

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PLANNING & POLICY COMMITTEE**

**Wednesday, November 10, 2004 8:00 AM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive**

DATE: November 10, 2004

TIME: 8:00 a.m.

PRESENT: Phil Kuyers, Roger Rycenga, Gordon Schrotenboer, Robert Rinck

STAFF & GUESTS: Al Vanderberg, Administrator; Mark Knudsen, Planning and Grants Director; John Scholtz, Parks and Recreation Manager; Greg Rappleye, Corporation Counsel; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Mark Scheerhorn, Administrative Services Director; Brooke Slagle, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and the October 13, 2004 Planning and Policy Minutes as presented.

SUBJECT: OTTAWA COUNTY ROAD COMMISSION, PUBLIC HIGHWAY EASEMENT AGREEMENT

PP 04-071 Motion: To approve and forward to the Board of Commissioners the easement agreement conveying property rights at Pine Bend County Park (Pigeon River Greenway) to the Road Commission to permit road paving and creation of a turn-around near the park entrance.

Moved by: Schrotenboer Supported by: Rycenga

UNANIMOUS

SUBJECT: APPROVAL OF APPLICATION TO FILL A VACANCY ON THE COMMUNITY CORRECTIONS ADVISORY BOARD

PP 04-072 Motion: To approve and forward to the Board of Commissioners the application of Len Painter for appointment to the Ottawa County Community Corrections Advisory Board to fill an unexpired vacancy through December 31, 2004, representing the media.

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

SUBJECT: RESOLUTION TO EXPAND THE MEMBERSHIP OF THE OTTAWA COUNTY PLANNING COMMISSION, AS PROVIDED FOR IN HB 5446.

PP 04-073 Motion: To approve and forward to the Board of Commissioners a Resolution to expand the membership of the Ottawa County Planning Commission from six (6) to seven (7) members, in order to add a position for a school representative, as provided for in HB 5446.

Moved by: Schrotenboer Supported by: Rinck

UNANIMOUS

SUBJECT: BUILDING AUTHORITY APPOINTMENT

Mark Scheerhorn presented only one name, Marvin Allen, for re-appointment.

PP 04-074 Motion: To approve and forward to the Board of Commissioners the application for (re-) appointment of Marvin Allen to the Ottawa County Building authority for a three-year term beginning January 1, 2005 and expiring December 31, 2007.

Moved by: Rinck Supported by: Schrotenboer

UNANIMOUS

SUBJECT: CMH - PER DIEM FOR THREE CONFERENCES ONLY

The Chair amended the agenda to add Action Item #5 - CMH - Per Diem for three conferences only.

PP 04-075 Motion: To postpone consideration of the request until such time after January 1, 2005 when the "Mandated Services Study" is completed.

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

SUBJECT: CLOSED SESSION TO DISCUSS PROPERTY ISSUES (2/3 ROLL CALL VOTE REQUIRED).

PP 04-076 Motion: To go into Closed Session to discuss property matters. Two-thirds roll call vote required.

Moved by: Schrotenboer Supported by: Rycenga

UNANIMOUS

The results of the roll call vote are as follows: Yeas: Messrs. Schrotenboer, Rycenga, Rinck, Kuyers (4)

PP 04-077 Motion: To rise from closed session at 8:36 a.m.

Moved by: Rycenga Supported by: Rinck

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building Projects Update - Mark Scheerhorn Presented the update report on the building projects.

SUBJECT: INFORMATION ITEMS

1. Proposed Revision in Administrative Rule #004-02 - Administrative Rule for Grants. Mark Knudsen presented all grants must go through the Planning and Grants Department, so as to be able to track them.

SUBJECT: ADJOURNMENT

PP 04-078 Motion: To adjourn at 8:54 a.m.

Moved by: Rinck Supported by: Schrotenboer

UNANIMOUS

Agenda

Consent Items:

Agenda of November 10, 2004

Approval of October 13, 2004 Planning and Policy Committee Minutes

Action Items:

1. Ottawa County Road Commission, Public Highway Easement Agreement

Suggested Motion:

To approve and forward to the Board of Commissioners the easement agreement conveying property rights at Pine Bend County Park (Pigeon River Greenway) to the Road Commission to permit road paving and creation of a turn-around near the park entrance.

2. Approval of Application to fill a vacancy on the Community Corrections Advisory Board.

Suggested Motion:

To approve and forward to the Board of Commissioners the application of Len Painter for appointment to the Ottawa County Community Corrections Advisory Board to fill an unexpired vacancy through December 31, 2004, representing the media.

3. Resolution to Expand the Membership of the Ottawa County Planning Commission, as provided for in HB 5446.
Suggested Motion:
To approve and forward to the Board of Commissioners a Resolution to expand the membership of the Ottawa County Planning Commission from six (6) to seven (7) members, in order to add a position for a school representative, as provided for in HB 5446.

4. Building Authority appointment:
Suggested Motion:
To approve and forward to the Board of Commissioners the application for (re-) appointment of _____ to the Ottawa County Building Authority for a three (3) year term beginning January 1, 2005 and expiring December 31, 2007.

5. Closed Session to discuss property issues (2/3 roll call vote required).

Discussion Items:

1. Building Projects Update

Information Items:

1. Proposed Revision in Administrative Rule #004-02 – Administrative Rule for Grants

Adjournment