APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
TECHNOLOGY COMMITTEE

Tuesday, December 7, 2004 9:00 AM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive

DATE: December 7, 2004

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrotenboer, Jim Mankoski, Jon Overway, Christopher Kuncaitis, Daniel Krueger

ABSENT: Joyce Kortman, Tim Secen

STAFF &   Alan Vanderberg, Administrator; Kevin Bowling, Circuit Court Administrator; Erika Rosebrook Dibble, Business
GUESTS: Improvement/Communications Coordinator; Pat VerDuin, Juvenile Services Director; Linda Connor, Tanya
                 Patino, and Bob Hauch, Technology Professionals Corporation; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS
Approve by consent the Agenda of today as presented and approve by consent the Minutes of the November 9, 2004, meeting as presented.

SUBJECT: DISCUSSION ITEMS

1. Web-based Case Management Update - Pat VerDuin reviewed and updated the Committee on the Web-based Case Management System. The three original goals were 1) increase efficiency, 2) improve communications, and 3) enhance ability to gather data and reports.

Tanya Patino and Bob Hauch presented an overview of what the system looks like and the project plan.

Kevin Bowling asked what are the expectations of the Committee. Al Vanderberg would like quarterly reports presented. It was questioned who is involved in overseeing the technology part of this project from the county. Pat VerDuin reported Bob Hauch will be meeting with MIS on the technology issues and that from this point forward it is critical.

2. Plante & Moran Study Update - Al Vanderberg reported the web survey has been completed. 500 out of 1,000 employees responded. He hasn't seen the results yet but is hoping to have the report soon.

3. Interactive Web-Site Update - Al Vanderberg reported Erika Rosebrook Dibble is finishing up work on some major projects. The RFP for the web-site should be going out next week and returned within the next four to eight weeks.

4. MIS Project Update - Jim Mankoski reported in November there were 77 new project requests, 61 completed, and 3 rejected. He reported MIS completed a large request in modifying the database for jail release.

Jim Mankoski reported the relationship with the Juvenile Court Web-based Case Management System is very limited at this time. Kevin Bowling reported the intention is to have MIS become more involved.

SUBJECT: COMMENTS

1. Daniel Krueger reported the Justice Imaging Committee met this morning and more updates will becoming next month.

2. Jon Overway would like to encourage GIS to sit in on the Technology Meetings and report on the services they provide.

3. Christopher Kuncaitis has great concerns in the Juvenile Web-based Case Management System if the County MIS Department isn't involved in the development.

4. Alan Vanderberg reported action will be taken on Wednesday at the Planning and Policy Committee Meeting for the implementation of the reorganization of the Technology Committee. The action will be forwarded to the full Board at the December 14th Board Meeting.

SUBJECT: ADJOURNMENT
he meeting adjourned at 9:55 a.m.

Agenda

Consent Items:

1. Approval of Agenda

2. Approval of the Minutes from the November 9, 2004 Meeting

Discussion Items:

1. Plante & Moran Study Update (Alan Vanderberg)

2. Interactive Web-site Update (Alan Vanderberg)

3. MIS Project Update (Jim Mankoski)

4. Web-based Case Management Update
   Presentation by: Pat M. VerDuin, Ottawa County Juvenile Services Director;
   Kevin J. Bowling, Ottawa County Circuit Court Administrator; Linda Connor,
   Tanya Patino, and Bob Hauch, Technology Professionals Corporation Representatives