "Travel Regulations Policy".

3. Closed Session – Property Matters
Suggested Motion:
Closed session to discuss property matters (two-thirds roll call vote required).

4. Closed Session – Pending Litigation.
Suggested Motion:
Closed session to discuss pending litigation (two-thirds roll call vote required).

Discussion Items:

1. Building Projects Update (Mark Scheerhorn)
2. Per diem for CMH meetings
3. Disposition of the old dental van
4. CMH Building rent

Adjournment